

SANTA FE COUNTY
RESOLUTION 2015 - 171

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on December 8, 2015, did request the following budget adjustment:

Department / Division: Public Works/Project Development Fund Name: GOB Series 2013 Fund (351), State Appropriation (318), Enterprise Water Fund (505), Capital Outlay (313)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
351	0000	385	0400	Budgeted Cash	\$106,682	
313	0000	385	0400	Budgeted Cash	\$1,519	
TOTAL (if SUBTOTAL, check here X)					108,201	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
351	6183	453	8011	Torcido Loop - Capital Purchases	\$50,000	
351	1473	482	8080	Quill Plant - Capital Purchases		\$(1,231,000)
351	0666	453	8010	Pinon Hills - Capital Purchases	\$627,000	
351	6218	453	8010	Puesta del Sol - Capital Purchases	\$604,000	
351	6206	453	8010	Spruce Street - Capital Purchases		\$(31,802)
351	6209	453	8010	Rancho Alegre - Capital Purchases	\$115,000	\$(26,516)
351	6219	453	8010	Cerrillos Village Capital Purchases		\$(1,289,318)
TOTAL (if SUBTOTAL, check here X)					1,396,000	

Requesting Department Approval: Public Works; Erik Aaboe Title: PW Finance Manager Date: _____

Finance Department Approval: Candice Juarez Date: 11/24/15 Entered by: _____ Date: _____

County Manager Approval: Katherine D'Jell Date: 12.8.15 Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1444	385	0000	Agua Fria Utility Plan – Budgeted Cash		\$(80,000)
318	1444	371	1400	Agua Fria Utility Plan - Grant Appropriation	\$80,000	
505	1489	370	0000	Vista Aurora Sewer – Grant Appropriation		\$(70,000)
318	1489	371	1400	Vista Aurora Sewer – Grant Appropriation	\$70,000	
505	1477	370	0000	Chupadero MDWCA – Grant Appropriation		\$(100,000)
318	1477	371	1400	Chupadero MDWCA – Grant Appropriation	\$100,000	
TOTAL (if SUBTOTAL, check here X)					\$250,000	\$(250,000)
TOTAL REVENUE CHANGE					\$108,201	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1444	482	8011	Agua Fria Utility Plan – Capitalized Svcs.		\$(80,000)
318	1444	482	8011	Agua Fria Utility Plan - Capitalized Svcs.	\$80,000	
505	1489	482	8011	Vista Aurora Sewer – Capitalized Svcs.		\$(70,000)
318	1489	482	8011	Vista Aurora Sewer – Capitalized Svcs.	\$70,000	
505	1477	482	8011	Chupadero MDWCA – Capitalized Svcs.		\$(100,000)
318	1477	482	8011	Chupadero MDWCA – Capitalized Svcs.	\$100,000	
313	0732	482	8001	Agua Fria Park Improv. – Buildings & Structures	\$1,519	
TOTAL (if SUBTOTAL, check here X)					\$251,519	\$(250,000)
TOTAL EXPENDITURE CHANGE					\$108,201	

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erik Aaboe Dept/Div: Public Works/Project Development Phone No.: 995-6209

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 - A. Staff is requesting to use Series 2013 bond proceeds for road projects rather than water and wastewater projects. Specifically, \$1.231M will be moved from Quill Plant cost center to Pinon Hills and Puesta del Sol road projects. The reason for requesting the reallocation is the timing with regards to optimal road construction conditions.
 - B. Staff is requesting to use savings from various projects including Spruce and Rancho Alegre projects for the Cerrillos Village road project.
 - C. Staff is requesting that \$50,000 of the \$405,000 allocated in the 2013 Bond sale be budgeted in the FY16 budget to hire an engineering firm to design the improvements. The project was stalled due to the inability to obtain easements and therefore the funds were not budgeted in the FY16 budget. The residents have now agreed to provide the easements and therefore the project is able to move forward.
 - D. Staff is requesting to re-budget State Appropriations from the Utilities Fund (505) to the State Appropriation Fund (318) for better tracking purposes.
 - E. Staff discovered an error in a reclassification of expenditure which inadvertently reduced the budget for the Agua Fria Park Improvements. The request corrects the budget reduction while maintaining allocation requirements for Agua Fria Park project.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
NA			

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8010	Design improvements to Camino Torcido Loop	\$50,000
8011	Road Construction for various projects; Cerrillos Village, Puesta del Sol & Pinon Hills	\$1,346,000
8011	Transfer savings from Spruce and Rancho Alegre	\$(58,318)
8011	Reallocate funds from Quill Plant to road projects	\$(1,231,000)
8001	Buildings & Structures for Agua Fria Park Improvements	\$1,519

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Erik Aaboe Dept/Div: Public Works/Project Development Phone No.: 995-6209

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X
- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO _____
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES X NO _____
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- A. In 2012 the Board received voter approval for the issuance of \$35.M for various projects. In 2015, the Board passed resolution 2015-54 for the 3rd tranche of bonds which references previous allocations for the Series 2013.
- B. In February of 2015 the Board approved the capital allocations which included Pinon Hills, Puerta del Sol and Cerrillos Village
- C. In June of 2012 the Board of County Commission approved the Capital Improvement Plan which included \$405,000 in bond funds for Camino Torcido Loop.
- D. In June 2015 the Board approved the FY2016 budget which had the State Appropriations in fund 505 rather than 318.
- d) Please identify other funding sources used to match this request.
GRT Fund (313) \$95,000 was authorized through the 2012 CIP.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 8th Day of December, 2015.

Santa Fe Board of County Commissioners



Robert A. Anaya, Chairperson

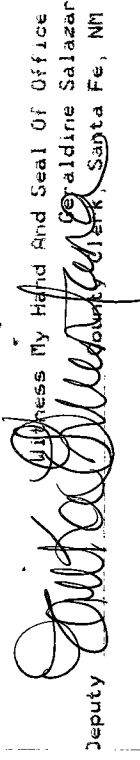
ATTEST:


Geraldine Salazar, County Clerk



COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES: 5

I Hereby Certify That This Instrument Was Filed for Record On The 9TH Day Of December, 2015 at 10:42:21 AM and Was Duly Recorded as Instrument # 1781442 Of The Records Of Santa Fe County


Deputy Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM

