

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**  
**Permit and Review Fee Ordinance**  
*Ordinance No. 2015-10*

AN ORDINANCE ESTABLISHING DEVELOPMENT PERMIT AND REVIEW FEES FOR PROJECTS IN SANTA FE COUNTY, NEW MEXICO; AND REPEALING ORDINANCE NO. 2008-12 AND SECTION 9.A (FEE TABLE) OF ORDINANCE NO. 2010-6 (MOTION PICTURE AND TELEVISION PRODUCTIONS)

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY:

**ARTICLE I. GENERAL PROVISIONS**

**SECTION 1. SHORT TITLE.**

Articles I to III herein may be cited as "The Fee Ordinance of Santa Fe County"

**SECTION 2. APPLICABILITY AND EFFECTIVE DATE**

This Ordinance applies to any application for a Development Permit or authority to proceed under the Santa Fe County Sustainable Land Development Code ("SLDC"), as amended. This Ordinance shall become effective concurrent with the effective date of the SLDC.

**ARTICLE II. APPLICATION, RECORDS AND REQUIREMENTS**

**SECTION 1. APPLICATIONS.**

All requests for a development permit or any miscellaneous request under the SLDC, such as a text amendment, shall require the payment of a non-refundable application fee pursuant to Exhibit A herein, together with the submission of a completed application ("Application"). The Application shall be submitted to the Building and Development Services Division for review and processing in accordance with the SLDC.

**SECTION 2. RECORDS.**

A record of all permits shall be maintained by the Building and Development Services Division.

**SECTION 3. ISSUING PERMITS.**

Permits will not be considered issued until picked up from the Building and Development Services Division of Santa Fe County. Permits not issued within thirty (30) days of approval shall be deemed void; permits thus voided will require re-submittal of the application and repayment of fees.

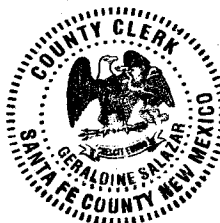
COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC ORDINANCE  
PAGES: 6

I Hereby Certify That This Instrument Was Filed for  
Record On The 16TH Day Of December, 2015 at 11:38:48 AM  
And Was Duly Recorded as Instrument # 1782024  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM

Deputy *Laura Hernandez*



SFC CLERK RECORDED 12/16/2015

**ARTICLE III. APPLICATION FEES**

**SECTION 1. FEE SCHEDULE**

The fee schedule is hereby attached as Exhibit "A".

**SECTION 2. PERIODIC REVIEW OF FEE SCHEDULE.**

The fee schedule shall be periodically reviewed in conjunction with updates to the SLDC as needed, but every five years at a minimum.

**SECTION 3. PAYMENT AND REFUNDS.**

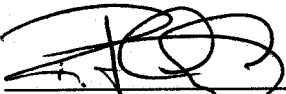
Unless otherwise stated in the fee schedule, fees are due at the time of application and are not refundable. Any application received without payment of fees due will not be reviewed. If a particular Development requires more than one approval, the applicant shall pay the cumulative review fees for each review and approval sought.

**SECTION 4. ADDITIONAL FEES FOR PROFESSIONAL SERVICES:**


The Building and Development Services Division may require information beyond that contained in the Application. In such instances, the Applicant may (i) provide the information requested at the Applicant's sole expense, (ii) pay an additional fee to cover the cost of the Department staff obtaining and reviewing the information, or (iii) withdraw the Application provided that no such withdrawal shall be entitled to a refund of fees. In addition, some Applications may require specialized reviews by outside sources, the cost of which shall be paid by the Applicant in advance.

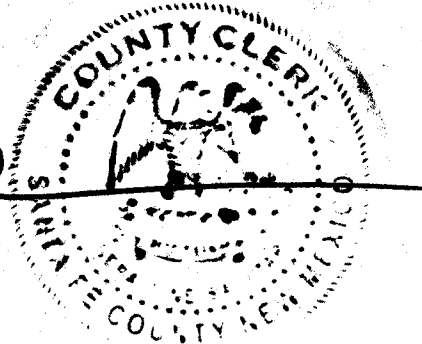
**PASSED, APPROVED AND ADOPTED, on this 8th day of December, 2015.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

