

SANTA FE COUNTY

RESOLUTION 2016 - 95

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 13, 2016, did request the following budget adjustment:

Department / Division: Fire Department Fund Name: YCC Grant Fund (244)
Budget Adjustment Type: Budget Increase Fiscal Year: 2017 (July 1, 2016 - June 30, 2017)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0884	371	19-00	YCC Grant/State	149,103	
TOTAL (if SUBTOTAL, check here)					149,103	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0884	422	10-24	Salaries & Wages/Temp Employees	116,848	
244	0884	422	20-01	Employee Benefits/FICA Regular	7,845	
244	0884	422	20-02	Employee Benefits/FICA Medicare	1,835	
244	0884	422	20-08	Employee Benefits/Workers Comp	101	
244	0884	422	60-02	Supplies/Safety Supplies	9,015	
244	0884	422	60-07	Supplies/Operational Supplies	8,959	
244	0884	422	80-99	Capital Purchases/Inventory Exempt	500	
TOTAL (if SUBTOTAL, check here)					149,103	

Requesting Department Approval: [Signature] Title: Chief Date: 8.19.16
Finance Department Approval: [Signature] Date: 8/25/16 Entered by: Date:
County Manager Approval: [Signature] Date: 9.13.16 Updated by: Date:

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RESOLUTION 2016 - 95

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the YCC Grant Fund (244) to budget a grant award in the amount of \$149,103 to be utilized to employ local youth ages 18-25 and provide training in natural resources such as forest management, fire ecology, and watershed health for a period of six months. The grant match will be an "In Kind" match utilizing the Wildland Captain's salary and benefits, in house training, and fire department vehicles and equipment.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10-24	Hire 10 to 12 Youth for Wildland Hand Crew	Temporary	Forestry Technician

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-99	Chain Saw	500

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

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RESOLUTION 2016 - 95

Page 3 of 4

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DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
NM State Energy, Minerals and Natural Resources Department – Youth Conservation Corps (YCC) Grant
 - c) Is this request a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. The match requirement will be met by an “in kind” match to include training, vehicles and equipment currently utilized by the SFCFD Wildland division as well as the salary and benefits of the Wildland Captain’s position which is all funded by the 244-0801-421 Fire Administration budget.

SANTA FE COUNTY

RESOLUTION 2016 - 95

Page 4 of 4

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 13th Day of September, 2016.

Santa Fe Board of County Commissioners

Miguel Chavez
Miguel Chavez, Chair

ATTEST
Geraldine Salazar
Geraldine Salazar, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 4

I Hereby Certify That This Instrument Was Filed for
Record On The 14TH Day Of September, 2016 at 10:30:42 AM
And Was Duly Recorded as Instrument # 1804398
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy Gina Hernandez County Clerk, Santa Fe, NM

