

**SANTA FE COUNTY
RESOLUTION 2022- 024**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below. The Stanley Fire District was awarded \$23,488.75 under the FY21 New Mexico Fire Protection Grant Council Award program replace the roof on Stanley Station #2 located at 11 Kinsell Ave., Stanley, NM. The roof project was completed in June 2021 leaving a balance of grant funding in the amount of \$7,362.70. The New Mexico State Fire Marshal's office has given their approval to carryforward the remaining funding into the FY22 budget to be utilized on replacing the gutters on Stanley Station #2 in conjunction with the original roof project.	Recurring	Non-Recurring
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		X

3	Does this request impact a revenue source?	Yes	No
			X

A.	Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
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B.	Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. NM Fire Protection Grant Council Award Letter is Attached and Approval to Carry Forward Remaining Funds to be Expended in FY22.		X
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C.	Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)		X
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D.	Is a match required? If Yes, please identify funding source in the line below. PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW		X
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FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY
RESOLUTION 2022- 021

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 12th Day of April, 2022.

Santa Fe Board of County Commissioners

Anna T. Hamilton
Anna T. Hamilton, Chairperson

ATTEST:

Katharine E. Clark
Katharine E. Clark, County Clerk



BCC RESOLUTIONS
PAGES: 6

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 13TH Day Of April, 2022 at 08:23:37 AM And Was Duly Recorded as Instrument # 1985772 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Destiny Romero County Clerk, Santa Fe, NM

SFC CLERK RECORDED 04/13/2022

Donna Morris

From: Rodriguez, Derrick, DHSEM <Derrick.Rodriguez@state.nm.us>
Sent: Wednesday, November 3, 2021 11:32 AM
To: Donna Morris; Varela, Randy, DHSEM
Subject: RE: [EXTERNAL] Balance of Stanley FP Grant FY-21

Warning:

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.

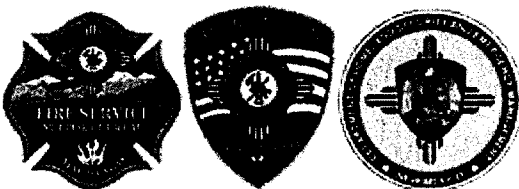
Good morning,

Based on our visit to the station and speaking with Chief Black it was best to use the remaining funds to replace the gutters on the building for Stanley Station #2 since those were not replaced when the roof was redone. Please proceed with the budgeting as this is approved by our office to expend the remaining funds from the grant as it is still tied into the roof project with new gutters.

Respectfully,

Derrick Rodriguez

Captain
NFIRS Program Manager
Fire Service Support Bureau
State Fire Marshal's Division
Department of Homeland Security & Emergency Management
13 Bataan Blvd
PO Box 27111
Santa Fe, NM 87502
Cell: (505) 467-9425
E-Mail: derrick.rodriquez@state.nm.us



Servicing: Los Alamos, Santa Fe, Bernalillo, Valencia, Sierra, Dona Ana, & Luna Counties.

From: Donna Morris <dmorris@santafecountynm.gov>
Sent: Wednesday, November 3, 2021 11:27 AM
To: Rodriguez, Derrick, DHSEM <Derrick.Rodriguez@state.nm.us>; Varela, Randy, DHSEM <Randy.Varela@state.nm.us>
Subject: [EXTERNAL] Balance of Stanley FP Grant FY-21
Importance: High

SFC CLERK RECORDED 04/13/2022

CAUTION: This email originated outside of our organization. Exercise caution prior to clicking on links or opening attachments.

Good Morning Gentlemen,

There is \$7,362.70 that was unspent from the FY-21 Stanley District Fire Protection Grant Council award which was \$23,488.75 for a new roof at Stanley Station #2. In our past conversation you had indicated that we could carry this balance forwarding into FY-22 to be used for gutters, etc., at Stanley Station #2. If I could please get authorization from you to do this we can move forward with budgeting this remaining funding for expenditure. Please let me know if you have questions or need any additional information.

Have a good day!

Donna Morris
Santa Fe County Fire Department
Accountant Senior
Phone: 505-992-3082
Fax: 505-992-3073

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

- DISTRICT 1 CYNTHIA B. HALL
- DISTRICT 2 JEFFERSON L. BYRD, VICE-CHAIR
- DISTRICT 3 VALERIE ESPINOZA
- DISTRICT 4 THERESA BECENTI-AGUILAR
- DISTRICT 5 STEPHEN FISCHMANN, CHAIR



P.O. Box 1269
 Santa Fe, NM 87504-1269

STATE FIRE MARSHAL OFFICE
 INTERIM STATE FIRE MARSHAL
 John Kondratick
 Phone (505) 470-1044

INTERIM CHIEF OF STAFF

Jason N. Montoya, P.E.

November 6, 2020

Finance Division/Accounts Receivable
 Santa Fe County
 Finance Division/Accounts Receivable, PO Box 276, Santa Fe, NM 87504-0276

Ref: FY 21 New Mexico Fire Protection Grant Council Award Notice

Dear Finance Division/Accounts Receivable,

Congratulations! Your grant applications, on behalf of the Santa Fe County District Fire Departments, have been reviewed and an award has been granted; for the purchase of the approved award item(s), listed by department on the attached table.

Over 131 grant applications were submitted, and over \$16 million in needs were considered; while \$6.2 million were available for distribution. The Santa Fe County District Fire Departments, listed on the attached table have met the minimum requirements and are clearly addressing a critical need affecting the ISO fire protection classifications, in the listed departments.

Prior to encumbering any funds, the specifications submitted for the equipment needs identified in the 2021 Grant application, must be approved by this office no later than October 31, 2020. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

The FY 21 Grant Award funds in the amount of \$23,488.75, for the purchase of the approved project request; are scheduled to be distributed via ACH during the week of November 9, 2020. Notification of ACH distribution will be sent via email, prior to the ACH release by the Department of Finance and Administration (DFA).

The deadline to encumber the money by contract with the vendor is May 15, 2021. If the bid amount exceeds the awarded amount plus the required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment, may be purchased for less than the grant amount plus the required matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is needed, please contact Deputy Fire Marshal Randy Varela, Fire Service Support Bureau (505) 709-8150.

Sincerely,

Sincerely,

John Kondratick

Interim State Fire Marshal
 xc: Chief
 Board of County Commissioners

Robert Larranaga
 Grant Council Chair

SFC CLERK RECORDED 04/13/2022

ORIGINAL INVOICE