By:   
\_\_\_\_\_  
**ROBERT A. ANAYA, Chairperson**

**ATTEST:**

  
\_\_\_\_\_  
**GERALDINE SALAZAR, County Clerk**



**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
for: **GREGORY S. SHAFFER, County Attorney**

SEC CLERK RECORDED 12/16/2015

**SANTA FE COUNTY  
GROWTH MANAGEMENT DEPARTMENT  
DEVELOPMENT REVIEW FEES**

| APPLICATION TYPE   | BASE FEE                  | ADDITIONAL FEES                |
|--|---------------------------|--------------------------------|
| <b>Permits</b>   |                           |                                |
| Agricultural, Grazing and Ranching<br>Accessory Structures where the principal<br>use is Agriculture, Grazing or Ranching  | No Fee                    |                                |
| Development Permit<br>Residential*, Residential Accessory<br>Structures over 600 sq. ft.* &<br>Community Service Facilities  | \$200                     | Valuation Fee                  |
| Development Permit<br>Residential Accessory Structures of 600<br>sq. ft. or Less*  | \$25                      |                                |
| Residential Accessory Structures used<br>only for storage that are 120 sq. ft. or less   | No permit or fee required |                                |
| Residential additions with a<br>valuation of less than \$10,000*   | \$50                      |                                |
| * Seniors over 62 years of age and Veterans and their spouses will receive a 25% reduction in fees for residential permits with a valuation for new construction of \$150,000 or less or a remodel valuation of \$75,000 or less. (A reduced fee shall be available only to an applicant of a residential development permit who owns and/or resides on the residential property requiring a fee.) |                           |                                |
| <b>Project Valuation</b>   |                           |                                |
| \$0 - \$25,000   |                           | \$75                           |
| \$25,001 - \$50,000  |                           | \$150                          |
| \$50,001 - \$100,000   |                           | \$350                          |
| \$100,001 - \$200,000  |                           | \$550                          |
| \$200,001 - \$250,000  |                           | \$950                          |
| \$250,001 - \$300,000  |                           | \$1,150                        |
| Each Additional \$100,000 in constuction<br>value or part thereof:   |                           | \$500                          |
| <b>Development Permit Non-Residential</b>  |                           |                                |
| Mixed Use & Multi Family   | \$700                     | Valuation Fee                  |
| <b>Project Valuation</b>   |                           |                                |
| \$0 - \$999  |                           | \$175                          |
| \$1,000-\$4,999  |                           | \$600                          |
| \$5,000-\$49,999   |                           | \$1,100                        |
| \$50,000-\$149,999   |                           | \$1,500                        |
| \$150,000-\$499,999  |                           | \$2,500                        |
| \$500,00-\$749,999   |                           | \$3,500                        |
| \$750,000-\$999,999  |                           | \$5,000                        |
| \$1,000,000-\$1,999,999  |                           | \$7,000                        |
| \$2,000,000 and above  |                           | \$10,000 for first \$2 Million |
| Each Additional \$1,000,000 in constuction<br>value or part thereof:   |                           | \$1,000<br>(\$20,000 max)      |

| APPLICATION TYPE   | BASE FEE               | ADDITIONAL FEES |
|--|------------------------|-----------------|
| Conditional Use Permit   | \$1,000                |                 |
| Medium Impact Home Occupation  | \$500                  |                 |
| Site Development Plan for Permitted Uses   | \$200                  |                 |
| Sign Permit  | \$245                  |                 |
| Burial Permit (For Human Burial)   | \$150                  |                 |
| Film Permit  |                        |                 |
| Small Scale Production   | \$25                   | \$10 per day    |
| Major Production   | \$100                  | \$10 per day    |
| Episodic Television Production   | \$100                  | \$70 per week   |
| Demolition Permit  | \$100                  |                 |
| Demolition Permit  |                        |                 |
| Due to Natural Disaster  | \$15                   |                 |
| Blasting Permit  | \$1,000                |                 |
| Grading & Clearing Permit-Single Family Residential or Community Service Facility (Not Required if part of a Development Permit) | \$100                  |                 |
| Grading & Clearing Permit-Subdivision/Non-Residential/Mixed Use/Multi Family   | \$750                  |                 |
| Road or Driveway Cut Permit  | \$200                  |                 |
| PV Solar-Private Residential   | \$100                  |                 |
| Temporary Use Permit   | \$125                  |                 |
| Itinerate Vendor Permit  | \$150                  |                 |
| After the Fact Permit  | 2X the base permit fee |                 |

