

SANTA FE COUNTY
RESOLUTION 2022- 9 -HB

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Santa Fe County Housing Board meeting in regular session on September 27, 2022, did request the following budget adjustment:

Department / Division CDD- Housing Fiscal Year: 2023 (July 1, 2022 - June 30, 2023)
Budget Adjustment Type (drop down): Other

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1949	372	03-09	HUD / Vouchers	\$ 35,260	
227	1949	372	03-10	HUD / HAP Fees	3,000	
227	1953	372	03-09	HUD / Vouchers	86,615	
Subtotal from First Page					\$ 124,875	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1949	471	50-90	HAP Payments	\$ 35,260	
227	1949	471	35-01	Vehicle Fuel	400	
227	1949	471	50-01	Audit Services	600	
227	1949	471	70-36	Postage & Mailing	2,000	
227	1953	471	50-90	HAP Payments	86,615	
Subtotal from First Page					\$ 124,875	\$ -

Requesting Department Approval: J. Jordan Barela Title: Executive Director Date: 9/14/2022 Log # 264
Capital/Grants Approval: Samuel L. Montoya Date: 9/16/2022 Budget Administrator: Mon. S. Huen
Finance Dept Approval: Mon. S. Huen Date: 9/16/2022 Entered by: Mon. S. Huen Date: 9/16/2022
County Mgr Approval: Mon. S. Huen Date: 9/16/2022 Updated by: Mon. S. Huen Date: 9/16/2022

SFC CLERK RECORDED 10/11/2022

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BUDGET ADJUSTMENT REQUEST FORM

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Fiscal Year 2023 (July 1, 2022 Through June 30, 2023)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
517	1930	385	05-00	Budgeted Cash / Enterprise Funds	234,376	
Subtotal from Second Page					\$ 234,376	\$ -
Total of All Pages					\$ 359,251	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
517	1930	471	20-93	Uniform Expense	700	
517	1930	471	40-01	Maintenance Building / Structures	21,500	
517	1930	471	40-02	Maintenance Equipment	1,500	
517	1930	471	50-01	Audit Services	338	
517	1930	471	50-15	Software Licenses	1,500	
517	1930	471	60-02	Safety Supplies	500	
517	1930	471	60-07	Operational Supplies	32,000	
517	1930	471	70-01	Rent of Equipment	1,100	
517	1930	471	70-05	Gas & Heating	2,000	
517	1930	471	70-06	Garbage & Sewer	1,500	
517	1930	471	70-36	Postage & Mailing	2,000	
517	1930	471	70-39	Printing & Publishing	500	
517	1930	471	70-41	Reporting & Recording	3,500	
517	1930	487	80-09	Vehicle / Heavy Equipment	147,738	
517	1930	471	80-99	Inventory Exempt	4,000	
517	1930	487	80-01	Buildings & Structures	14,000	
Subtotal from Second Page					\$ 234,376	\$ -
Total of All Pages					\$ 359,251	\$ -

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DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below.		Recurring	Non-Recurring
	The Housing Division, under the Community Development Department, administers the Section 8 and Mainstream Voucher programs, for which HUD provides the Housing Division monthly funding allocations per the terms of its annual contributions contract. The Housing Authority received notification that the U.S. Department of Housing and Urban Development (HUD) will be providing an award of an additional 14 vouchers to the Housing Authority in October and November of 2022, for these programs. The award of additional vouchers comes with increased funding allocations for housing assistance payments and administrative fees, totaling \$124,875.00.			
	In June of 2022, the Housing Authority also received additional administrative funding in the amount of \$234,376.00, that was provided to the Housing Authority by HUD via a settlement fund. This funding can be used for any administrative cost related to the Public Housing Program. This revenue was received at the end of FY22, and the Housing Authority is requesting to budget this funding so it may be accessed in FY23.			
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)			X
3	Does this request impact a revenue source?		Yes	No
			X	
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy			X
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.		X	
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)			X
	D. Is a match required? If Yes, please identify funding source in the line below.			X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

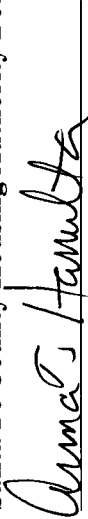
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NOW, THEREFORE, BE IT RESOLVED by the Santa Fe County Housing Board of Santa Fe County that the Local Government

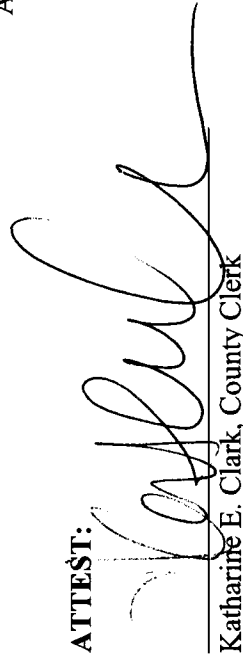
Approved, Adopted, and Passed This 27 Day of September, 2022.

Santa Fe County Housing Authority Board



Anna T. Hamilton, Chairperson

ATTEST:


Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
HOUSING RESOLUTION
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I Hereby Certify That This Instrument Was Filed for
Record On The 11TH Day Of October, 2022 at 09:11:02 AM
And Was Duly Recorded as Instrument # 1999157
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Dorothy Romero County Clerk, Santa Fe, NM



SFC CLERK RECORDED 10/11/2022