

SANTA FE COUNTY
RESOLUTION 2021- 004

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 12, 2021 did request the following budget adjustment:

Department / Division Community Services Dept. / Senior & Community Relations Division

Budget Adjustment Type (drop down): Other Fiscal Year: 2022 (July 1, 2021 - June 30, 2022)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	371	2400	State Grant / Area Agency on Aging Title IIIC1		\$ 3,617
101	0490	372	1200	State Grant / Area Agency on Aging Title IIIC1	1,928	
101	0490	372	1201	State Grant / Area Agency on Aging NSIP	4,435	
101	0490	372	1222	State Grant / Area Agency on Aging / ARPA	39,688	
101	0492	371	2400	State Grant / Area Agency on Aging Title IIIC2	8,133	
Sub-Total					\$ 54,184	\$ 3,617

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	461	60-12	Food Provisions		\$ 3,617
101	0490	461	60-12	Food Provisions	1,928	
101	0490	461	60-12	Food Provisions	4,435	
101	0490	461	60-12	Food Provisions	20,000	
101	0490	461	60-07	Operational Supplies	19,688	
101	0492	461	60-12	Food Provisions	8,133	
Sub-Total					\$ 54,184	\$ 3,617

Requesting Department Approval: Ana L. Bransford Title: Senior and Community Relations Division Director Date: 9/27/2021 Log # 509

Capital/Grants Approval: Annette G. Baca, Accountant Senior/Grants Date: 09-23-2021

Budget Administrator: Tom Sten Date: 9/27/2021

Finance Dept Approval: Tom Sten Date: 9/27/2021

Entered by: _____ Date: _____

County Mgr Approval: Genevieve J. Zoz... Date: 9/27/2021

Updated by: _____ Date: _____

SANTA FE COUNTY

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DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1

Please summarize the request and its purpose in the area below.

The Santa Fe County Senior and Community Relations Division are receiving funding for direct purchase of services for congregate meals, home delivered meals, and transportation from the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging via three different sub-awards: Title III Federal and State Sub-Award, the Nutrition Service Incentive Program (NSIP), and the American Recovery Plan Sub-Award (ARP).

Congregate Meals are provided at 5 senior centers and 1 lunch site located throughout Santa Fe County. Home Delivered Meals are delivered daily to home bound seniors. Priority transportation services are provided for medical appointments, prescription pickups and high risk medical appointments such as dialysis and cancer treatment appointments. Non-medical transportation to senior centers, grocery stores, and errands is also included in the services provided. During the COVID pandemic, all senior centers have been closed and seniors who would normally receive a congregate meal at a center were offered home delivered meals. The program has also continued providing home delivered meals to home bound seniors and have been providing transportation for high risk medical appointments.

An initial budget was created to start the fiscal year based on the Fiscal Year 2021 awarded amount. Now that Santa Fe County has received the new awards, the budget for the program needs to be adjusted to coincide with the total of all three sub-awards.

2

Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
		X

3

Does this request impact a revenue source?	Yes	No
	X	

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

X

B. Does this include state or federal funds? 2022-0021-CSD/TVR (Contract No. 60046), 2022-0030-CSD/TVR (Contract No. 2021-22-60046), and 2022-0031-CSD/TVR (Contract No. 2021-22-60046)

X

C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolutions, Ordinance, etc)

X

SF CLERK RECORDS

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D. Is a match required? If Yes, please identify funding source in the line below. X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 23rd Day of October, 2021.

Santa Fe Board of County Commissioners

Anne Hamblin for
Henry P. Roybal, Chairperson

ATTEST: [Signature]

Katharine E. Clark, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for Record On The 13TH Day Of October, 2021 at 09:30:41 AM And Was Duly Recorded as Instrument # 1968446 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy [Signature] County Clerk, Santa Fe, NM



SFC CLERK RECORDED 10/13/2021