SANTA FE COUNTY

RESOLUTION 2021-003

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on 1/12/21, did request the following budget adjustment:

Department / Division: CMO / Finance Division

Budget Adjustment Type (drop down): Budget Decrease Fiscal Year: 2021 (July 1, 2020 - June 30, 2021)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0000	Budgeted Cash		$ 218,646.00
203	0000	385	0000	Budgeted Cash		$ 1,390.00
204	0000	385	0000	Budgeted Cash		$ 17,347.00
Subtotal Page 1					$ -	$ 237,383.00

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0412	483	8001	Capital / Buildings & Structures		$ 5,500.00
101	0514	481	8015	Capital / Computers & Peripherals		$ 19,583.00
101	0601	441	8095	Capital / Inventory Exempt-Computer		$ 11,799.00
101	0603	485	8016	Capital / Computer Software		$ 5,182.00
101	0605	484	8009	Capital / Vehicles/Heavy Equipment		$ 172,892.00
101	1525	432	5003	Services / Contractual/Professional		$ 3,690.00
203	1111	413	8095	Capital / Inventory Exempt-Computer		$ 1,390.00
204	0611	451	4003	Maintenance / Infrastructure		$ 736.00
204	0611	451	4003	Maintenance / Infrastructure		$ 1,407.00
204	0611	451	4003	Maintenance / Infrastructure		$ 12,390.00
204	0611	485	8009	Capital / Vehicles/Heavy Equipment		$ 2,814.00
Subtotal Page 1					$ -	$ 237,383.00

Requesting Department Approval: Yvonne Herrera **Title:** Finance Director **Date:** 12/22/2020 **Log # 786**

Budget Administrator *Joey Rowe*

Finance Dept Approval: [signature] **Date:** 12/22/2020 **Entered by:** _____ **Date** _____

County Mgr Approval: [signature] **Date:** 1-12-2021 **Updated by:** _____ **Date:** _____

SFC CLERK RECORDED 01/14/2021

SANTA FE COUNTY
RESOLUTION 2021-003

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0000	385	0000	Budgeted Cash		$ 3,938.00
222	0000	385	0000	Budgeted Cash		$ 63,706.00
223	0000	385	0000	Budgeted Cash		$ 1,800.00
232	0000	385	0000	Budgeted Cash		$ 19,314.00
311	0000	385	0000	Budgeted Cash		$ 66,807.00
Subtotal from Second Page					$ -	$ 155,565.00

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0862	423	8099	Capital / Capital Pkg - Inv. Exempt		$ 2,625.00
206	0863	423	8099	Capital / Capital Pkg - Inv. Exempt		$ 1,313.00
222	0821	482	8017	Capital / Medical/Dental Equipment		$ 63,706.00
223	0420	461	5003	Services / Contractual/Professional		$ 1,800.00
232	0421	461	5003	Services / Contractual/Professional		$ 19,314.00
311	7701	483	8010	Capital / Roadways (Bridge/Culvert)		$ 26,332.00
311	7701	483	8010	Capital / Roadways (Bridge/Culvert)		$ 1,876.00
311	7701	483	8010	Capital / Roadways (Bridge/Culvert)		$ 2,624.00
311	7701	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 224.00
311	7701	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 3,164.00
311	7701	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 743.00
311	7701	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 16,253.00
311	7701	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 15,591.00
Subtotal from Second Page					$ -	$ 155,565.00

SFC CLERK RECORDED 01/14/2021

SANTA FE COUNTY

RESOLUTION 2021- 023

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	0000	385	0000	Budgeted Cash		$ 45,752.00
318	0000	385	0000	Budgeted Cash		$ 34,497.00
339	0000	385	0000	Budgeted Cash		$ 124.00
351	0000	385	0000	Budgeted Cash		$ 91,757.00
352	0000	385	0000	Budgeted Cash		$ 7,736.00
354	0000	385	0000	Budgeted Cash		$ 4,977.00
Subtotal from Third Page					$ -	$ 184,843.00

