

RESOLUTION 2021- 1024

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below. The County Clerk's Office needs to have all microfiche historical recording books converted to scanned and indexed images. This will help the County Clerk's Office staff with performing book searches and help the constituents of Santa Fe County find historical documents faster, easier and within less time. This will also save staff time of scanning and indexing each and every record, which is also time consuming. The County Clerk's Office is also in need of a E-Commerce upgrade for ClerkTrack Web services. This will allow the constituents of Santa Fe County to be able to purchase records directly from our ClerkTrack WEB site online. These services will be immediate as to the current services the Clerk's office provides right now is by mail-in request or document pick-up in person. We are also requesting funds for operational supplies as we have expended \$7,400 towards office renovation to serve the public during covid-19 and the election cycle.			
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		Recurring	Non-Recurring
				X
3	Does this request impact a revenue source?		Yes	No
				X
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy			X
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.		X	
	NMSA 14-8-12.2 COUNTY CLERK RECORDING & FILING FUND			
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)			X
	D. Is a match required? If Yes, please identify funding source in the line below.			X
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW				
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM
				AMOUNT
				BUDGETED (Drop Down)

SEC CLERK RECORDED 12/01/2021

SANTA FE COUNTY

RESOLUTION 2021-104

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

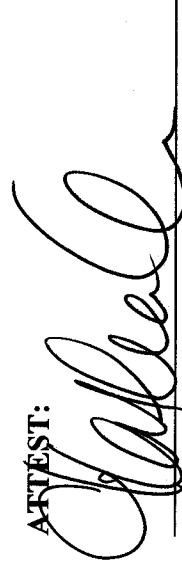
Approved, Adopted, and Passed This 3rd Day of Nov, 2021.

Santa Fe Board of County Commissioners



Henry P. Roybal, Chairperson

ATTEST:



Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 3

I Herby Certify That This Instrument Was Filed for
Record On The 1ST Day Of December, 2021 at 08:45:34 AM
And Was Duly Recorded as Instrument # 1973158
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Dorothy Romero County Clerk, Santa Fe, NM



SFC CLERK RECORDED 12/01/2021