

SANTA FE COUNTY

RESOLUTION 2016 - 12

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 2016 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	372	0600	Federal Grant / Drug Enforcement (HIDTA)	\$1,072.00	
TOTAL (if SUBTOTAL, check here)					\$1,072.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	425	10-26	Term Employee	\$1.00	
246	1208	425	50-03	Contractual Professional Services	\$1,068.00	
246	1208	425	73-02	Sheriff's Expense	\$3.00	
TOTAL (if SUBTOTAL, check here)					\$1,072.00	

Requesting Department Approval: [Signature] Title: Sheriff Date: 1-5-16

Finance Department Approval: [Signature] Date: 1/12/16 Entered by: Date:

County Manager Approval: [Signature] Date: 1/26/16 Updated by: Date:

SANTA FE COUNTY

RESOLUTION 2016 - 12

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: LT Scott McFaul, Operations Commander Dept/Div: Sheriff / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This Resolution is requesting to increase the HIDTA cost-center, through the extension of remaining funds of award G14SN0011A.

- 246-1208 - HIDTA cost center which are funds recently awarded to Region III as extension of funds. These monies will be budgeted to support Region III Operations; through salaries for Administrative Assistant, overtime for agents, and Sheriff's Expense (Contingency monies).

a) Employee Actions: NONE

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
50-03	Additional overtime for agents assigned to Region III from other agencies.	\$1,067.96

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense

SANTA FE COUNTY

RESOLUTION 2016 - 12

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: LT Scott McFaul, Operations Commander Dept/Div: Sheriff's Office / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. Cost-Center 246-1208 is the HIDTA Extension for the current fiscal year; Award Number: G14SN0011A.
 - c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SANTA FE COUNTY

RESOLUTION 2016 - 12

Page 4 of 4

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

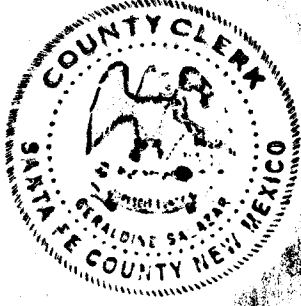
Approved, Adopted, and Passed This 26th Day of January, 2016.

Santa Fe Board of County Commissioners

Miguel M. Chavez
Miguel M. Chavez, Chairperson

ATTEST:

Geraldine Salazar
Geraldine Salazar, County Clerk

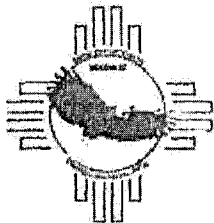


COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 8

I Hereby Certify That This Instrument Was Filed for
Record On The 27TH Day Of January, 2016 at 11:20:55 AM
and Was Duly Recorded as Instrument # 1785028
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy Laura Hernandez County Clerk, Santa Fe, NM





REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

BOARD OF DIRECTORS

Major Tim Johnson
Chairman
New Mexico State Police

Chief Eric Garcia
Vice-Chairman
Santa Fe Police
Department

Sheriff Robert Garcia
Secretary-Treasurer
Santa Fe County Sheriff's
Department

October 5, 2015

TO: Sandra Avalos Russell, Finance Director
New Mexico HIDTA

THROUGH: Lieutenant Scott McFaul, Operations Commander
Region III Drug Enforcement Task Force

FROM: Mary Armijo y Clifford, Administrative Assistant
Region III Drug Enforcement Task Force

RE: HIDTA Award #G145N0011A - Extension Request

We would like to respectfully request an extension on Award #G145N0011A in the amount of approximately \$1,070.56 which is the remaining balance in our Personnel, Overtime and Other Costs category.

<u>Award G145N0011A</u>	<u>Amount</u>
Personnel	\$ 0.45
Overtime	\$1,067.96
<u>Other Costs</u>	<u>\$ 2.15</u>
Total	\$1,070.56

The remaining balance in Personnel and Other Costs categories were due to category adjustments and end of year calculations for last two days of the fiscal year.

Overtime was worked but we were unable to request/encumber funds to cover the expenditure due to end of year deadlines enforced by Santa Fe County.

Please see below the break down on how the unspent amount will be used. These funds will continue to be utilized in their respective categories.

<u>Award G145N0011A</u>	<u>Amount</u>
Personnel	\$ 0.45
Overtime	\$1,067.96
<u>Other Costs</u>	<u>\$ 2.15</u>
Total	\$1,070.56

If approved, we are requesting an extension until the end of the calendar year. These monies would have to be considered as new funds and approved through Resolution by the Board of Santa Fe County Commissioners at the end of September meeting. This would make the monies available approximately mid-November.

Your assistance with this request is greatly appreciated. If you have any questions, please feel free to contact me at (505) 473-7036.

