

**SANTA FE COUNTY  
RESOLUTION 2020- 40**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on \_\_\_\_\_, did request the following budget adjustment:

Department / Division Community Services/Senior Services Fiscal Year: 2020 (July 1, 2019 - June 30, 2020)  
 Budget Adjustment Type (drop down) Budget Increase

**BUDGETED REVENUES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	372	1200	General Fund/Health/Federal	\$ 2,500.00	
101	0493	372	1200	General Fund/Health/Federal	\$ 6,000.00	
<b>TOTAL</b>					\$ 8,500.00	\$ -

**BUDGETED EXPENDITURES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	372	60-12	General Fund/Health/Rehab/Prgm/Facility Food	\$ 2,500.00	
101	0493	372	35-01	General Fund/Health/Vehicle Fuel	\$ 6,000.00	
<b>TOTAL</b>					\$ 8,500.00	\$ -

Requesting Department Approval: [Signature] Title: Director Date: 5/12/20 Log # 1432  
 Budget Administrator JOEY  
 Finance Department Approval: [Signature] Date: 5/18/20 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Manager Approval: [Signature] Date: 06/10/2020 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_  
 SFPC CLERK RECORDED Date: 06/10/2020

**SANTA FE COUNTY**  
**RESOLUTION 2020-40**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below. Effective February 1, 2020, the North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging provided Santa Fe County additional funds through DPS Vendor Agreement Amendment No. 1 for congregate meals and transportation services in the amounts of \$2,500 and \$6,000, respectively, for a total of \$8,500.  <i>Reviewed by agb 05-12-2020</i>	Recurring	<input type="checkbox"/>	Non-Recurring	<input checked="" type="checkbox"/>
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2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	<input type="checkbox"/>	Non-Recurring	<input checked="" type="checkbox"/>
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3	Does this request impact a revenue source?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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A.	Is this a State Special Appropriation? If Yes, cite Statute and attach a copy	<input type="checkbox"/>		<input checked="" type="checkbox"/>	
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B.	Does this include state or federal funds? Contract #2019-20-60046	<input checked="" type="checkbox"/>		<input type="checkbox"/>	
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C.	Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)	<input type="checkbox"/>		<input checked="" type="checkbox"/>	
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D.	Is a match required? If Yes, please identify funding source in the line below.	<input type="checkbox"/>		<input checked="" type="checkbox"/>	
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY /LINE ITEM	AMOUNT	BUDGETED (Drop Down)

**SANTA FE COUNTY  
RESOLUTION 2020- 40**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26<sup>th</sup> Day of May, 2020.



Santa Fe Board of County Commissioners

HPR  
Henry P. Roybal, Chairperson

ATTEST:

Geraldine Salazar  
Geraldine Salazar, County Clerk



RECORDED 06/10/2020

BCC RESOLUTIONS  
PAGES: 6

I Hereby Certify That This Instrument Was Filed for Record On The 10TH Day Of June, 2020 at 10:10:03 AM And Was Duly Recorded as Instrument # 1918489 of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy County Clerk, Santa Fe, NM

G Salazar  
Deputy County Clerk



**North Central New Mexico**  
**Economic Development District**  
**Non-Metro Area Agency on Aging**  
 3900 Paseo Del Sol Santa Fe, New Mexico 87507  
 505.395.2668 Toll Free 866.699.4627 [www.ncnmedd.com](http://www.ncnmedd.com)



February 28, 2020

To: Non-Metro AAA DPS Vendors/Providers PSA 2

From: Marcia Medina, Community Services Director  
 Non-Metro Area Agency on Aging

Re: FY20 Federal Title III Contract Amendment #1  
 Federal and State Adjustments

Attached you will find the FY20 Federal Title III Contract Amendment #1 for new federal funds by title for PSA 2. In an effort to be more efficient and comprehensive, included in this amendment is a redistribution of FY20 state funds and some federal funds based on the rate of expenditure by service.

