SANTA FE COUNTY

RESOLUTION 2016 - 52

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 31, 2016, did request the following budget adjustment:

Department / Division: Fire Department/Fire Administration Fund Name: Fire Operations Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	360	09-02	Revenue / State Forestry	230	
244	0832	360	09-02	Revenue / State Forestry	410	
244	0833	360	09-02	Revenue / State Forestry	647	
244	0840	360	09-02	Revenue / State Forestry	1,016	
TOTAL (if SUBTOTAL, check here ___)					2,303	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	422	10-25	Salary & Wages / Overtime	230	
244	0832	422	60-07	Supplies / Operational Supplies	410	
244	0833	422	60-07	Supplies / Operational Supplies	647	
244	0840	422	60-07	Supplies / Operational Supplies	1,016	
TOTAL (if SUBTOTAL, check here X)					2,303	

Requesting Department Approval: [signature] **Title:** Fire Chief **Date:** 5·9·16

Finance Department Approval: [signature] **Date:** 5/12/16 **Entered by:** ________ **Date:** ________

County Manager Approval: [signature] **Date:** 5·31·16 **Updated by:** ________ **Date:** ________

SFC RECORDED06/01/2016

SANTA FE COUNTY

RESOLUTION 2016 - 52

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: **Name:** Donna Morris **Dept/Div:** Fire Department/Administration **Phone No.:** 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

  Requesting BCC approval to budget $2,303 from State Forestry revenue for reimbursements from various deployments for personnel and equipment utilized on the Frog Hill and MM 239 fires. This revenue will be utilized to cover overtime that is incurred on future deployments for the Wildland Program and to supplement the operational supplies budget for the various districts who utilized equipment on the fires.

  a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

  b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense ______ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2016 - 52

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris **Dept/Div:** Fire Department/Administration **Phone No.:** 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES ____ NO X
  - b) Does this include state or federal funds? YES X NO ____
    If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. State Forestry Fire Reimbursement for Frog Hill and MM 239 Fires.

    c) Is this request is a result of Commission action? YES ____ NO X
    If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request. N/A

SANTA FE COUNTY

RESOLUTION 2016 - 52

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of May, 2016.

Santa Fe Board of County Commissioners

Miguel Chavez

Miguel Chavez, Board of County Commission Chair

ATTEST:

Geraldine Salazar

Geraldine Salazar, County Clerk

COUNTY CLERK GERALDINE SALAZAR SANTA FE COUNTY NEW MEXICO

COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES: 10

I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of June, 2016 at 08:50:41 AM And Was Duly Recorded as Instrument # 1795107 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy Laura Herrera County Clerk, Santa Fe, NM

COUNTY CLERK GERALDINE SALAZAR SANTA FE COUNTY NEW MEXICO

SFC RECORDED06/01/2016

Santa Fe County
*** CUSTOMER RECEIPT ***
Oper: DIANAA Type: CT Drawer: 1
Date: 4/13/16 00 Receipt no: 156679

Description	Quantity	Amount
244BT	244-0815 FOREST FIRE REIM	
	1.00	$113.00

G/L account number:
24408153600902

RB	244-0840 FOREST FIRE REIM	
	1.00	$1016.00

G/L account number:
24408403600902

Tender detail	
CK CHECK	$1129.00
Total tendered	$1129.00
Total payment	$1129.00

Trans date: 4/13/16 Time: 9:32:06

E COUNTY FIRE DEPARTMENT

DEPOSIT

			Payee	Amount
			ate of New Mexico-Frog Hill Fire	113.00
			ate of New Mexico-Frog Hill Fire	1,016.00
Total				1,129.00

SFC RECORDED06/01/2016

gy, Minerals & Natural Resources Department

tact Person: Jeannie Jacquez
ddress: 5105 Santa Fe Hills Blvd. NE
Ph # 867-2334, fax 867-2225
Note:

Vendor:54297 | **Invoice No.** FROG HILL FIRE 16-60300277N

Customer			
Name	**Santa Fe County of Fire Department**	**Date**	**2/23/16**
Address	**35 Camino Justicia**		
City	**Santa Fe**	**State NM** NM	87508

TYPE	DESCRIPTION	AMOUNT	Subtotal by Fire
FROG HILL #16-60300277N	Equipment - La Cienega - Brush 2 Type 6 G38782 KB	411.80	
FROG HILL #16-60300277N	Equipment - La Cienga- Brush 1 Type 6 G55258	369.20	
FROG HILL #16-60300277N	Equipment- La Cienga - Tender 1 Type 3 G46921 1,016.00	348.00	
	244BT .5 113.00		

TOTAL AMOUNT DUE **1,129.00**

APPROVED FOR PAYMENT [signature]

State of New Mexico

Department of Finance and Administration

Warrant Remittance

SFC RECORDED 06/01/2016

Business Unit: 52100 ENERGY, MINERALS & RESOURCES 1220 South St. Francis Drive Santa Fe, NM 87505

Warrant No: B2000563518 Date: 03/31/2016 Vendor Number: 0000054297 Vendor Name: SANTA FE, COUNTY OF

