

**SANTA FE COUNTY
RESOLUTION 2022-017**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 29, 2022, did request the following budget adjustment:

Department / Division: CMO / Finance
 Budget Adjustment Type (drop down): Other Fiscal Year: 2022 (July 1, 2021 - June 30, 2022)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	0000	385	0000	Subsidies/Budgeted Cash	\$ 480,000	
247	1860	341	0601	Charges for Services/Prisoner Charges		450,000
Subtotal from First Page					\$ 480,000	\$ 450,000

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	1870	426	7307	Public Safety Expense/Care of Prisoners	\$ 30,000	
Subtotal from First Page					\$ 30,000	\$ -

Requesting Department Approval: Yvonne S Herrera Title: Finance Director Date: 3/21/2022 Log # 1252
 Capital/Grants Approval: Tom Steen Date: 3/21/2022 Budget Administrator: Tom Steen
 Finance Dept Approval: Tom Steen Date: 3/21/2022 Entered by: _____ Date: _____
 County Mgr Approval: Patricia M. Dicks Date: 3/23/22 Updated by: _____ Date: _____

SFC CLERK RECORDED 03/30/2022

SANTA FE COUNTY
RESOLUTION 2022-017
BUDGET ADJUSTMENT REQUEST FORM

Fiscal Year 2022 (July 1, 2021 Through June 30, 2022)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	0000	385	0000	Capital Outlay Subsidies/Budgeted Cash	\$ 1,426,000	
505	0000	385	0000	Enterprise Subsidies/Budgeted Cash	415,000	
205	0000	385	0000	Hold Harmless Subsidies/Budgeted Cash	369,171	
Subtotal from Second Page					\$ 2,210,171	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	1860	482	8001	Buildings and Structures/Corrections Modular Bldg	\$ 250,000	
313	1860	482	8003	Equipment and Machinery/Corrections Modular Bldg	100,000	
313	6208	484	8001	Buildings and Structures/PW - Wash Bay Remodel	500,000	
313	7122	483	8001	Buildings and Structures/Cerrillos Center Hwy 14	576,000	
505	1410	444	5003	Professional Services/Utilities Master Plan/Rate Study Update and Hydraulic Model Expansion	415,000	
205	0601	441	4001	Maintenance Building & Structures/Public Works Roof Replacement	150,000	
205	0739	435	4001	Maintenance Building & Structures/Vista Grande Library Stucco Repair	60,000	
205	0707	431	4001	Maintenance Building & Structures/El Rancho roof repair	20,000	
205	0737	431	4001	Maintenance Building & Structures/Edgewood Senior Center Grease Trap	15,000	
205	0711	431	4001	Maintenance Building & Structures/La Cienega stucco repair	35,000	
205	0707	431	4001	Maintenance Building & Structures/El Rancho stucco repair	60,000	
205	0702	481	8001	Buildings and Structures/Esperanza Roof	3,026	
205	0702	481	8001	Buildings and Structures/Jacona and Nambe Collection	26,145	
Subtotal from Second Page					\$ 2,210,171	\$ -

SFC CLERK RECORDED 03/30/2022

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Fiscal Year 2022 (July 1, 2021 Through June 30, 2022)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0000	385	0000	Subsidies/Budgeted Cash	\$ 215,000	
222	0000	385	0000	Subsidies/Budgeted Cash	492,000	
Subtotal from Third Page					\$ 707,000	\$ -
Total of All Pages					\$ 3,397,171	\$ 450,000

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0811	422	1025	Salary & Wages/Overtime	\$ 200,000	
244	0816	422	1025	Salary & Wages/Overtime	15,000	
222	8030	482	8001	Buildings and Structures/Cerillos Fire Station	492,000	
Subtotal from Third Page					\$ 707,000	\$ -
Total of All Pages					\$ 2,947,171	\$ -

**SANTA FE COUNTY
RESOLUTION 2022-017**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	<p>Please summarize the request and its purpose in the area below.</p> <p>In January 2022, the Finance Division met with departments and elected officials' to review the status of their Fiscal Year 2022 budgets, deficiencies, and adjustment needs. The department adjustments are as follows: 1 – Corrections Operations Fund (247), net increase of \$30,000; 2 – Capital Outlay GRT Fund (313), increase of \$1,426,000; 3 – Utilities Enterprise Fund (505), increase of \$415,000; 4 – Hold Harmless 1st 1/8th GRT Fund (205), increase of \$340,000; 5 – Fire Operations Fund (244), increase of \$215,000; 6 – County Fire Protection Excise Tax Fund (222), increase of \$492,000; 7 – Growth Management Department, new Senior Planner position; 8 – American Rescue Plan Act Fund (305), reallocation of funds between projects.</p>	Recurring	Non-Recurring
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	X	X

3	<p>Does this request impact a revenue source?</p>	Yes	No
		X	

A.	Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
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B.	<p>Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.</p>		X
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C.	<p>Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)</p>		X
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D.	<p>Is a match required? If Yes, please identify funding source in the line below.</p>		X
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

**SANTA FE COUNTY
RESOLUTION 2022-07**

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29th Day of March, 2022.

Santa Fe Board of County Commissioners
Anna T. Hamilton
Anna T. Hamilton, Chairperson

ATTEST:
Katharine E. Clark
Katharine E. Clark, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
I Hereby Certify That This Instrument Was Filed for Record On The 30TH Day Of March, 2022 at 03:00:00 PM And Was Duly Recorded as Instrument # 1984486 Of The Records Of Santa Fe County



Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy *Destiny Romero* County Clerk, Santa Fe, NM

SFC CLERK RECORDED 03/30/2022