

**SANTA FE COUNTY**

**RESOLUTION NO. 2015- 137**

**A RESOLUTION AUTHORIZING THE DISPOSITION OF FIXED ASSETS IN ACCORDANCE WITH STATE STATUTE**

**WHEREAS**, Santa Fe County (County) desires to recycle certain personal property identified in Exhibit A, attached; and

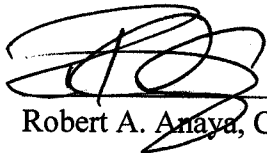
**WHEREAS**, Exhibit A details each item of personal property by department or office, tag number, description of fixed asset, serial number, reason for surplus, condition of fixed asset, location of fixed asset, and/or estimated value; and

**WHEREAS**, the Board of County Commissioners (BCC) hereby determines that (i) each item of personal property on Exhibit A is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the County and (ii) each item on Exhibit A has an estimated current resale value of five thousand dollars (\$5,000) or less.

**NOW, THEREFORE, BE IT RESOLVED** that the BCC (i) approves of the disposal of the personal property listed on Exhibit A, pursuant to NMSA 1978, Section 13-6-1 (2012), and (ii) directs that, to the extent feasible, the personal property shall be recycled as scrap metal and, if that it is not feasible, that it be disposed of as otherwise allowed by law.

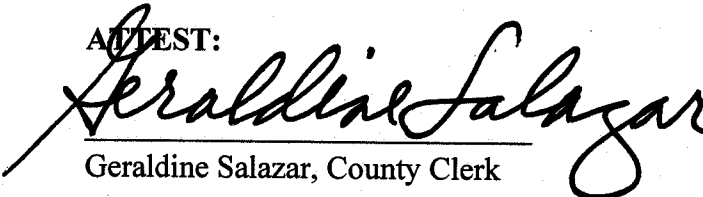
**PASSED, APPROVED, AND ADOPTED THIS 13<sup>th</sup> DAY OF OCTOBER, 2015.**

**BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

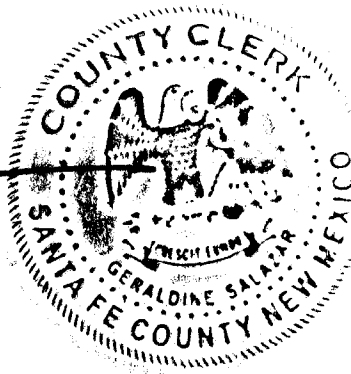


Robert A. Anaya, Chair

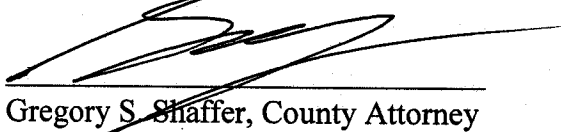
**ATTEST:**



Geraldine Salazar, County Clerk



**APPROVED AS TO FORM:**



Gregory S. Shaffer, County Attorney

SFC CLERK RECORDED 10/22/2015

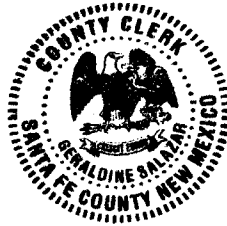
BCC RESOLUTIONS  
PAGES: 4

CCOUNTY OF SANTA FE )  
SSTATE OF NEW MEXICO ) ss

II Hereby Certify That This Instrument Was Filed for  
RRecord On The 22ND Day Of October, 2015 at 08:38:10 AM  
AAnd Was Duly Recorded as Instrument # **1777753**  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar

Deputy *Laura Hernandez* County Clerk, Santa Fe, NM





GERALDINE SALAZAR  
 COUNTY CLERK  
 (505) 986-6280  
 gsalazar@santafecountynm.gov

VICTORIA L. TRUJILLO  
 Chief Deputy Clerk  
 505-995-6535  
 vltrujillo@santafecountynm.gov

**SANTA FE COUNTY CLERK'S OFFICE**  
**M E M O R A N D U M**

**DATE:** August 31, 2015

**TO:** Santa Fe County Board of County Commissioners

**FROM:** Danielle Miera, Administrative Assistant *Danielle Miera*

**THROUGH:** Geraldine Salazar, Santa Fe County Clerk *G.S.*

**Cc:** Carole Jaramillo, Santa Fe County Finance Department Director  
 Vicky Trujillo, Chief Deputy Clerk  
 Steve Fresquez, BOE Chief Deputy Clerk  
 Melissa Martinez, Accountant/Fixed Assets  
 Esther Artino, Records Manager  
 Theresa Atencio, Elections Administration Supervisor

**SUBJECT:** The Surplus/Recycle of Clerk's Office Mega Star Storage Machine

We are requesting BCC approval to proceed with the surplus and recycle of the Clerk's Office Mega Star Storage Machine. The Clerk's Office with approved budget has purchased a new Rotomat Machine to replace the outdated and costly to repair Mega Star.

Please note the fixed asset number and/or serial number is as follows: FA015585. The Mega Star machine was purchased over 13 years ago and is outdated and has been giving us problems for quite some time. The condition of this equipment is outdated/semi-functional with an estimated depreciated value of scrap metal only.

We have worked with Santa Fe County's Finance Department and followed county procedure to appropriately transfer this surplus inventory by means of recycle.

Thank you in advance for your assistance.

