

## SANTA FE COUNTY

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## RESOLUTION 2017 - 138

## A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on November 28, 2017, did request the following budget adjustment:Department / Division: GM/Economic DevelopmentFund Name: Economic Development Fund (224)Budget Adjustment Type: Budget IncreaseFiscal Year: 2017 (July 1, 2017 - June 30, 2018)

## BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE XXX                    | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | REVENUE NAME               | INCREASE AMOUNT | DECREASE AMOUNT |
|----------------------------------|---------------------------|------------------------|----------------------|----------------------------|-----------------|-----------------|
| 224                              | 0521                      | 371                    | 2200                 | LEADS Program/Grants/State | \$8,000         |                 |
| TOTAL (if SUBTOTAL, check here ) |                           |                        |                      |                            | \$8,000         |                 |

## BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE XXX                    | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | CATEGORY / LINE ITEM NAME              | INCREASE AMOUNT | DECREASE AMOUNT |
|----------------------------------|---------------------------|------------------------|----------------------|----------------------------------------|-----------------|-----------------|
| 224                              | 0521                      | 436                    | 5003                 | LEADS program/Contractual/Professional | 8,000           |                 |
| TOTAL (if SUBTOTAL, check here ) |                           |                        |                      |                                        | \$8,000         |                 |

Requesting Department Approval: Penny Ellis-Green Title: Growth Management Director Date: 11/13/17Finance Department Approval: [Signature] Date: 11/17/17

Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: [Signature] Date: 11-28-17

Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2017 - 138

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ashley Lopez Dept/Div: GMD/Administration Phone No.: 995-2787

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The County Received a Local Economic Assistance & Development Support (LEADS) program grant from the New Mexico Economic Development Department (NMEDD) for the purpose of generating a feasibility study for wine incubator/co-op at La Bajada Ranch. The grant is \$8,000. This amount will require that an LOI is sent out and firms are asked to respond with their proposals.

### a) Employee Actions

| Line Item | Action (Add/Delete Position, Reclass, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|-------------------------------------------------|---------------------------------|----------------|
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |

### b) Professional Services (50-xx) and Capital Category (80-xx) detail:

| Line Item | Detail (what specific things, contracts, or services are being added or deleted) | Amount     |
|-----------|----------------------------------------------------------------------------------|------------|
| 5003      | Feasibility Study for a wine incubator/co-op at La Bajada Ranch                  | \$8,000.00 |
|           |                                                                                  |            |
|           |                                                                                  |            |
|           |                                                                                  |            |

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2017 - 138

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ashley Lopez

Dept/Div: GMD/Administration

Phone No.: 995-8737

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES      NO X  
If YES, cite statute and attach a copy.

- b) Does this include state or federal funds? YES X NO       
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

LEADS Grant 2018-0065-GM/BT in the amount of \$8,000

- c) Is this request is a result of Commission action? YES      NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.  
N/A

SFC CLERK RECORDED 11/29/2017

SANTA FE COUNTY

RESOLUTION 2017 - 138

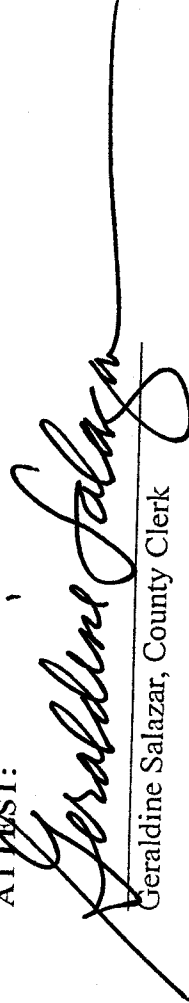
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28<sup>th</sup> Day of November, 2017.

Santa Fe Board of County Commissioners

  
Henry P. Roybal, Chairperson

ATTEST:

  
Geraldine Salazar, County Clerk

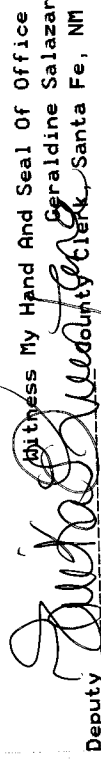


BCC RESOLUTIONS

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

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I Hereby Certify That This Instrument Was Filed for  
Record On The 29TH Day Of November, 2017 at 03:56:41 PM  
And Was Duly Recorded as Instrument # 1842535  
Of The Records Of Santa Fe County

  
I Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy County Clerk Santa Fe, NM