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	0737	483	8001	Capital / Buildings & Structures		$ 1,768.00
313	0732	483	8002	Capital / Bldg Capitalized Cont Svc		$ 10,301.00
313	0732	483	8002	Capital / Bldg Capitalized Cont Svc		$ 2,846.00
313	0759	483	8001	Capital / Buildings & Structures		$ 7,126.00
313	6208	484	8002	Capital / Bldg Capitalized Cont Svc		$ 9,606.00
313	6208	484	8002	Capital / Bldg Capitalized Cont Svc		$ 12,175.00
313	7127	484	8011	Capital / Rdwy Capitalized Cont Svc		$ 1,410.00
313	7707	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 520.00
318	0739	435	6007	Supplies / Operational Supplies		$ 5,432.00
318	0739	435	8099	Capital / Capital Pkg - Inv. Exempt		$ 1,213.00
318	1492	484	8010	Capital / Roadways (Bridge/Culvert)		$ 27,852.00
339	1449	484	8010	Capital / Roadways (Bridge/Culvert)		$ 124.00
351	6181	485	8011	Capital / Rdwy Capitalized Cont Svc		$ 83,900.00
351	6181	485	8011	Capital / Rdwy Capitalized Cont Svc		$ 7,790.00
351	6212	485	8010	Capital / Roadways (Bridge/Culvert)		$ 38.00
351	6212	485	8010	Capital / Roadways (Bridge/Culvert)		$ 29.00
352	6181	485	8011	Capital / Rdwy Capitalized Cont Svc		$ 7,079.00
352	6181	485	8011	Capital / Rdwy Capitalized Cont Svc		$ 657.00
354	1469	484	8011	Capital / Rdwy Capitalized Cont Svc		$ 4,977.00
Subtotal from Third Page					$ -	$ 184,843.00

SFC CLERK RECORDED 04/14/2021

SANTA FE COUNTY
RESOLUTION 2021-003

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
356	0000	385	0000	Budgeted Cash		$ 66,507.00
358	0000	385	0000	Budgeted Cash		$ 7,383.00
359	0000	385	0000	Budgeted Cash		$ 1,455.00
Subtotal from Fourth Page					$ -	$ 75,345.00
Total of All Pages					$ -	$ 653,136.00

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
356	7701	483	8010	Capital / Roadways (Bridge/Culvert)		$ 36,828.00
356	7708	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 7,327.00
356	1492	484	8011	Capital / Rdwy Capitalized Cont Svc		$ 7,046.00
356	1492	484	8011	Capital / Rdwy Capitalized Cont Svc		$ 555.00
356	6207	485	8010	Capital / Roadways (Bridge/Culvert)		$ 14,751.00
358	7711	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 2,791.00
358	6231	485	8010	Capital / Roadways (Bridge/Culvert)		$ 29.00
358	6231	485	8010	Capital / Roadways (Bridge/Culvert)		$ 38.00
358	6232	485	8010	Capital / Roadways (Bridge/Culvert)		$ 29.00
358	6232	485	8010	Capital / Roadways (Bridge/Culvert)		$ 38.00
358	6233	485	8010	Capital / Roadways (Bridge/Culvert)		$ 29.00
358	6233	485	8010	Capital / Roadways (Bridge/Culvert)		$ 38.00
358	7711	483	8011	Capital / Rdwy Capitalized Cont Svc		$ 4,391.00
359	1421	484	8010	Capital / Roadways (Bridge/Culvert)		$ 646.00
359	1421	484	8010	Capital / Roadways (Bridge/Culvert)		$ 809.00
Subtotal from Fourth Page					$ -	$ 75,345.00
Total of All Pages					$ -	$ 653,136.00

SFC CLERK RECORDED 01/14/2021

SANTA FE COUNTY
RESOLUTION 2021-003

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT
(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.

These budget liquidations are to correct FY2021 budgets due to AP Accrual expenditures being posted bact to FY2020. Purchase orders that were rolled in FY2021 prior to the AP Accruals being posted have been liquidated in FY2020 and FY2021. The liquidation "freed-up" budget in FY2021, but this budget cannot be spent again being that the AP Accruals posted in FY2020 spent the money.

		Recurring	Non-Recurring
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	☐	☑

		Yes	No
3	Does this request impact a revenue source?	☐	☑
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy.	☐	☑
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.	☐	☑
	C. Is this request is a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)	☐	☑
	D. Is a match required? If Yes, please identify funding source in the line below.	☐	☑

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SFC CLERK RECORDED 01/14/2021

SANTA FE COUNTY
RESOLUTION 2021-003

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 12th Day of January, 2021.

Santa Fe Board of County Commissioners

Henry P. Roybal, Chairperson

ATTEST:

Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 6

I Hereby Certify That This Instrument Was Filed for Record On The 14TH Day Of January, 2021 at 03:32:51 PM And Was Duly Recorded as Instrument # 1940393 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Estrella Martinez County Clerk, Santa Fe, NM

SFC CLERK RECORDED 01/14/2021