

SANTA FE COUNTY

RESOLUTION 2022-023

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 12, 2022, did request the following budget adjustment:

Department / Division Growth Management/Planning Division

Budget Adjustment Type (drop down): Other Fiscal Year: 2022 (July 1, 2021 - June 30, 2022)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
250	1465	372	01-00	Federal/CDBG(HUD)	\$ 381,968	
Total					\$ 381,968	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
250	1465	484	80-10	Infrastructure	\$ 381,968	
Total					\$ 381,968	\$

Requesting Department Approval: Maggie Moore Title: Senior Planner Date: 3/29/2022 Log # 1299

Capital/Grants Approval: Samuel L. Montoya Date: 3/30/2022 Budget Administrator: Tom Steen

Finance Dept Approval: Tom Steen Date: 3/30/2022 Entered by: _____ Date: _____

County Mgr Approval: Sherrin Miller Date: 4.7.22 Updated by: _____ Date: _____

SFC CLERK RECORDED 132003 2022/03/30

**SANTA FE COUNTY
RESOLUTION 2022-013**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.
 The Board approved Resolution 2019-27 which selected the Greater Glorieta Mutual Domestic Water Consumers Association (GGMDWCA) infrastructure project and authorized the submission of a CDBG infrastructure project grant application to the State of New Mexico, Department of Finance & Administration (DFA). Santa Fe County applied for and was awarded Community Development Block Grant 19-C-NR-I-01-G-17 in the amount of \$750,000 to construct a well in the Glorieta community in coordination with and on behalf of the GGMDWCA. The well will provide clean drinking water to the communities of Glorieta Estates, the Village of Glorieta and Glorieta East.
 On June 30, 2021, staff responded to a request from DFA for CDBG projects in need of additional funding support due to COVID related cost increases, by requesting an additional \$381,968. On September 24, 2021 the Community Development Council voted to allocate \$381,968 in CDBG-CV funds to the project due to COVID related increases in expenses for materials, supplies, labor costs and supply chain breakdowns. On February 11, 2022, DFA executed Amendment 1 to agreement 19-C-NR-I-01-G-17.
 The County is currently contracted with HDR Engineering to deliver final engineering design documents and staff anticipates that construction will begin this Spring and Summer.

Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
		X

2

Does this request impact a revenue source?	Yes	No
	X	

3

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

	X
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B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. 19-C-NR-I-01-G-17

	X
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C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)

	X
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D. Is a match required? If Yes, please identify funding source in the line below.

	X
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY /LINE ITEM	AMOUNT	BUDGETED (Drop Down)
				2022/01/10 DECORATED WATER CTS		

SANTA FE COUNTY

RESOLUTION 2022- 023

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 12th Day of April, 2022.

Santa Fe Board of County Commissioners


Anna T. Hamilton, Chairperson

ATTEST:



Katharine E. Clark, County Clerk



BCC RESOLUTIONS
PAGES: 9

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 13TH Day Of April, 2022 at 08:23:42 AM And Was Duly Recorded as Instrument # 1985777 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Dorothy Plummer County Clerk, Santa Fe, NM



SFC CLERK RECORDED 04/13/2022

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT AGREEMENT AMENDMENT NO. 1

Project No. 19-C-NR-I-01-G-17

THIS AMENDMENT, hereinafter referred to as the "Amendment," is made and entered into by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, Suite 202, Bataan Memorial Building, Santa Fe, New Mexico, 87501, hereinafter referred to as the "Division," and Entity of Santa Fe County, hereinafter referred to as the "Grantee." This Amendment shall be effective as of September 24, 2021.

