

**SANTA FE COUNTY
RESOLUTION 2022- 019**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 12, 2022, did request the following budget adjustment:

Department / Division Public Safety / Fire Fiscal Year: 2022 (July 1, 2021 - June 30, 2022)
 Budget Adjustment Type (drop down): Other

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0846	371	23-00	State Grants / Fire Protection	\$ 25,000	
Total					\$ 25,000	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
244	0846	422	10-55	Salary & Wages / Volunteer Reimbursements	\$ 9,500	
244	0846	422	60-07	Supplies / Operational Supplies	6,050	
244	0846	422	70-37	Other Operating Costs / Printing/Publishing/Ads	1,500	
244	0846	422	80-99	Capital Purchases / Inventory Exempt	7,950	
Total					\$ 25,000	\$

Requesting Department Approval: Tila Rendon-Varela Title: Operations Manager Date: 3/30/2022 Log # 1246

Capital/Grants Approval: Samuel L Montoya Date: 3/30/2022 Budget Administrator: Tom Steen

Finance Dept Approval: Tom Steen Date: 3/30/2022 Entered by: _____ Date: _____

County Mgr Approval: Athene D Jello Date: 4.7.22 Updated by: _____ Date: _____

REC'D 04/13/2022
SFC CLERK RECORDED

**SANTA FE COUNTY
RESOLUTION 2022- 09**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	<p>Please summarize the request and its purpose in the area below.</p> <p>The Santa Fe County Fire Administration District has been awarded a FY22 Grant Award Stipend in the amount of \$25,000 from the New Mexico Fire Protection Grant Council, through the New Mexico State Fire Marshal. The award will be used for stipends as provided in the current Volunteer Recruitment and Retention Incentive Program which was established through Resolution No. 2019-5. These funds provide a nominal incentive program for volunteers to the Santa Fe County Fire Department. A portion of this grant award will also be used for recruitment and retention activities as well as supplies that will be utilized at recruitment events.</p>					
2	<p>Is this Budget Action for a Recurring or Non Recurring Expense(one-time)</p>	Recurring	Non-Recurring	X		
3	<p>Does this request impact a revenue source?</p>	Yes	No	X		
	<p>A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy</p>			X		
	<p>B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. NM Fire Protection Grant Council Award Letter is Attached.</p>	X				
	<p>C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)</p>			X		
	<p>D. Is a match required? If Yes, please identify funding source in the line below.</p>			X		
	PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW					
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY
RESOLUTION 2022- 019

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 12th Day of April, 2022.

Santa Fe Board of County Commissioners

Anna T. Hamilton
Anna T. Hamilton, Chairperson

ATTEST:
Katharine E. Clark

Katharine E. Clark, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 6

I Herby Certify That This Instrument Was Filed for Record On The 13TH Day Of April, 2022 at 08:23:35 AM And Was Duly Recorded as Instrument # 1985770 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Doty Pomeroy County Clerk, Santa Fe, NM



SFC CLERK RECORDED 04/13/2022

DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT



Governor

Secretary Cabinet

Kelly Hamilton
Deputy Cabinet Secretary

John Kondratick
Phone (505) 470-1044
Interim State Fire Marshal

P.O. Box 2711
Santa Fe, NM 87502

December 3, 2021

Jackie Lindsey
Fire Chief
Santa Fe County Fire Department
35 Camino Justicia
Santa Fe, New Mexico, 87508

Chief Lindsey:

The policy you submitted on for the FY22 Grant Stipend has been reviewed and has been approved. The Santa Fe County Fire Department is authorized to use FY22 Grant Award Stipend Monies for the use provided in the policy.

"This letter shall serve as approval to expend stipend monies for the cost of the items provided in the stipend policy. The Santa Fe County Fire Department is currently an ISO rating of 4.

If there are any changes in the stipend policy, this office must be notified immediately of the changes. If prior approval and authorization is not obtained from this office, the expenditure shall be rendered null and void.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any question with this report, please do not hesitate to contact me at 505-467-9425.

Sincerely,

Derrick Rodriguez
Captain
Fire Support Bureau State Fire Marshal's Office

XC, Mr. Randy Varela, Deputy Fire Marshal
File



Michelle Lujan Grisham
Governor

P.O. Box 2711
Santa Fe, NM
87502

Blanca Ortiz Wertheim
Cabinet Secretary

Kelly Hamilton
Deputy Cabinet Secretary

John Kondratick
Interim State Fire Marshal
Phone (505) 470-1044

November 15, 2021

Santa Fe County Admin
Finance Division/Accounts Receivable
PO Box 276, Santa Fe, NM 87504-0276

Ref: FY 22 New Mexico Fire Protection Grant Council Stipend Award Notice

Dear Santa Fe County Admin Fire Chief,

Congratulations! Your Grant application on behalf of the Santa Fe County Admin Fire Department for Stipends has been reviewed and an award has been granted.

A voucher or ACH deposit, in the amount \$25,000.00 for **Stipends** after approval by this office will be sent to your local governing body Treasurer.

If further information is required, please contact Randy Varela, Deputy Fire Marshal, Fire Service Support Bureau at (505) 709-8150.

Sincerely,

Handwritten signature of John Kondratick in black ink.

John Kondratick
Interim State Fire Marshal

Sincerely,

Handwritten signature of Robert Larranaga in black ink.

Robert Larranaga
Grant Council Chair

The Maximum grant amounts for the following critical needs categories for FY2022 will be:

\$400,000:

Facility Construction.

Major Facility Improvements.

Land Acquisition.

\$300,000:

Apparatus and equipment.

A Single Large Infrastructure Project ie. Communications, Dedicated Fire Suppression
Water Systems.

\$150,000:

PPE (Structural, Wildland, SCBAs and supporting air systems).

Mobile Communication systems.

Hose and appliances.

Other critical needs.

\$25,000:

Recruiting and retention, Stipends, Education.*

(*Must submit Specifications for the programs along with the identification of a fiscal
agent to be responsible for the distribution of the funds.)

SFC CLERK RECORDED 04/13/2022