Jan
10/6/15
Jan

SFC CLERK RECORDED 01/27/2016

Emailing: 14 Region III Reprogramming approval 10.7.15

Sandra Avalos Russell <savalos@nmhidta.org>

Wed 10/7/2015 11:03 AM

To: Mary L. Armijo y Clifford <mlarmijo@santafecountynm.gov>;

 1 attachment

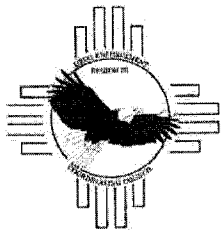
14 Region III Reprogramming approval 10.7.15.pdf;

Good Morning Mary,
Please find the attached approvals. Will you please let me know when you enter this reprogramming request in FMS?
Thank you,
Sandra
Your message is ready to be sent with the following file or link attachments:

14 Region III Reprogramming approval 10.7.15

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

S F C C L E R K R E C O R D E D 0 1 / 2 7 / 2 0 1 6



BOARD OF DIRECTORS

Major Tim Johnson
Chairman
New Mexico State Police

Chief Eric Garcia
Vice-Chairman
Santa Fe Police
Department

Sheriff Robert Garcia
Secretary-Treasurer
Santa Fe County Sheriff's
Department

REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

**P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660**

October 5, 2015

TO: Sandra Avalos Russell, Finance Director
New Mexico HIDTA

THROUGH: Lieutenant Scott McFaul, Operations Commander
Region III Drug Enforcement Task Force

FROM: Mary Armijo y Clifford, Administrative Assistant
Region III Drug Enforcement Task Force

RE: HIDTA Award #G14SN0011A – Extension Request

We would like to respectfully request an extension on Award #G14SN0011A in the amount of approximately \$1,070.56 which is the remaining balance in our Personnel, Overtime and Other Costs category.

<u>Award G14SN0011A</u>	<u>Amount</u>
Personnel	\$ 0.45
Overtime	\$1,067.96
<u>Other Costs</u>	<u>\$ 2.15</u>
Total	\$1,070.56

The remaining balance in Personnel and Other Costs categories were due to category adjustments and end of year calculations for last two days of the fiscal year.

Overtime was worked but we were unable to request /encumber funds to cover the expenditure due to end of year deadlines enforced by Santa Fe County.

Please see below the break down on how the unspent amount will be used. These funds will continue to be utilized in their respective categories.

<u>Award G14SN0011A</u>	<u>Amount</u>
Personnel	\$ 0.45
Overtime	\$1,067.96
<u>Other Costs</u>	<u>\$ 2.15</u>
Total	\$1,070.56

If approved, we are requesting an extension until the end of the calendar year. These monies would have to be considered as new funds and approved through Resolution by the Board of Santa Fe County Commissioners at the end of September meeting. This would make the monies available approximately mid-November.

Your assistance with this request is greatly appreciated. If you have any questions, please feel free to contact me at (505) 473-7036.

SFC CLERK RECORDED 01/27/2016

Grantee:

Grant Number:

Initiative:

Contact Person:

Telephone:

Request #:

Santa Fe County

G14SN0011A

Region III Multi-Jurisdictional Task Force

Lieutenant Scott McFaul

(505) 827-9083

12

New Mexico High Intensity Drug Trafficking Area

Request For Payment or Advance

Reporting Period:

Grant Award Amount:

Funds Requested to Date:

Current Request:

Grant Award Balance:

Income this Period:

Income to Date:

06/01/15 - 06/30/15

\$329,813.00

\$276,780.90

\$51,961.54

\$1,070.56

N/A

N/A

CATEGORY	APPROVED BUDGET	EXPENDITURES THIS REQUEST	CUMULATIVE EXPENDITURES (YTD)	REMAINING BUDGET BALANCE
Personnel	\$39,717.08	\$4,895.29	\$39,716.63	\$0.45
Fringe	\$23,456.70	\$2,887.72	\$23,456.70	\$0.00
Travel	\$66,978.11	\$17,319.24	\$65,910.15	\$1,067.96
Facilities	\$1,970.00	\$0.00	\$1,970.00	\$0.00
	\$66,290.36	\$6,540.95	\$66,290.36	\$0.00
	\$36,943.95	\$5,831.53	\$36,943.95	\$0.00
Equipment	\$25,000.00	\$0.00	\$25,000.00	\$0.00
	\$15,668.16	\$4,200.32	\$15,668.16	\$0.00
Other	\$53,788.64	\$10,286.49	\$53,786.49	\$2.15
TOTAL	\$329,813.00	\$51,961.54	\$328,742.44	\$1,070.56

Authorized Initiative Representative

Lieutenant Scott McFaul, Operations Commander

12-21-15

Date:

Authorized Grantee Representative

Sheriff Robert A. Garcia

12-21-15

Date:

Regional Director's Office

Date:

Certification - Under penalty of law, I/we hereby certify that to the best of our knowledge and belief, the above information is correct, expenditures are properly documented, documentation attached for this payment/advance request are true and correct copies of the originals, and payment has not been/will not be received from any other source.

S F C C L E R K R E C O R D E D 0 1 / 2 7 / 2 0 1 6