

**SANTA FE COUNTY  
RESOLUTION 2021- 084**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on June 8, 2021, did request the following budget adjustment:

Department / Division Public Safety / Corrections Fiscal Year: 2021 (July 1, 2020 - June 30, 2021)  
 Budget Adjustment Type (drop down) Budget Increase

**BUDGETED REVENUES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	0000	390	01-01		\$ 1,000,000	
247	1860	390	02-19		\$ 1,000,000	
247	0000	385	01-01		\$	2,000,000
219	0000	311	02-07		\$ 1,000,000	
101	0000	385	00-00		\$ 1,000,000	
<b>TOTAL</b>					\$ 4,000,000	\$ 2,000,000

**BUDGETED EXPENDITURES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
219	0000	490	02-47		\$ 1,000,000	
101	0000	490	02-47		\$ 1,000,000	
<b>TOTAL</b>					\$ 2,000,000	\$

Requesting Department Approval: YVONNE HERRERA Title: FIN DIRECTOR Date: 5/22/2021 Log # 1639  
 Budget Administrator \_\_\_\_\_  
 Entered by: \_\_\_\_\_ Date \_\_\_\_\_  
 Updated by: SFC CLERK RECORDED 06/11/2021 Date: 6.3.2021  
 County Mgr Approval: [Signature] Date: 5/25/2021

SANTA FE COUNTY

RESOLUTION 2021- 087

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	<p>Please summarize the request and its purpose in the area below.</p> <p>At the January 8, 2019, meeting, the Board of County Commissioners passed Resolution 2019-7 repealing and replacing the Santa Fe County Fund Balance, Reserve and Budget Contingencies Policy. This policy provides a process for committing unrestricted fund balance to set aside funds for specific purposes.</p> <p>Per the policy, the County shall maintain a minimum reserve of 25% of the current fiscal year's operating budget in its Corrections Operations Fund. The current year's operating budget is \$24,459,672, resulting in a minimum reserve requirement amount of \$6,114,918. The 2021 estimated fund balance for the Corrections Operations Fund is \$8,867,671, of which \$2,752,753 is estimated to be restricted by external providers, grantors, and other governments, constitutionally, or through legislation. Based on the Finance Division's projection for this fiscal year's ending fund balance, the Corrections Operations Fund has insufficient fund balance to meet the minimum reserve requirement by (\$1,918,688) and is unable to remain in the compliance with the policy without the additional transfer of \$2,000,000.</p>	<table border="1"> <tr> <td></td> <td>Recurring</td> <td>Non-Recurring</td> </tr> <tr> <td></td> <td></td> <td>X</td> </tr> </table>		Recurring	Non-Recurring			X											
	Recurring	Non-Recurring																	
		X																	
2	<p>Is this Budget Action for a Recurring or Non Recurring Expense(one-time)</p>	<table border="1"> <tr> <td></td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td></td> <td>X</td> </tr> </table>		Yes	No			X											
	Yes	No																	
		X																	
3	<p>Does this request impact a revenue source?</p>	<table border="1"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy</td> <td></td> <td>X</td> </tr> <tr> <td>B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.</td> <td></td> <td>X</td> </tr> </table>				A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.		X								
A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X																	
B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.		X																	
	<p>C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)</p>	<table border="1"> <tr> <td></td> <td>X</td> <td></td> </tr> </table>		X															
	X																		
	<p>D. Is a match required? If Yes, please identify funding source in the line below.</p> <p>PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW</p>	<table border="1"> <tr> <td></td> <td>N/A</td> <td>N/A</td> </tr> <tr> <th>FUND</th> <th>DEPARTMENT</th> <th>ACTIVITY</th> <th>ELEMENT</th> <th>CATEGORY / LINE ITEM</th> <th>AMOUNT</th> <th>BUDGETED ( Drop Down)</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>		N/A	N/A	FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)							
	N/A	N/A																	
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)													

SFC CLERK RECORDED 06/11/2021

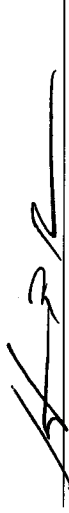
SANTA FE COUNTY

RESOLUTION 2021- 87

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 9th Day of June, 2021.

Santa Fe Board of County Commissioners

  
Henry P. Roybal, Chairperson

ATTEST:

  
Katharine Clark, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

I Hereby Certify That This Instrument Was Filed for Record On The 11TH Day Of June, 2021 at 02:15:26 PM And Was Duly Recorded as Instrument # 1956148 Of The Records Of Santa Fe County

  
Witness My Hand And Seal Of Office  
Katharine E. Clark  
County Clerk, Santa Fe, NM



1202/11/90 RECORDED 06/11/2021