

# SANTA FE COUNTY

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## RESOLUTION 2017 - 103

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 10, 2017 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III

Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2018 (July 1, 2017 - June 30, 2018)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE XXX                    | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | REVENUE NAME                             | INCREASE AMOUNT | DECREASE AMOUNT |
|----------------------------------|---------------------------|------------------------|----------------------|------------------------------------------|-----------------|-----------------|
| 246                              | 1208                      | 372                    | 0600                 | Federal Grant / Drug Enforcement (HIDTA) | \$5,729.11      |                 |
| TOTAL (if SUBTOTAL, check here ) |                           |                        |                      |                                          | \$5,729.11      |                 |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE XXX                    | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | CATEGORY / LINE ITEM NAME | INCREASE AMOUNT | DECREASE AMOUNT |
|----------------------------------|---------------------------|------------------------|----------------------|---------------------------|-----------------|-----------------|
| 246                              | 1208                      | 425                    | 35-03                | Vehicle Maintenance       | \$5,729.11      |                 |
| TOTAL (if SUBTOTAL, check here ) |                           |                        |                      |                           | \$5,729.11      |                 |

Requesting Department Approval: [Signature]

Title: Undersheriff

Date: 9-26-17

Finance Department Approval: [Signature]

Date: 9-27-17

Entered by: \_\_\_\_\_

County Manager Approval: [Signature]

Date: 10-10-2017

Updated by: \_\_\_\_\_

Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2017 - 103

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: LT Scott McFaul, Operations Commander Dept/Div: Sheriff / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This Resolution is requesting to increase the HIDTA cost-center, through the extension of remaining funds of award G16SN0011A.  
 > 246-1208 - HIDTA cost center which are funds recently awarded to Region III as extension funds. These monies will be budgeted to support Region III Operations through Vehicle Maintenance to service vehicles.

a) Employee Actions: NONE

| Line Item | Action (Add/Delete Position, Reclass, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|-------------------------------------------------|---------------------------------|----------------|
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

| Line Item | Detail (what specific things, contracts, or services are being added or deleted) | Amount |
|-----------|----------------------------------------------------------------------------------|--------|
|           |                                                                                  |        |
|           |                                                                                  |        |
|           |                                                                                  |        |
|           |                                                                                  |        |

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2017 - 103

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

### DEPARTMENT CONTACT:

Name: LT Scott McFaul, Operations Commander Dept/Div: Sheriff's Office / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO NO  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

High Intensity Drug Trafficking Award Number: G16SN0011A Extension: \$5,729.11

- c) Is this request is a result of Commission action? YES NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other finding sources used to match this request.  
There are no other finding sources to match this request.

SANTA FE COUNTY

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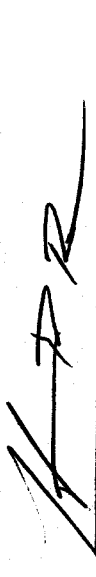
RESOLUTION 2017 - 103

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

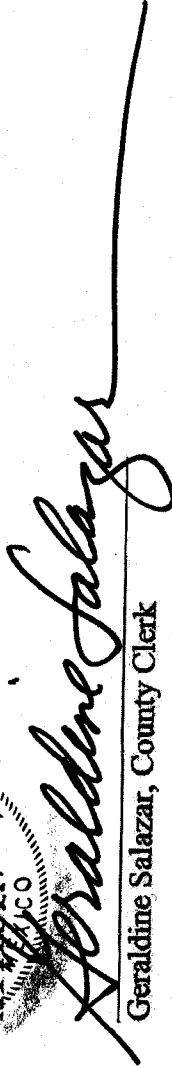
Approved, Adopted, and Passed This 10th Day of October, 2017.



Santa Fe Board of County Commissioners

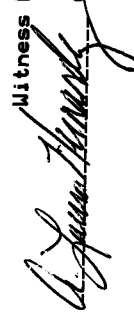


Henry P. Roybal, Chairperson

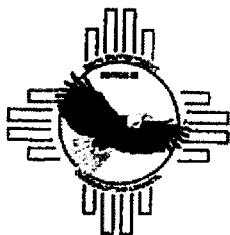
  
Geraldine Salazar, County Clerk

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

I Hereby Certify That This Instrument Was Filed for  
Record On The 11TH Day Of October, 2017 at 08:20:25 AM  
And Was Duly Recorded as Instrument # 1838442  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Deputy  Geraldine Salazar  
County Clerk, Santa Fe, NM





# REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118  
Santa Fe, NM 87502  
(505) 471-1715 or (800) 662-6660

September 22, 2017

## BOARD OF DIRECTORS

Major Tim Johnson  
Chairman  
New Mexico State Police

John Osborn  
Vice-Chairman  
First Judicial District  
Attorney

Sheriff Robert Garcia  
Secretary-Treasurer  
Santa Fe County Sheriff's  
Department

TO: Mark Payne, Region Director *[Signature]*  
New Mexico HIDTA

Sandra Avalos Russell, Finance Director *[Signature]*  
New Mexico HIDTA

THROUGH: Lieutenant Scott McFaul, Operations Commander *[Signature]*  
Region III Drug Enforcement Task Force

FROM: Mary Armijo y Clifford, Administrative Assistant *[Signature]*  
Region III Drug Enforcement Task Force

RE: HIDTA Award #G16SN0011A – Extension Request

We would like to respectfully request an extension on Award #G16SN0011A in the amount of \$5,875.61.

Please see below the break down on how the unspent funds will be used. These funds would be best utilized in the Service category.

### Award #G16SN0011A

|          |             |                                                              |
|----------|-------------|--------------------------------------------------------------|
| Services | \$ 5,875.61 | Funding will be utilized to service our undercover vehicles. |
|----------|-------------|--------------------------------------------------------------|

Total Amount: \$5,875.61

If approved, we are requesting an extension until the end of the calendar year. These funds would have to be considered as new funds and approved through Resolution by the Board of Santa Fe County Commissioners on October 10, 2017 board. This would make the funds available approximately mid-November 2017.

Your assistance with this request is greatly appreciated. If you have any questions, please feel free to contact me at (505) 473-7036.

*[Handwritten signature]*  
9/22/17

|             |          |
|-------------|----------|
| Control #   |          |
| Reference # |          |
| Date:       | 09/21/17 |

### ONDCP Notification (Intra reprogramming)

X

**ONDCP Approval (inter programming)**

Initiative: Region III Multi Jurisdictional Task Force

**Amendment# 6**

**Initiative:**

## Amendment# 6

#### 4. passivity

Amendment#

|              | FROM        |                   |          | Current Budget    |
|--------------|-------------|-------------------|----------|-------------------|
|              | Object Code | Prior Budget      | Amend.   |                   |
| Personnel    |             | 40,921.00         | (0.40)   | 40,920.60         |
| Fringe       |             | 25,103.72         | (37.98)  | 25,065.74         |
| Overtime     |             | 44,169.00         |          | 44,169.00         |
| Travel       |             | 1,749.00          | (0.03)   | 1,748.97          |
| Facilities   |             | 68,118.00         | (599.63) | 67,518.37         |
| Services     |             | 35,482.00         | 938.04   | 36,420.04         |
| Equipment    |             | 1,029.99          | (300.00) | 729.99            |
| Supplies     |             | 18,652.29         |          | 18,652.29         |
| Other Costs  |             | 28,500.00         |          | 28,500.00         |
| <b>Total</b> |             | <b>261,725.00</b> | <b>-</b> | <b>261,725.00</b> |

**JUSTIFICATION:** What was the original intended purpose of the reprogrammed funds:

**Personnel Category - decrease remaining amount and close category, -\$0.40**

**Fringe Category - decrease remaining amount to cover payout of invoices in Services category. -\$37.98**

**Travel Category - decrease remaining amount to close category, -\$0.03.**

**Facilities Category** - decrease remaining amount to close category and reallocate funds. -\$599.63.

**Equipment Category - decrease remaining amount to close category and reallocate funds. -\$300.00**

**Specific description of how the reprogrammed funds will be expended:**

**Services Category - Increase category to cover vehicle maintenance invoices from June 2017 which were partially paid or not paid due to category did not have sufficient funds. +\$932.04**

An extension request for the remaining amount of \$5,875.61, Service Category, will be requested in a separate memo.

**REQUESTOR SIGNATURE**

**IDTA DIRECTOR REVIEW**

**UNDCP APPROVAL**

**Lieutenant Scott McFaul, Ops Commander**

**Mark Payne, Regional Director**

DATE 09-22-17

DATE 9/21/7

DATE \_\_\_\_\_

**intra reprogramming (within an initiative), please check ONDCP notification box.**  
**inter reprogramming (between initiative/agency), please check ONDCP approval box.**

6/12/2016  
SFC RECORDED 10/11/2017