RECITALS

WHEREAS, on August 12, 2019, the Community Development Council approved the allocation of \$750,000.00 to the Grantee for an infrastructure project (hereinafter referred to as "Project"); and

WHEREAS, the Grantee and the Division entered into a Grant Agreement, effective October 22, 2020, in the amount of \$750,000 for the completion of the Project, hereinafter referred to as the "Grant Agreement;" and

WHEREAS, the CDBG-CV program is subject to all applicable Federal and State laws and regulations, including Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 *et seq.*), regulations of the U.S. Department of Housing and Urban Development ("HUD") found at 24 CFR Part 570 (as now in effect and as may be amended from time to time) and the requirements of FR-6218-N-01 Waivers, and Alternative Requirements Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants; and

WHEREAS, the Division was awarded CDBG-CV funding from HUD made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

WHEREAS, the purpose of the CDBG-CV funding is to prevent, prepare for and respond to the spread of coronavirus (COVID-19); and

WHEREAS, the Sub-recipient has proposed to prevent, prepare for, and respond to the spread of COVID-19; and requests to modify the scope accordingly;

WHEREAS, the State has analyzed evidence provided by the Grantee, that there is no duplication of benefits from other sources of federal funds, including but not limited to ESG, SBA Paycheck Protection Program; and

WHEREAS, on September 24, 2021, the Community Development Council approved the additional allocation of \$381,968.00 in CDBG-CV funding to the Grantee for a total allocation of \$1,131,968; and

SFC CLERK RECORDED 04/13/2022

WHEREAS, the Grantee requests an adjustment to the project schedule extending construction, as referenced in the attached "Exhibit 1-B", and

WHEREAS, the Grantee and the Division desire to memorialize through this Amendment the terms and conditions upon which the additional funds will be made available to the Grantee.

AGREEMENT

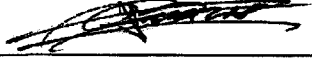
NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereby mutually agree to amend the Grant Agreement as follows:

- 1 The funding source "CDBG-CV FY 20 CV, FAIN# B-20-DW-35-001, CFDA 14.228, Award \$18,907,861" is added to the Grant Agreement on the line below "CDBG FY 19, FAIN# B-19-DC-35-0001 Award \$11,159,156.00"
- 2 The "Exhibit 1-A" of the Grant Agreement is hereby replaced in its entirety with "Exhibit 1-A" attached hereto.
- 3 The Exhibit 1-B" of the Grant Agreement is hereby replaced in its entirety with "Exhibit 1-B" attached hereto.
- 4 The "Exhibit 1-C" of the Grant Agreement is hereby replaced in its entirety with "Exhibit 1-C" attached hereto.
- 5 All other provisions of the Grant Agreement not amended herein remain in full force and effect.

IN WITNESS WHEREOF, the parties do hereby execute this Amendment.

THIS AMENDMENT has been approved by:

GRANTEE



Chief Elected Official/Authorized Signatory

Elias Bernardino
(Type or Print Name)

1/28/22
Date

DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION



By: _____
Donnie Quintana, Director

11 FEB 22
Date

SFC CLERK RECORDED 04/13/2022

EXHIBIT 1-A**PROJECT DESCRIPTION**

GRANTEE NAME Santa Fe County

PROJECT NUMBER 19-C-NR-I-01-G-17

GRANT AMOUNT \$750,000 +\$381,968.00 (CDBG-CV)

PROJECT DESCRIPTION

Santa Fe County will construct a regional well in Glorieta, NM as part of a system-wide capital improvement program to upgrade the Greater Glorieta Mutual Domestic Water Consumer Association's (MDWCA) infrastructure and water quality. The well will be located at the site of the MDWCA's existing well at 80 Avenida Ponderosa, Glorieta, NM 87535 or approximately 35.574079 latitude and -105.76012 longitude. This project will replace the existing well with a deep water supply well (at a depth of 1,200-1,500 ft. into the Madera formation) which will directly benefit the combined Glorieta Village and Estates communities as a long term water source to address the public health risk of elevated radium above drinking water standards, a regional water supply source for both communities in the near term, a potential water source of East Glorieta should that subsystem be physically connected in the future, and a source of system redundancy for emergency purposes. The project will include siting and drilling a hole approximately 14 in. in width and 1,200 ft. in depth into the Madera Formation and constructing a water supply well and appurtenances including a well head, pump, approximately 50 ft. of pipe and fittings to connect to the existing distribution system. The well and connections will be fenced and the area graded for positive drainage following construction of the well. A Preliminary Engineering Report, complete with a geologic formation study, has been completed.