**Cumulative PSA 2 Federal Total Award by Title**

III B Supportive Services	III C 1 Congregate Meals	III C 2 Home Delivered Meals	III D Preventive Health	III E National Family Caregiver Support	Total Federal Award PSA 2 Amend #1
\$66,627.33	\$85,007.29	\$43,652.39	\$5,105.54	29,867.43	\$230,259.98

1. FY20 federal funds were reviewed to identify programs that were over and/or under-expended. Programs that were over-expended are receiving new federal funds. Programs that were under-expended may see a reduction in federal funds. In case of a reduction, funding has been redirected to another program within the service and PSA.
2. FY20 state funds were reviewed to identify programs that were over and/or under-expended. Wherever possible, we adjusted state funds within a program. (For example, if homemaker service was 34% expended and congregare meals was 70% expended, a reasonable amount of homemaker funds was redirected to congregare meals.
3. Review of the Summary of Budget Revenues (SBR) will detail any budget movement for your program.
4. Non-Metro AAA will review and adjust budgets in early May 2020.

Please review, sign and return to the attention of Deidre Sandoval [dsandoval@ncnmedd.com](mailto:dsandoval@ncnmedd.com) and me [marciam@ncnmedd.com](mailto:marciam@ncnmedd.com). Please call if you have any questions.

Attachments: Amendment #1  
 Summary of Budget Revenues (SBR)

SFC CLERK RECORDED 06/10/2020

Contract No. 2019-20-60046

**North Central New Mexico Economic Development District  
Non-Metro Area Agency on Aging**

**DIRECT PURCHASE OF SERVICES  
VENDOR AGREEMENT  
AMENDMENT NO. 01**

This Amendment is made and entered into this 1<sup>st</sup> day, February 2020, by and between the North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging hereinafter referred to as the "Agency" and Santa Fe County Senior Program, hereinafter referred to as the "Contractor".

1. Purpose of Amendment. The purpose of the Amendment is to:

TITLE FEDERAL STATE	ORIGINAL CONTRACT AMOUNT	INCREASING or DECREASING DOLLAR AMOUNT BY	REVISED TOTAL AMOUNT	INCREASED DECREASED UNITS	FED/STATE RATE
III C 1 Congregate	\$45,930.50	\$2,500.00	\$48,430.50	667	\$3.74808
III B Transportation	\$18,972.00	\$6,000.00	\$24,972.00	599	\$10.01592

2. Changes to Contract. The following changes are amendments to the contract:

Payment for services is amended to read: For the Services by the Agency to be satisfactorily provided by the Vendor hereunder, the Agency shall pay the vendor during the Term an aggregate amount, not to exceed \$365,344.05 said aggregate amount to be derived from the following sources, when units are met.

1. \$ 24,972.00 from Title III-B of OAA;
2. \$ 48,430.50 from Title III-C1 of OAA;
3. \$ 22,761.90 from Title III-C2 of OAA;
4. \$ 0 from Title III-D of OAA;
5. \$ 0 from Title III-E of OAA;
6. \$ 269,179.65 from the NMGAA-State/HB-2.

3. All other clauses in the original Agreement will remain unchanged and together with this Agreement constitute the entire Agreement between the Contractor and NCNMEDD, Non-Metro AAA.

SFC CLERK RECORDED 06/10/2020

4. For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective February 01, 2020.

Santa Fe County  
Legal Name of Vendor/Contractor

NCNMEDD Non-Metro Area Agency on Aging  
Name of Area Agency on Aging

Katherine Miller  
Signature

Monica Abeita  
Signature

Katherine Miller  
Printed/Typed Name of Signatory

Monica Abeita, Executive Director  
Printed/Typed Name of Signatory

4.3.2020  
Date

02/27/2020  
Date

Santa Fe County Finance Director

By: [Signature]  
Date: 4/2/2020

Approved as to form  
Santa Fe County Attorney  
By: [Signature]  
Date: 3/30/20

SFC CLERK RECORDED 06/10/2020