

SANTA FE COUNTY

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RESOLUTION 2017 - 115

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 31, 2017, did request the following budget adjustment:

Department / Division: Fire Department/Various Fire Districts Fund Name: Fire Fund (209)

Budget Adjustment Type: Budget Increase Fiscal Year: 2018 (July 1, 2017 - June 30, 2018)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	0831	385	02-00	Budgeted Cash / State Funds	102,658	
209	0832	385	02-00	Budgeted Cash / State Funds	401,227	
209	0833	385	02-00	Budgeted Cash / State Funds	468,829	
209	0834	385	02-00	Budgeted Cash / State Funds	572,060	
TOTAL (if SUBTOTAL, check here X)					1,544,774	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	8020	421	80-01	Capital Purchases/Buildings & Structures	75,000	
209	0831	422	80-03	Capital Purchases/Equipment	22,944	
209	0831	422	80-99	Capital Purchases/Inventory Exempt	4,714	
209	0832	422	80-01	Capital Purchases/Buildings & Structures	250,000	
209	0832	422	80-03	Capital Purchases/Equipment	96,227	
209	0832	422	80-09	Capital Purchases/Vehicles	55,000	
TOTAL (if SUBTOTAL, check here X)					503,885	

Requesting Department Approval: [Signature] Title: Chief Date: 10-4-17

Finance Department Approval: [Signature] Date: 10-10-17 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 10-31-17 Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	0835	385	02-00	Budgeted Cash / State Funds	354,519	
209	0836	385	02-00	Budgeted Cash / State Funds	106,728	
209	0837	385	02-00	Budgeted Cash / State Funds	454,270	
209	0838	385	02-00	Budgeted Cash / State Funds	130,065	
209	0839	385	02-00	Budgeted Cash / State Funds	271,199	
209	0840	385	02-00	Budgeted Cash / State Funds	441,977	
209	0841	385	02-00	Budgeted Cash / State Funds	342,517	
209	0842	385	02-00	Budgeted Cash / State Funds	226,714	
209	0843	385	02-00	Budgeted Cash / State Funds	459,377	
209	0844	385	02-00	Budgeted Cash / State Funds	84,770	
TOTAL (if SUBTOTAL, check here X)					4,416,910	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	0833	422	80-01	Capital Purchases/Buildings & Structures	60,000	
209	0833	422	80-02	Capital Purchases/Bldg. Contractual Services	10,000	
209	0833	422	80-03	Capital Purchases/Equipment	148,829	
209	0833	422	80-09	Capital Purchases/Vehicles	250,000	
209	0834	422	80-03	Capital Purchases/Equipment	72,060	
209	0834	422	80-09	Capital Purchases/Vehicles	500,000	
209	0835	422	80-01	Capital Purchases/Buildings & Structures	75,000	
209	0835	422	80-03	Capital Purchases/Equipment	54,519	
209	0835	422	80-09	Capital Purchases/Vehicles	225,000	
209	0836	422	40-01	Maintenance/Buildings & Structures	5,000	
209	0836	422	60-07	Supplies/Operational Supplies	18,811	
209	0836	422	80-03	Capital Purchases/Equipment	56,323	
209	0836	422	80-09	Capital Purchases/Vehicles	3,874	
209	0836	422	80-99	Capital Purchases/Inventory Exempt	22,720	
TOTAL (if SUBTOTAL, check here X)					2,006,021	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	0846	385	02-00	Budgeted Cash / State Funds	24,532	
TOTAL (if SUBTOTAL, check here)					4,441,442	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	0837	422	40-01	Maintenance/Buildings & Structures	50,000	
209	0837	422	80-03	Capital Purchases/Equipment	94,005	
209	0837	422	80-09	Capital Purchases/Vehicles	310,265	
209	0838	422	80-01	Capital Purchases/Buildings & Structures	40,000	
209	0838	422	80-02	Building Capitalized/Contractual Services	5,000	
209	0838	422	80-03	Capital Purchases/Equipment	45,065	
209	0838	422	80-09	Capital Purchases/Vehicles	30,000	
209	0838	422	80-99	Capital Purchases/Inventory Exempt	10,000	
209	0839	422	40-03	Maintenance/Infrastructure	10,000	
209	0839	422	80-01	Capital Purchases/Buildings & Structures	58,854	
209	0839	422	80-03	Capital Purchases/Equipment	27,345	
209	0839	422	80-09	Capital Purchases/Vehicles	175,000	
209	0840	422	80-01	Capital Purchases/Buildings & Structures	108,856	
209	0840	422	80-03	Capital Purchases/Equipment	73,121	
209	0840	422	80-09	Capital Purchases/Vehicles	260,000	
209	0841	422	80-01	Capital Purchases/Buildings & Structures	250,000	
209	0841	422	80-03	Capital Purchases/Equipment	87,517	
209	0841	422	80-99	Capital Purchases/Inventory Exempt	5,000	
TOTAL (if SUBTOTAL, check here X)					3,646,049	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
209	0842	422	80-01	Capital Purchases/Buildings & Structures	50,014	
209	0842	422	80-03	Capital Purchases/Equipment	90,000	
209	0842	422	80-09	Capital Purchases/Vehicles	81,700	
209	0842	422	80-99	Capital Purchases/Inventory Exempt	5,000	
209	0843	422	80-01	Capital Purchases/Buildings & Structures	73,465	
209	0843	422	80-03	Capital Purchases/Equipment	75,000	
209	0843	422	80-09	Capital Purchases/Vehicles	310,912	
209	0844	422	80-01	Capital Purchases/Buildings & Structures	34,770	
209	0844	422	80-03	Capital Purchases/Equipment	50,000	
209	0846	422	80-03	Capital Purchases/Equipment	24,532	
TOTAL (if SUBTOTAL, check here)					4,441,442	