Due to documented economic disruptions of the COVID-19 pandemic, related increases in expenses for materials, supplies, labor costs and supply chain breakdowns, this project has been allocated additional CDBG-CV funds approved at the September 24, 2021 Community Development Council public meeting.

NATIONAL OBJECTIVE (from DFA/LGD approved survey)

This project will benefit 535 total beneficiaries of which 53.46% are Low and Moderate Income (LMI).

CASH MATCH and LEVERAGING (from CDBG Application)

Santa Fe County will provide a 10 % Cash Match of \$ 75,000
in addition to \$ 316,537 in leveraging.

EXHIBIT 1-B

PROJECT SCHEDULE

Grantee Name	Santa Fe County			Project Start Date	10/22/2020	Project Completion Date	10/22/2022
CDBG Project Number	19-C-NR-I-01-G-17						
Project Description	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
Santa Fe County will construct a regional well in Glorieta, NM. The well will be located at the site of the MDWCA's existing well at 80 Avenida Ponderosa, Glorieta, NM 87535. The project will replace the existing well with a deep water supply well (at a depth of 1,200-1,500 ft into the Madera formation) which will directly benefit the combined Glorieta Village and Estates communities as a long term water source.	J	F	M	A	M	J	J A S O N D
ADMINISTRATION	Year: 2020						
Milestones:							
1. Organize and Set Up Files						XXXX	XXXX XXXX
2. Set Up CDBG Accounting							XXXX XXXX
3. Complete Environmental Review Record						XXXX	XXXX
PROFESSIONAL SERVICES + DESIGN	Year: 2021						
Milestones:	J	F	M	A	M	J	J A S O N D
4. Prepare RFP/Notice for Professional Services						XXXX	XXXX
5. LGC Review/Approval of Engineering Agreement and Related Documents							XXXX XXXX XXXX
6. Complete Plans/Specs and Bid Documents							XXXX XXXX XXXX
7. LGD and NMED Review/Approval of Plans/Specs and Bid Documents							XXXX XXXX
8. Publish Bid Notice and Award Prime Contract							XXXX XXXX
9. LGD Review/Approval of Prime Contract & Related Documents							XXXX
CONSTRUCTION/CLOSEOUT	Year: 2022						
Milestones:	J	F	M	A	M	J	J A S O N D
8. Publish Bid Notice and Award Prime Contract	XXXX	XXXX					
9. LGD Review/Approval of Prime Contract & Related Documents	XXXX	XXXX					
10. Pre-Construction Conference			XXXX				
11. Issue Notice to Proceed			XXXX				
12. Construction			XXXX	XXXX	XXXX	XXXX	
13. Final Inspection/Closeout						XXXX	XXXX

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Entity Name: <u>Santa Fe County</u>		<input type="checkbox"/> Grant Agreement		CDBG Amount: \$ 750,000.00	
CDBG Project Number: <u>19-C-NR-I-01-G-17</u>		<input checked="" type="checkbox"/> Grant Amendment		CDBG -CV Amount: \$ 381,968.00	
				Other Amount: \$ 430,818.00	
				Total: \$ 1,562,786.00	
Project Cost Activities	Project Funding Sources				Total Project Cost
	CDBG Funds	Other Sources (Identify other local, state, federal, or private)			
		Cash Match	Leverage	CDBG-CV Funding	
Administration (Contractual)					\$ -
Architect/Engineer			\$ 151,714.00		\$ 151,714.00
Other Professional			\$ 85,798.00		\$ 85,798.00
Inspection (Testing)					\$ -
Property Acquisition					\$ -
Property Rehabilitation					\$ -
Construction	\$ 750,000.00	\$ 75,000.00	\$ 118,306.00	\$ 381,968.00	\$ 1,325,274.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Totals	\$ 750,000.00	\$ 75,000.00	\$ 355,818.00	\$ 381,968.00	\$ 1,562,786.00