

SANTA FE COUNTY

RESOLUTION 2019 - 28

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: Fire Department Fund Name: 2019 YCC Grant Fund (244)
 Budget Adjustment Type: Budget Increase Fiscal Year: 2019 (July 1, 2018 - June 30, 2019)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0887	372	19-00	YCC Grant/Federal	93,003	
TOTAL (if SUBTOTAL, check here)					93,003	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0887	422	10-24	Salaries & Wages/Temp Employees	75,901	
244	0887	422	20-01	Employee Benefits/FICA Regular	5,096	
244	0887	422	20-02	Employee Benefits/FICA Medicare	1,192	
244	0887	422	20-08	Employee Benefits/Workers Comp	66	
244	0887	422	40-02	Maintenance / Equipment	500	
244	0887	422	60-02	Supplies/Safety Supplies	9,170	
244	0887	422	60-07	Supplies/Operational Supplies	578	
244	0887	422	80-99	Capital Purchases/Inventory Exempt	500	
TOTAL (if SUBTOTAL, check here)					93,003	

Requesting Department Approval: [Signature] Title: Chief Date: 2.11.19
 Finance Department Approval: E. Thomas Date: 2.13.19 Entered by: _____ Date: _____
 County Manager Approval: [Signature] Date: 2.16.19 Updated by: SPEC CLERK RECORDED Date: _____
 6/20/20

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

On December 1, 2018, Grant Agreement YCC No. 19-522-0150-0077/SFC MOU 2019-0160-FD/DD was awarded to Santa Fe County Fiore Department. The Youth Conservation Corps Commission Grant (YCC) is utilized to employ up to six youth ages 18-25 and to provide training in natural resources such as forest management, fire ecology, and watershed health for a period of six months. Project work will consist of hazard fuel reduction projects located in Santa Fe County aimed at reducing risk of wildland fire and improving forest health. These projects are tied directly to the Santa Fe County Community Wildfire Protection Plan (CWPP), which was adopted in 2008. This crew will also be available to fight wildland fires.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10-24	Hire 6 Youth for Wildland Hand Crew	Temporary	Forestry Technician & Lead

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-99	Chain Saw	500

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

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DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

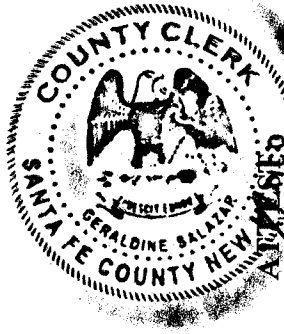
- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
NM State Energy, Minerals and Natural Resources Department - Youth Conservation Corps (YCC) Grant
 - c) Is this request a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. The match requirement will be met by an "in kind" match to include training, vehicles and equipment currently ~~owned by the Fire Department~~ owned by the Wildland Fire Department and benefits of the Wildland Captain's position which is all funded by the 244-0801-421 Fire Administration budget and 244-0815-422 Wildland Program budget.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of February, 2019.



Santa Fe Board of County Commissioners

Anna Hamilton
Anna Hamilton, Chair

Geraldine Salazar
Geraldine Salazar, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
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I Hereby Certify That This Instrument Was Filed for Record On The 27TH Day of February, 2019 at 01:46:18 PM And Was Duly Recorded as Instrument # 1879870 Of The Records Of Santa Fe County

E. Estrella
Deputy, Santa Fe County Clerk
M. Martinez
Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM

SFC CLERK RECORDED