

**SANTA FE COUNTY
RESOLUTION 2020 - 6**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 14, 2020, did request the following budget adjustment:

Department / Division: CMO/Finance Fund Name: Special Appropriation Fund (318)

Budget Adjustment Type: Budget Increase Fiscal Year: 2020 (July 1, 2019 - June 30, 2020)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0733	371	2500	Grants / State / Aging & Long Term Svcs.	\$ 4,925	
318	0737	371	2500	Grants / State / Aging & Long Term Svcs.	2,879	
318	0778	371	2500	Grants / State / Aging & Long Term Svcs.	2,879	
TOTAL (if SUBTOTAL, check here)					\$ 10,683	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY/LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0733	481	8003	Capital / Equipment and Machinery	\$ 4,925	
318	0737	481	8099	Capital / Inventory Exempt	2,879	
318	0778	481	8099	Capital / Inventory Exempt	2,879	
TOTAL (if SUBTOTAL, check here)					\$ 10,683	

Requesting Department Approval: [Signature] Date: 1/15/20 Title: CAPITAL & GRANTS MANAGER Log: 0856
 Finance Department Approval: [Signature] Date: 1/14/2020 Entered by: _____ Date: _____
 County Manager Approval: [Signature] Date: 1/14/2020 Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2020 - 6

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Yvonne Herrera Dept/Div: CMO/Finance

Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting an increase to the project funding allocation for the Ken & Patty Adams (Eldorado) Senior Center, Edgewood Senior Center, and the El Rancho Senior Center and requesting a budget increase in the state special appropriations fund (318) to budget the grants received for these projects.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
318-0733-481.80-03	To purchase commercial kitchen equipment for the Ken & Patty Adams Senior Center.	\$ 4,925
318-0737-481.80-99	To purchase commercial kitchen equipment for the Edgewood Senior Center.	\$ 2,879
318-0778-481.80-99	To purchase commercial kitchen equipment for the El Rancho Senior Center.	\$ 2,879

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY
RESOLUTION 2020 - 6

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Yvonne Herrera Dept/Div: CMO/Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO
If YES, cite statute and attach a copy.

Laws of 2019, Chapter 277, Section 4, Paragraph 64, to purchase commercial kitchen equipment for the Ken & Patty Adams Senior Center in the County of Santa Fe (\$4,925.00)

Laws of 2019, Chapter 277, Section 4, Paragraph 66, to purchase kitchen equipment for the Edgewood Senior center in the County of Santa Fe (\$2,879.00).

Laws of 2019, Chapter 277, Section 4, Paragraph 66, to purchase kitchen equipment for the El Rancho Senior center in the County of Santa Fe (\$2,879.00).

- b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.

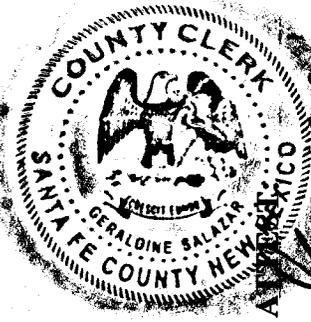
A19-D2072-143
A19-D2074-141
A19-D2074-142

- c) Is this request a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.
None

SANTA FE COUNTY
RESOLUTION 2020 - 6

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 14 Day of January, 2020.



Santa Fe Board of County Commissioners


Anna T. Hamilton, Chairperson


Geraldine Salazar, County Clerk

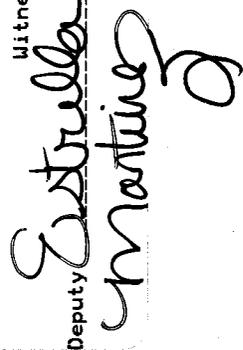


BCC RESOLUTIONS
PAGES: 7

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 15TH Day Of January, 2020 at 09:28:06 AM And Was Duly Recorded as Instrument # 1906742 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy County Clerk, Santa Fe, NM



AGENCY: AGING AND LONG TERM SERVICES DEPARTMENT

APPROPRIATION RECIPIENT:

Grantee: Santa Fe County
Name: Gregory Shaffer / Title: Int, Deputy County Manager
Address: 102 Grant Ave., Santa Fe, NM 87501
Email: gshaffer@santafecountynm.gov / Telephone: (505) 992-9838

APPROPRIATION NUMBER: APPROPRIATION AMOUNT: TERMINATION DATE:
A19-D2072 - 143 **\$4,925.00** **June 30th, 2021**

APPROPRIATION LANGUAGE

In Laws 2019, Chapter 277, Section 4, Paragraph 64 to purchase commercial kitchen equipment for the Ken & Patty Adams Senior center in the County of Santa Fe. (Grant funds unexpended by June 30th, 2021 will be reverted to the State of New Mexico's general fund.)

