

**SANTA FE COUNTY
RESOLUTION 2020-33**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 28, 2020, did request the following budget adjustment:

Department / Division PS / Fire Department Fiscal Year: 2020 (July 1, 2019 - June 30, 2020)
 Budget Adjustment Type (drop down) Budget Increase

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0832	371	23-00	State Grants / Fire Protection	\$ 200,000.00	
244	0842	371	23-00	State Grants / Fire Protection	\$ 200,000.00	
TOTAL					\$ 400,000.00	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0832	422	80-09	Capital Purchases / Vehicles	\$ 200,000.00	
244	0842	422	80-09	Capital Purchases / Vehicles	\$ 200,000.00	
TOTAL					\$ 400,000.00	\$ -

Requesting Department Approval: [Signature] Date: 4/15/2020 Title: FIRE CHIEF Log # 1289
 Budget Administrator JOEY
 Finance Department Approval: [Signature] Date: 4/15/2020
 County Manager Approval: [Signature] Date: 4/16/2020
 Entered by: _____ Date: _____
 Updated by: _____ Date: _____
 SEC CLERK RECORDED 4/20/2020

**SANTA FE COUNTY
RESOLUTION 2020- 33**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.
The Fire Protection Grant Council has awarded the Eldorado Fire District \$200,000 to purchase a fire engine and the Glorieta Fire District \$200,000 to purchase a fire tanker. The County received approval from the State Fire Marshal's Office to utilize fire protection funds from each awarded fire district to be utilized for the grant match which is a minimum of 20%.

Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring <input type="checkbox"/>	Non-Recurring <input checked="" type="checkbox"/>
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3 Does this request impact a revenue source?
Yes No

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

B. Does this include state or federal funds? #2020-0116 FY 20 FP Grant Award

C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)

D. Is a match required? If Yes, please identify funding source in the line below.
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)
209	0632 & 0842	422	80-09	Capital / Vehicles	\$438,750	Yes

REC'D CLERK RECORDED 02/27/20

SANTA FE COUNTY
RESOLUTION 2020- 33

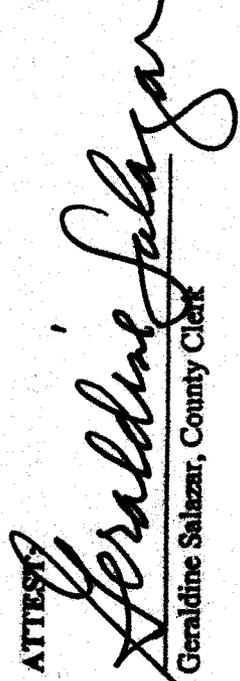
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.



Approved, Adopted, and Passed This 28th Day of April, 2020.

Santa Fe Board of County Commissioners


Henry P. Roybal, Chairperson

ATTEST

Geraldine Salazar, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 10
I Hereby Certify That This Instrument Was Filed for
Record On The 4TH Day Of May, 2020 at 03:22:53 PM
And Was Duly Recorded as Instrument # 1915516
Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy County Clerk, Santa Fe, NM



2020 REC'D 05/04/2020

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
 DISTRICT 2 JEFFERSON L. BYRD, VICE CHAIR
 DISTRICT 3 VALERIE ESPINOZA
 DISTRICT 4 THERESA BECENTI-AGUILAR, CHAIR
 DISTRICT 5 STEPHEN FISCHMANN



P.O. Box 1269
 1120 Paseo de Peralta
 Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Kondratick
 Interim State Fire Marshal
 Phone (505) 470-1044
 Fax (505) 476-0100

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.

January 16, 2020

Treasurer

Santa Fe County

Finance Division/Accounts Receivable, PO Box 276 Santa Fe, NM 87504-0276

Ref: FY 20 New Mexico Fire Protection Grant Council Award Notice

Dear Treasurer,

Congratulations! Your grant applications, on behalf of the **Santa Fe County District Fire Departments**, have been reviewed and an award has been granted; for the purchase of the approved award item(s), listed by department on the attached table.