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Taken	Late Charge	Paid Amount
FROG HILL FIRE	Feb/23/2016	00122748	1,129.00	0.00	0.00	1,129.00
Inv. #FROG HILL FIRE						

Warrant Number	Date	Total Gross Amount	Total Discounts	Total Late Charges	Total Paid Amount
B2000563518	03/31/2016	$1,129.00	$0.00	$0.00	$1,129.00

THE BACK OF THIS DOCUMENT CONTAINS A WATERMARK - HOLD AT ANGLE TO VIEW

56-382
412

State of New Mexico

THE TREASURER OF THE STATE OF NEW MEXICO WILL PAY THROUGH HIS FISCAL AGENT

Department of Finance and Administration
Santa Fe, New Mexico

VOID VOID

03/31/2016 Date

VOID AFTER ONE YEAR
B2000563518
$1,129.00***
PAY THIS AMOUNT

Pay: ****ONE THOUSAND ONE HUNDRED AND TWENTY-NINE AND XX / 100 DOLLAR****

To: SANTA FE, COUNTY OF
FIRE DEPARTMENT
35 CAMINO JUSTICIA
SANTA FE, NM 87508

Thomas E. Clifford

Secretary of Dept. of Finance and Administration

RB / 244BT

⑈2000563518⑈ ⑆041203824⑆ 9600170954⑈

SFC RECORDED06/01/2016

Santa Fe County
*** CUSTOMER RECEIPT ***
Oper: DIANAA Type: CT Drawer: 1
Date: 4/13/16 00 Receipt no: 156678

Description	Quantity	Amount
244BT	244-0815 FOREST FIRE REIM	
	1.00	$117.00
G/L account number: 24408153600902		
JB	244-0832 FOREST FIRE REIM	
	1.00	$410.70
G/L account number: 24408323600902		
KB	244-0833 FOREST FIRE REIM	
	1.00	$646.90
G/L account number: 24408333600902		

Tender detail
CK CHECK $1174.60
Total tendered $1174.60
Total payment $1174.60

Trans date: 4/13/16 Time: 9:31:26

E COUNTY FIRE DEPARTMENT

DEPOSIT

			Payee	Amount
			ate of New Mexico-MM 239 Fire	117.00
			ate of New Mexico-MM 239 Fire	410.70
			ate of New Mexico-MM 239 Fire	646.90
Total				1,174.60

SFC RECORDED06/01/2016

Energy, Minerals & Natural Resources Department
Contact Person: Jeannie Jacquez
Address: 5105 Santa Fe Hills Blvd. NE
Ph # 867-2334, fax 867-2225
Note:

Vendor:54297 | Invoice No. MM 239 FIRE 16-60290273X

Customer

Name: Santa Fe County of Fire Department
Address: 35 Camino Justicia
City: Santa Fe | State NM | NM | 87508

Date: 2/23/16

TYPE	DESCRIPTION		AMOUNT	Subtotal by Fire
MM 239 FIRE#16-60290273X	Equipment - Eldorado-Engine 731 G 75157	JB 410.70	455.70	
MM 239 FIRE#16-60290273X	Equipment - Edgewood - Brush 2 Type 6 G18739	KB	418.90	
MM 239 FIRE#16-60290273X	Equipment- Edgewood- Tender 2 Type 3 G52353	KB 646.90	300.00	
	7244 BT 117.00			

TOTAL AMOUNT DUE 1,174.60

APPROVED FOR PAYMENT [signature]

State of New Mexico

Department of Finance and Administration

Warrant Remittance

SFC RECORDED 06/01/2016

Business Unit: 52100 ENERGY, MINERALS & RESOURCES 1220 South St. Francis Drive Santa Fe, NM 87505

Warrant No: B2000563517 Date: 03/31/2016 Vendor Number:0000054297 Vendor Name:SANTA FE, COUNTY OF

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Taken	Late Charge	Paid Amount
MM 239 FIRE *Inv.#MM239 Fire*	Feb/23/2016	00122747	1,174.60	0.00	0.00	1,174.60

Warrant Number	Date	Total Gross Amount	Total Discounts	Total Late Charges	Total Paid Amount
B2000563517	03/31/2016	$1,174.60	$0.00	$0.00	$1,174.60

THE BACK OF THIS DOCUMENT CONTAINS A WATERMARK - HOLD AT ANGLE TO VIEW

56-382
412

State of New Mexico

THE TREASURER OF THE STATE OF NEW MEXICO WILL PAY THROUGH HIS FISCAL AGENT

Department of Finance and Administration
Santa Fe, New Mexico

VOID VOID

03/31/2016 Date
VOID AFTER ONE YEAR
B2000563517
$1,174.60***
PAY THIS AMOUNT

Pay: ****ONE THOUSAND ONE HUNDRED AND SEVENTY-FOUR AND 60 / 100 DOLLAR****

To: SANTA FE, COUNTY OF
FIRE DEPARTMENT
35 CAMINO JUSTICIA
SANTA FE, NM 87508

Secretary of Dept. of Finance and Administration

JB/KB/244BT

⑈2000563517⑈ ⑆041203824⑆ 96001709541⑈