CERTIFICATION

I hereby certify that the **County of Santa Fe**

1. Will only use the appropriation funds for permissible purposes as described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
3. Ensures that the appropriation funds only benefit entities in accordance with applicable law, including, but not limited to Article IX, Section 14 of the Constitution of the State of New Mexico, "Anti-Donation Clause."
4. Will follow the procedure described in "Appropriation Reimbursement" for reimbursement of appropriated funds.

APPROPRIATION REIMBURSEMENT

The appropriation funds will be disbursed through a reimbursement process. The Appropriation Recipient will submit to the Agency Exhibit A: Request for Payment form along with supporting document(s) that evidence the expenses to be reimbursed. The Agency will review these documents to ensure all reimbursed expenses reflect the intent and purposed of the appropriation language. All expenditures for which the Appropriation Recipient requests reimbursement must occur prior to the reversion date. The latest date the Appropriation Recipient may submit a Request for Payment is June 30th, 2020. With the submission of the final Exhibit A: Request for Payment, the Appropriation Recipient must include a completed Exhibit B: Final Report form in order to receive the final reimbursement.

Katherine Miller / Katherine Miller
Grantee Chief Elected Official Signature / Printed Name

Date _____
Approved as to form
Santa Fe County Attorney
By: *[Signature]*
Date: 11/18/19

AUTHORITY

State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law. I hereby approve this certification for appropriation number

Project #A19-D2072 – 143 Ken & Patty Adams Senior center – kitchen equipment - \$4,925.00

[Signature]
Agency Designee signature

Date 12/3/19

SFC CLERK RECORDED 01/15/2020

AGENCY: AGING AND LONG TERM SERVICES DEPARTMENT

APPROPRIATION RECIPIENT:

Grantee: Santa Fe County
Name: Gregory Shaffer / Title: Int, Deputy County Manager
Address: 102 Grant Ave., Santa Fe, NM 87501
Email: gshaffer@santafecountynm.gov / Telephone: (505) 992-9838

APPROPRIATION NUMBER: APPROPRIATION AMOUNT: TERMINATION DATE:
A19-D2074 - 141 **\$2,879.00** **June 30th, 2021**

APPROPRIATION LANGUAGE

In Laws 2019, Chapter 277, Section 4, Paragraph 66 to purchase commercial kitchen equipment for the Edgewood Senior center in the County of Santa Fe. (Grant funds unexpended by June 30th, 2021 will be reverted to the State of New Mexico's general fund.)

CERTIFICATION

I hereby certify that the **County of Santa Fe**

1. Will only use the appropriation funds for permissible purposes as described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
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Katherine Miller / Katherine Miller
Grantee Chief Elected Official Signature / Printed Name

11 15 19
Date

AUTHORITY

State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law. I hereby approve this certification for appropriation number

Approved as to form
Santa Fe County Attorney
By: [Signature]
Date: 11/15/19
111819

Project #A19-D2074 - 141 Edgewood Senior center - kitchen equipment - \$2,879.00

[Signature]
Agency Designee signature

12/3/19
Date

SFC CLERK RECORDED 01/15/2020

AGENCY: AGING AND LONG TERM SERVICES DEPARTMENT

APPROPRIATION RECIPIENT:

Grantee: Santa Fe County
Name: Gregory Shaffer / Title: Int. Deputy County Manager
Address: 102 Grant Ave., Santa Fe, NM 87501
Email: gshaffer@santafecountynm.gov / Telephone: (505) 992-9838

APPROPRIATION NUMBER: APPROPRIATION AMOUNT: TERMINATION DATE:
A19-D2074 - 142 \$2,879.00 June 30th, 2021

APPROPRIATION LANGUAGE

In Laws 2019, Chapter 277, Section 4, Paragraph 66 to purchase commercial kitchen equipment for the El Rancho Senior center in the County of Santa Fe. (Grant funds unexpended by June 30th, 2021 will be reverted to the State of New Mexico's general fund.)

CERTIFICATION

I hereby certify that the **County of Santa Fe**

1. Will only use the appropriation funds for permissible purposes as described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
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Katherine Miller Katherine Miller
Grantee Chief Elected Official Signature / Printed Name

11.15.19
Date

AUTHORITY

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Approved as to form
Santa Fe County Attorney
By: [Signature] 11/18/19
Date: 11/18/19
\$ 2,879.00 + 11819

Project #A19-D2074 – 142 El Rancho Senior center – kitchen equipment - \$2,8979.00

[Signature]
Agency Designee signature

12/3/19
Date

SFC CLERK RECORDED 01/15/2020