Over 120 grant applications were submitted, and over \$23 million in needs were considered; while \$10.7 million were available for distribution. The **Santa Fe County District Fire Departments, listed on the attached table** have met the minimum requirements and are clearly addressing a critical need affecting the ISO fire protection classifications in the listed departments. The specifications submitted for the equipment needs identified in the 2020 Grant application must be approved by this office by close of business February 1, 2020 and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

Upon approval of the specifications, the total FY 20 Grant Award for **Santa Fe County**, in the amount of **\$400,000.00**, for the purchase of the approved project requests; is scheduled to be distributed via ACH no later than February 28, 2020. Notification of ACH distribution will be sent via email, prior to the ACH release by the Department of Finance and Administration (DFA).

The deadline to encumber the money by contract with the vendor is **May 15, 2020**. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment, may be purchased for less than the grant amount plus the matching amount, the remaining money shall be returned to the grant fund. Equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is needed, please contact Deputy Fire Marshal Randy Varela, Fire Service Support Bureau (505) 709-8150.

Sincerely,

John Kondratick
 Interim State Fire Marshal

Sincerely,

Norma Jean Valdez
 Grant Council Chair

xc: Chief
 Board of County Commissioners

ORIGINAL

Santa Fe County
FY 20
Fire Protection Grant Fund Award Distribution

Department	Grant Award Project Funded	Department Award Amount
El Dorado	Apparatus	\$200,000.00
Glorieta Pass	Apparatus	\$200,000.00
Santa Fe County Grant Award Total		\$400,000.00

engine
tanker

ORIGINAL

SFC CLERK RECORDED 05/04/2020

NEW MEXICO PUBLIC REGULATION COMMISSION

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DISTRICT 5 STEPHEN FISCHMANN



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

*John Kondratick, Interim State Fire
Marshal
Phone (505) 476-0160
Fax (505) 476-0100*

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.

January 2, 2020

Mike Jaffa
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Captain Jaffa:

The specifications you submitted on November 1, 2019 for the purchase of Apparatus have been reviewed and are approved. El Dorado Fire Department is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the Apparatus. The El Dorado Fire Department is currently and ISO rating of 3 with a minimum yearly Fire Protection Fund Allocation of \$212,757.00

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the Apparatus loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-467-9425.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Rodriguez".

Derrick Rodriguez
Fire Department Inspector

XC Mr. Randy Varela, Deputy Fire Marshal
File

SFC CLERK RECORDED 05/04/2020

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*John Kondratick, Interim State Fire
Marshal*
Phone (505) 476-0160
Fax (505) 476-0100

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.

January 2, 2020

Mike Jaffa
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico 87508

Captain Jaffa:

The specifications you submitted on November 1, 2019 for the purchase of Apparatus have been reviewed and are approved. Glorieta Pass Fire Department is authorized to use fire protection fund monies and Grant Award Monies for the purchase of this equipment. Please be advised you SHALL comply with current NFPA standards.

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the Apparatus. The Glorieta Pass Fire Department is currently and ISO rating of 4 with a minimum yearly Fire Protection Fund Allocation of \$129,502.00

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority (NMFA) at 505-984-1454 to finance the Apparatus loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report please do not hesitate to contact me at 505-467-9425.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Rodriguez", enclosed in a hand-drawn oval.

Derrick Rodriguez
Fire Department Inspector

XC Mr. Randy Varela, Deputy Fire Marshal
File

SEC CLERK RECORDED 05/01/2020

Donna Morris

From: Michael Jaffa
Sent: Wednesday, March 25, 2020 3:33 PM
To: Donna Morris
Subject: FW: FY'20 Grant Encumbrance extension

Importance: High

Captain Mike Jaffa
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, NM 87508
Office – 505-992-3087
Cell – 505-699-6783

From: Rodriguez, Derrick, PRC [mailto:Derrick.Rodriguez@state.nm.us]
Sent: Wednesday, March 25, 2020 2:23 PM
Subject: FY'20 Grant Encumbrance extension
Importance: High

Warning:

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good afternoon,

Please see information below from NM Fire Grant Council:

NM Fire Protection Grant FY20 Recipients,

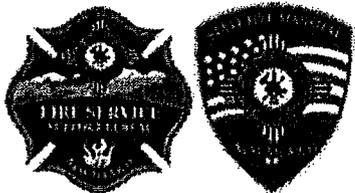
In consultation with the NM State Fire Marshal and at the request of recipients of the grants awarded for FY20, **the mandatory date for the encumbrance of funds has been extended to June 15th 2020.** As a reminder, you are required to provide written notification to the Fire Support Division when the funds have been encumbered. The stipulations for the encumbrance of the funds will remain a condition of the grant award as will all other requirements. If you have any questions or require assistance, contact the Fire Services Support Bureau of the State Fire Marshal's Office. Our thanks to all of you for serving your communities.