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This request is to budget FY-17 available cash balances from Fire Fund (209) distributions for expenditure in FY-18 for the amount of \$4,441,442. Each Fire District was requested to prioritize their needs to budget funds in appropriate expenditure categories with the approval of the State Fire Marshal's Office.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-XX	Increases are being made to carry over funding for future expenditures as needed for buildings, structures, Vehicles, equipment and maintenance.	4,376,442

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

The State Fire Marshal's approval to carry over fire protection funds into the current fiscal year. (Attached)

- c) Is this request a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

Not Applicable.

SANTA FE COUNTY

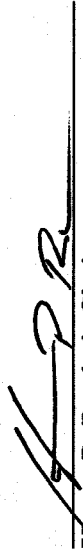
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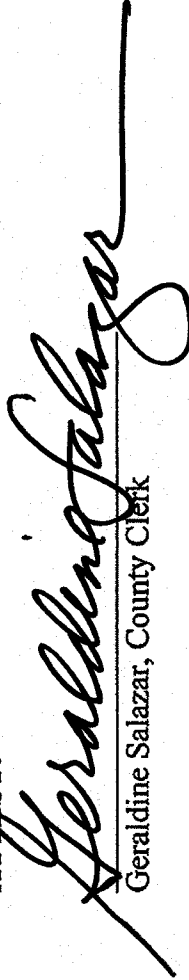
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of October, 2017.

Santa Fe Board of County Commissioners


Henry P. Roybal, Chair

ATTEST:


Geraldine Salazar, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 9

I Hereby Certify That This Instrument Was Filed for
Record On The 1ST Day Of November, 2017 at 09:58:23 AM
And Was Duly Recorded as Instrument # 1840352
Of The Records Of Santa Fe County

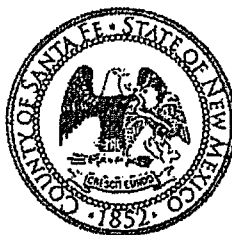
Witness My Hand And Seal Of Office
Deputy  Geraldine Salazar
County Clerk, Santa Fe, NM



Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

August 29, 2017

Mr. Vernon Muller, Deputy Fire Marshal
New Mexico State Fire Marshal's Office
PO Box 1269
Santa Fe, NM 87504-1269

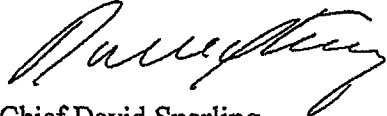
Dear Mr. Muller,

Santa Fe County's Fire Fund has an estimated Fiscal Year 2017 ending cash balance of \$5,021,105 from the Fire Fund Account Distribution. The balances by Fire districts are as follows:

Fire District	FY-2017 Requested Carry Over	Fund Utilization per District
Chimayo	\$109,714	Remodel/addition to station 1/SCBA's/Command vehicle/equipment for rescue and engine
Eldorado	\$426,164	Construction/remodel to station 1/SCBA's/Command vehicle
Edgewood	\$485,883	Aerial truck/SCBA's
Hondo	\$587,874	Replace engine and tender/ SCBA's
La Puebla	\$382,034	Replace rescue/upgrade station 2/SCBA's
Pojoaque	\$147,854	Equipment for new engine and rescue/SCBA's/Command vehicle
Stanley	\$469,005	Replace tender/SCBA's/remodel stations
Tesuque	\$151,509	Replace rescue/SCBA's/remodel stations
Turquoise Trail	\$287,345	Replace tender/SCBA's/construction station 3/remodel station 1
La Cienega	\$468,121	Mini-pumper/SCBA's/station improvements
Madrid	\$376,834	Construction/remodel station 1/SCBA's/equipment for rescue
Glorieta	\$251,700	Command vehicle/SCBA's/renovation station 1
Agua Fria	\$473,465	Replace tender/SCBA's/construction-remodel station 2
Galisteo	\$360,888	Construction/remodel station 1/SCBA's
Fire Admin	\$42,715	SCBA's
Total	\$5,021,105	

I am requesting your approval to budget the requested FY-17 carryover of \$5,021,105 in fiscal year 2018. Many of our fire districts have been saving their Fire Fund money to make capital purchases such as upgrading or purchasing new fire apparatus as well as station improvements. I appreciate your consideration of this request, if you have any questions or need further information please contact me at 992-3076

Sincerely,



Chief David Sperling
Santa Fe County Fire Department

xc: Asst. Chief Steve Moya
Don Moya, Finance Director
Donna Morris, Senior Accountant