

SANTA FE COUNTY

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RESOLUTION 2017 - 65

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on June 27, 2017, did request the following budget adjustment:

Department / Division: CMO / Finance for Sheriff's Department / Region III Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Budget Increase Fiscal Year: 2017 (July 1, 2016 - June 30, 2017)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1206	372	0600	Federal Grants / HIDTA	\$6,712	
TOTAL (if SUBTOTAL, check here)					\$6,712	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1206	425	1026	Salary & Wages / Term Employees	\$3,421	
246	1206	425	2005	Employee Benefits / Healthcare	\$3,291	
TOTAL (if SUBTOTAL, check here)					\$6,712	

Requesting Department Approval: Finance Title: Finance Director Date: 6/27/17

Finance Department Approval: Don May Date: 6/27/17 Entered by: _____ Date: _____

County Manager Approval: Patricia Miller Date: 6/27/17 Updated by: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Don Moya Dept/Div: CMO/Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting to increase the Law Enforcement Operations Fund (246) from supplemental funding awarded through HIDTA to supplement FTE salary and benefits through the end of the fiscal year. Cost of Living Adjustments were issued and employee insurance packages increased after the HIDTA budgets had been submitted to ONDCP resulting in a shortfall for salary and benefits for the Administrative Assistant.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
1026	Supplemental Funding for salaries for FY2017	Term	Administrative Assistant
2005	Supplemental Funding for employee benefits for FY2017	Term	Administrative Assistant

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense ☒ or for NON-RECURRING (one-time only) expense ☐

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Don Moya Dept/Div: _____ Phone No.: _____

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

SFC CLERK RECORDED 06/28/2017

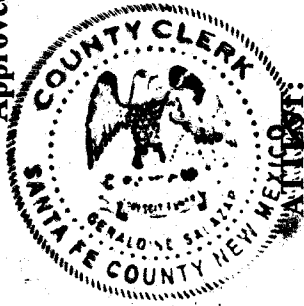
SANTA FE COUNTY

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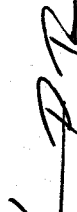
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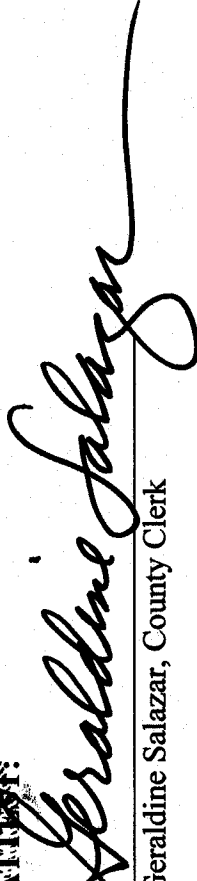
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of June, 2017.



Santa Fe Board of County Commissioners


Henry P. Roybal, Chairperson


Geraldine Salazar, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
I Hereby Certify That This Instrument Was Filed for
Record On The 28TH Day Of June, 2017 at 10:06:38 AM
and Was Duly Recorded as Instrument # 1829576
of The Records Of Santa Fe County

BCC RESOLUTIONS
PAGES: 5

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy County Clerk, Santa Fe, NM



SFC CLERK RECORDED 06/28/2017



Southwest Border HIDTA – New Mexico

High Intensity Drug Trafficking Areas Program

2450 Lakeside Dr. Bldg. A, Las Cruces, NM 88007
PH (575) 541-7501 Fax (575) 541-7510

June 14, 2017

Ms. Katherine Miller
County Manager
Santa Fe County
102 Grant Avenue
Santa Fe, NM 87504-0276

Dear Ms. Miller:

The NM HIDTA Executive Committee has approved additional funding for the Region III Multi-Jurisdictional Task Force Office in the amount of \$6,712 to be transferred to grant number G16SN0011A issued to Santa Fe County. This reprogramming of funds is subject to final approval by the Office of National Drug Control Policy which is the awarding agency.

If you have any questions, please contact Sandra Avalos Russell, Finance Director at (575) 541-7503.

Sincerely,

Mark Payne
Regional Director

MP:sar

SFC CLERK RECORDED 06/28/2017