Robert Larranaga
Chairman, NMFGC
505.280.7135

Derrick Rodriguez

SFC CLERK RECORDED 05/04/2020

Captain
Fire Service Support Bureau
State Fire Marshal's Division
1120 Paseo De Peralta
P.O. Box 1269
Santa Fe, NM 87504-1269
Cell: (505) 467-9425
Fax: (505) 476-0100
E-Mail: derrick.rodriquez@state.nm.us



Servicing: Los Alamos, Santa Fe, Sandoval, Bernalillo, Valencia, Socorro, Sierra, Dona Ana, & Luna Counties.

SFC CLERK RECORDED 05/04/2020

Santa Fe County

FY 20

Fire Protection Fund Distribution

DEPARTMENT	Total Distribution	NMFA Amount	Total to Department (AFTER NMFA PAID)	First Allotment August FY 20 40% of Total to Department	Second Allotment November FY 20 20% of Total to Department	Third Allotment February FY 20 20% of Total to Department	Fourth Allotment May FY 20 20% of Total to Department
Agua Fria	\$178,786.00	\$0.00	\$178,786.00	\$71,514.40	\$35,757.20	\$35,757.20	\$35,757.20
Chimayo	\$129,620.00	\$0.00	\$129,620.00	\$51,848.00	\$25,924.00	\$25,924.00	\$25,924.00
Edgewood	\$244,342.00	\$0.00	\$244,342.00	\$97,736.80	\$48,868.40	\$48,868.40	\$48,868.40
El Dorado	\$308,415.00	\$0.00	\$308,415.00	\$123,366.00	\$61,683.00	\$61,683.00	\$61,683.00
Galisteo	\$89,393.00	\$0.00	\$89,393.00	\$35,757.20	\$17,878.60	\$17,878.60	\$17,878.60
Glorieta Pass	\$187,726.00	\$0.00	\$187,726.00	\$75,090.40	\$37,545.20	\$37,545.20	\$37,545.20
Hondo	\$187,726.00	\$0.00	\$187,726.00	\$75,090.40	\$37,545.20	\$37,545.20	\$37,545.20
La Cienega	\$211,564.00	\$0.00	\$211,564.00	\$84,625.60	\$42,312.80	\$42,312.80	\$42,312.80
La Puebla	\$187,726.00	\$0.00	\$187,726.00	\$75,090.40	\$37,545.20	\$37,545.20	\$37,545.20
Madrid	\$89,393.00	\$0.00	\$89,393.00	\$35,757.20	\$17,878.60	\$17,878.60	\$17,878.60
Pojoaque	\$129,620.00	\$0.00	\$129,620.00	\$51,848.00	\$25,924.00	\$25,924.00	\$25,924.00
Santa Fe Co. Admin.	\$93,863.00	\$0.00	\$93,863.00	\$37,545.20	\$18,772.60	\$18,772.60	\$18,772.60
Stanley	\$211,564.00	\$0.00	\$211,564.00	\$84,625.60	\$42,312.80	\$42,312.80	\$42,312.80
Tesuque	\$154,949.00	\$0.00	\$154,949.00	\$61,979.60	\$30,989.80	\$30,989.80	\$30,989.80
Turquoise Trail	\$154,949.00	\$0.00	\$154,949.00	\$61,979.60	\$30,989.80	\$30,989.80	\$30,989.80
Santa Fe County Total	\$2,559,636.00	\$0.00	\$2,559,636.00	\$1,023,185.40	\$511,927.20	\$511,927.20	\$511,927.20

UJ
 IJ
 KJ
 JJ
 VJ
 TJ
 LJ
 RJ
 MJ
 SJ
 NJ
 ZJ
 OJ
 PJ
 QJ

SEC. CLERK RECORDED 05/04/2020