**Subdivisions and Other Plat Reviews**

|  |                              |                               |
|--|------------------------------|-------------------------------|
| Minor Subdivision                          | \$350                        | \$25 per lot                  |
| Major Subdivision                          | \$1000 Prelim<br>\$500 Final | \$100 per lot<br>\$50 per lot |
| Exempt Land Divisions & Other Plat Reviews | \$200                        |                               |
| Plat for creation of a TDR sending area    | \$25                         |                               |
| Non-Residential/Mixed Use Subdivision      | \$1,000 Prelim/\$1,500 Final | \$100 per lot                 |
| Vacation of Plat or Easement               | \$300                        |                               |
| Plat Amendment/Replat                      | \$300                        |                               |
| Boundary Survey                            | \$250                        |                               |
| Time Extension                             | \$300                        |                               |

**Zoning/Re-Zoning/Text Amendments**

|  |         |               |
|--|---------|---------------|
| Planned Development District   | \$3,000 | \$10 per acre |
| Zoning Map Amendment   | \$3,000 |               |
| Overlay Zone   | \$200   |               |
| SLDC Text Amendment  | \$3,000 |               |
| Zoning Statement or Residential Condominium Confirmation Statement (No charge for confirmation of Zoning District) | \$150   |               |

| APPLICATION TYPE  | BASE FEE                            | ADDITIONAL FEES |
|---|-------------------------------------|-----------------|
| Conceptual Site Development Plan  | \$3,000                             |                 |
| <b>Supplemental Uses/Other</b>  |                                     |                 |
| Home Occupation/Registration:   |                                     |                 |
| No Impact   | \$50                                |                 |
| Low Impact  | \$100                               |                 |
| Wind Energy Facilities  |                                     |                 |
| Large Scale   | \$1,500                             |                 |
| Single Parcel Use   | \$100                               |                 |
| Wireless Communication Facilities   |                                     |                 |
| Substantial Modification/<br>New Facilities   | \$3,000                             |                 |
| Non-Substantial Modification,<br>Roof/Surface Mounted, or Stealth<br>Amateur Radio Antennae                         | \$1,000<br>\$100                    |                 |
| Sexually Oriented Businesses  | Initial - \$5,000/Renewal - \$1,500 |                 |
| Beneficial Use  |                                     |                 |
| Determination   | \$500                               |                 |
| Development of County Wide Impact   |                                     |                 |
| Overlay District  | \$7,500                             |                 |
| Conditional Use Permit  | \$3,000                             |                 |
| Inspection  | \$250                               |                 |
| Business Registration (When Site DP not req'd)  | \$225                               |                 |
| Swimming Pool   | \$545                               |                 |
| Utility Authorization   |                                     |                 |
| Residential/Agricultural/<br>Community Service Facility (Not req'd if part of a Development Permit)                 | \$200                               |                 |
| Non-Residential/Mixed Use<br>Multi Family (Not req'd if part of a Development Permit)                               | \$300                               |                 |
| Well Only   | \$100                               |                 |
| Franchise Review /Expansion/<br>Renewal   | \$600                               |                 |
| Inspections during construction<br>(incl. SWPP and grading)/Final Inspections<br>for release of Financial Guarantee | \$250                               | Per Inspection  |
| Courtesy Inspection<br>(Will be credited at time of Development Permit)   | \$100                               |                 |
| Floodplain Determination Letter<br>(No Application Fee Required)  | \$50                                |                 |
| Variance  | \$300                               |                 |
| Appeal  | \$200                               |                 |
| Review of Special Reports<br>(ie. Traffic Impact Analysis, Geohydrologic Report)                                    | \$500                               |                 |
| Liquor License Transfer   | \$220                               |                 |

| APPLICATION TYPE                                     | BASE FEE   | ADDITIONAL FEES |
|--|--|-----------------|
| <b>3rd Party Reviews</b>                             |  |                 |
| County Reviewed SRAs<br>(TIA, APFSA, WSAR, FIA, EIR) | Full Cost of Review by Outside Consultant<br>In An Amount Not To Exceed \$10,000 |                 |
| Specialized Review if Needed                         | Full Cost of Review by Outside Consultant<br>In An Amount Not To Exceed \$10,000 |                 |

\* See Section 6.2 of the SLDC