

THE BOARD OF COUNTY COMMISSIONERS OF  
SANTA FE COUNTY

RESOLUTION NO. 2015-93

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A RESOLUTION ESTABLISHING THE SANTA FE COUNTY YOUTH  
DEVELOPMENT PROGRAM TASK FORCE

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**WHEREAS**, Santa Fe County (County) assumed oversight of the County Youth Development Program (YDP) in 2004; and

**WHEREAS**, YDP provides detention services for incarcerated youth and Day Reporting Program services for youth who require supervision short of incarceration; and

**WHEREAS**, YDP's population consists of youth from within the County and other counties as well as youth within the custody of the U.S. Marshals Service; and

**WHEREAS**, YDP's mission is to change the lives of incarcerated youth and those participating in the Day Reporting Program by providing a safe, secure, structured, caring and learning environment; and

**WHEREAS**, YDP is currently housed in a facility located at 4250 Airport Road Santa Fe NM 87505, which was constructed in 1984; and

**WHEREAS**, in recent years, the number of incarcerated youth and Day Reporting Program participants have been far less than the current facility's accredited and physical capacity and much of the current facility is vacant; and

**WHEREAS**, the Board of County Commissioners (Board) of the County desires to evaluate YDP's current programs and services and assess possible alternatives to the status quo; and

**WHEREAS**, a broad based task force would assist the Board in doing so.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

A. The Santa Fe County Youth Development Program Task Force (Task Force) is hereby established.

B. Task Force Members; Appointment and Removal.

1. The Task Force shall consist of the following members:

a. One management employee of the County Public Safety Department appointed by the County Manager;

b. Geraldine Salazar, Santa Fe County Clerk;

c. Michelle George or such other community member as the Board may appoint in the future;

d. One member appointed by the Santa Fe Community Foundation;

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e. One member appointed by the Juvenile Justice Services Division Director of the New Mexico Children, Youth and Families Department who is an employee of that division working in the area of Probation/Supervised Release;

f. One member appointed by the First Judicial District Attorney who is an employee of the District Attorney's Office; and

g. The Honorable Mary L. Marlowe Sommer, District Judge, First Judicial District Court; and

h. One member appointed by the First Judicial District Public Defender who is an employee of the District Public Defender's Office.

2. Members may be removed by the official or organization that appointed them with or without cause. In addition, a member shall be deemed to have resigned their position if they fail to attend two consecutive meetings of the Task Force; provided, however, the member may request that the Board excuse their absences for good cause and allow them to continue serving on the Task Force. In the event of a vacancy in a position to be filled by an official or organization, the applicable official or organization shall appoint a replacement member. Should an official or organization fail to timely appoint a member to serve on the Task Force, the Board shall appoint a substitute member.

3. Members of the Task Force shall serve without compensation from the County and shall not be entitled to per diem and mileage from the County.

C. Task Force Business; Officers, Quorum, and Staffing.

1. The Task Force shall select a chairperson and vice chairperson from among its members. The initial chairperson and vice chairperson shall be selected at the first Task Force meeting, and the Task Force may elect other members to fill those offices at future meetings.

2. The Task Force shall meet in accordance with a schedule adopted by the Task Force and at the call of the chair.

3. The meetings of the Task Force shall be held at the Santa Fe County Youth Development Facility, located at 4250 Airport Road Santa Fe NM 87505, or such other locations as may be conducive to visible and publicly accessible meetings.

4. Meetings of the Task Force shall be held in accordance with Resolution No. 2009-2 and Resolution No. 2015-59, as such may be amended or superseded.

5. A quorum, as defined in Resolution No. 2009-2, Section II(A), is necessary for the Task Force to conduct business. All matters coming before the Task Force shall be resolved by majority vote.

6. The County Manager shall appoint two staff members to provide administrative support to the Task Force, including the preparation of meeting minutes, the preparation of packets for Task Force members prior to each meeting, and the preparation and posting of meeting notices and agendas.

D. Task Force Work and Deliverable.

1. The Task Force shall study and assess:

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- a. the current services and programs offered by YDP;
- b. alternatives to the services and programs offered by YDP, including possible service providers for those alternatives;
- c. the current and future demand for YDP's current services and programs and alternatives identified by the Task Force;
- d. the advisability of using the current facility for YDP's current services and programs and alternatives identified by the Task Force, taking into account such factors as the physical layout of the current facility, the current and projected utilization of the current facility, and the current facility's operation and maintenance costs;
- e. alternative uses for the current facility; and
- f. alternative funding or intergovernmental organizational structures for YDP's programs and services and alternatives identified by the Task Force.

2. Within six (6) months of the adoption of this Resolution, the Task Force shall submit to the BCC a written report summarizing its work, conclusions, and possible and recommended alternatives to the status quo.

E. Miscellaneous.

- 1. The Task Force is an advisory committee whose work is not binding on the County or Board.
- 2. This Resolution is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the County, its agencies, instrumentalities, or entities, its officers, employees, or agents, or any other person.
- 3. This Resolution supersedes any other resolution or portion thereof in conflict with this Resolution.

PASSED, APPROVED, AND ADOPTED this 14<sup>th</sup> day of July, 2015.

THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

COUNTY OF SANTA FE )  
 STATE OF NEW MEXICO ) ss

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I Hereby Certify That This Instrument Was Filed for Record On The 29TH Day Of July, 2015 at 09:05:14 AM And Was Duly Recorded as Instrument # 1770698 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
 Deputy *Geraldine Salazar* County Clerk, Santa Fe, N

*Robert A. Anaya*  
Robert A. Anaya, Chair

ATTEST:  
*Geraldine Salazar*  
Geraldine Salazar, County Clerk

APPROVED AS TO FORM:  
*Gregory S. Shaffer*  
Gregory S. Shaffer, County Attorney

