

SANTA FE COUNTY

RESOLUTION 2016 - 51

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 10, 2016, did request the following budget adjustment:

Department / Division: CMO Fund Name: Lodger's Tax Advertising Fund (215)

Budget Adjustment Type: Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
215	0000	385	0200	Lodger's Tax Advertising Fund Budgeted Cash	\$500,000	
TOTAL (if SUBTOTAL, check here)					\$500,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
215	0320	433	5003	Contractual Services	\$480,000	
215	0320	433	5090	Other Services	\$12,500	
215	0320	433	7037	Printing/Publishing /ADS	\$7,500	
TOTAL (if SUBTOTAL, check here)					\$500,000	

Requesting Department Approval: Cavale & Gaanthe Title: finance div. directn Date: 5/10/16
Finance Department Approval: Cavale & Gaanthe Date: 5/10/16 Entered by: _____ Date: _____
County Manager Approval: James W. Jell Date: 5.10.16 Updated by: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Don Moya Dept/Div: CMO/Finance Phone : 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

To budget cash for new initiatives to be undertaken by the County Manager’s Office including a new grant program, an additional advertising campaign and marketing materials. These initiatives are in alignment with the express purpose of the Lodger’s Tax per State statute and County ordinance.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
215-0320-433-5003	FY2016 and FY2017 grant programs and other tourism related contractual services	\$480,000
215-0320-433-5090	Layout and design of marketing material	\$12,500

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

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RESOLUTION 2016 - 5/

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Don Moya Dept/Div: CMO/Finance Phone No.:986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.

Lodger's Tax Advertising Fund - Cash

- b) Does this include state or federal funds? YES NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
- c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 10th Day of May, 2016.

Santa Fe Board of County Commissioners

Miguel M. Chavez
Miguel M. Chavez, Chairperson

ATTEST:

Geraldine Salazar
Geraldine Salazar, County Clerk



BCC RESOLUTIONS
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COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for
Record On The 11TH Day Of May, 2016 at 01:19:04 PM
And Was Duly Recorded as Instrument # 1793260
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy Geraldine Salazar County Clerk, Santa Fe, NM



SFC CLERK RECORDED 05/11/2016