

**SANTA FE COUNTY  
RESOLUTION 2022- 051**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on July 12, 2022, did request the following budget adjustment:

Department / Division CMO/Finance Division  
 Budget Adjustment Type (drop down): Line-Item Transfer (between cost centers) Fiscal Year: 2022 (July 1, 2021 - June 30, 2022)

**BUDGETED REVENUES:** (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
358	0000	385	00-00	Water Project - Water Distribution Improvem'ts	\$ 90,000	
<b>Subtotal from First Page</b>					\$ 90,000	\$

**BUDGETED EXPENDITURES:** (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
358	1493	445	80-80	Water Project - Water Distribution Improvem'ts	\$ 90,000	
357	6241	485	80-10	Road Projects Star Vista - Roadways		138,197
357	6142	485	80-10	Road Project CR 67 - Roadways	138,035	
357	6142	485	80-11	Road Project CR 67 - Con. Services	162	
<b>Subtotal from First Page</b>					\$ 228,197	\$ 138,197

Requesting Department Approval: Yvonne Herrera Title: Finance Director Date: 6/29/2022 Log # 1774  
 Capital/Grants Approval: Samuel L. Montoya Date: 6/29/2022  
 Finance Dept Approval: Yvonne Herrera Date: 6/29/2022  
 County Mgr Approval: Yvonne Herrera Date: 6/29/2022  
 Budget Administrator: Yvonne Herrera  
 Entered by: Yvonne Herrera Date: 6/29/2022  
 Updated by: Yvonne Herrera Date: 6/29/2022

**SFC CLERK RECORDED 07/19/2022**

**SANTA FE COUNTY  
RESOLUTION 2022-051  
BUDGET ADJUSTMENT REQUEST FORM**

Fiscal Year 2022 (July 1, 2021 Through June 30, 2022)

**CONTINUATION SHEET**

**BUDGETED REVENUES:** (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
208	0000	390	01-01	Farm & Range Support	10,000	
208	0000	385	00-00	Farm & Range Support		7,000
101	0000	385	00-00	Farm & Range Support	10,000	
601	0000	390	01-01	Self Insurance Supplemental Support	1,500,000	
601	0000	345	01-00	Self Insurance Supplemental Support		1,500,000
101	0000	385	00-00	Self Insurance Supplemental Support	1,500,000	
480	1473	390	05-05	Water Reclamation Facility Generator Lease	304,419	
505	1473	385	00-00	Water Reclamation Facility Generator Lease	304,419	
<b>Subtotal from Second Page</b>					<b>\$ 3,628,838</b>	<b>\$ 1,507,000</b>

**BUDGETED EXPENDITURES:** (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
208	0303	419	50-03	Farm & Range Support	3,000	
101	0000	490	02-08	Farm & Range Support	10,000	
101	0000	490	06-01	Self Insurance Reserve Support	1,500,000	
480	1473	419	90-01	Water Reclamation Facility Generator Lease	304,419	
505	1473	490	04-80	Water Reclamation Facility Generator Lease	304,419	
<b>Subtotal from Second Page</b>					<b>\$ 2,121,838</b>	<b>\$</b>



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**CONTINUATION SHEET**

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0514	390	03-05	ARPA Revenue Replacement		\$ 92,478
101	0516	390	03-05	ARPA Revenue Replacement		110,734
101	0605	390	03-05	ARPA Revenue Replacement		64,158
101	2318	390	03-05	ARPA Revenue Replacement		172,342
101	2351	390	03-05	ARPA Revenue Replacement		24,959
<b>Subtotal from Fourth Page</b>					\$ -	\$ 464,671

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
305	0000	490	02-41	ARPA Revenue Replacement		\$ 6,906
305	0000	490	02-44	ARPA Revenue Replacement		179,902
305	0000	490	02-45	ARPA Revenue Replacement		27,174
305	0000	490	02-46	ARPA Revenue Replacement		100,563
305	0000	490	02-47	ARPA Revenue Replacement		129,511
305	0000	490	03-01	ARPA Revenue Replacement		770
305	0000	490	05-05	ARPA Revenue Replacement		15,286
305	0000	490	05-17	ARPA Revenue Replacement		5,843
305	0303	490	02-44	ARPA Revenue Replacement		638,720
305	0514	490	01-01	ARPA Revenue Replacement		92,478
305	0516	490	01-01	ARPA Revenue Replacement		110,734
305	0605	490	01-01	ARPA Revenue Replacement		64,158
305	1205	490	01-01	ARPA Revenue Replacement		76,225
305	2318	490	01-01	ARPA Revenue Replacement		172,342
305	2351	490	01-01	ARPA Revenue Replacement		24,959
<b>Subtotal from Fourth Page</b>					\$ -	\$ 1,645,571

**SEC CLERK RECORDED 07/19/2022**

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BUDGET ADJUSTMENT REQUEST FORM**

Fiscal Year 2022 (July 1, 2021 Through June 30, 2022)

*CONTINUATION SHEET*

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
203	0000	390	03-05	ARPA Revenue Replacement		\$ 7,933
204	0000	390	03-05	ARPA Revenue Replacement		24,435
223	0000	390	03-05	ARPA Revenue Replacement		4,517
224	0000	390	03-05	ARPA Revenue Replacement		1,791
227	0000	390	03-05	ARPA Revenue Replacement		3,255
232	0000	390	03-05	ARPA Revenue Replacement		3,879
241	0000	390	03-05	ARPA Revenue Replacement		6,906
244	0000	390	03-05	ARPA Revenue Replacement		179,902
244	0303	390	03-05	ARPA Revenue Replacement		638,720
245	0000	390	03-05	ARPA Revenue Replacement		27,174
246	0000	390	03-05	ARPA Revenue Replacement		100,563
246	1205	390	03-05	ARPA Revenue Replacement		76,225
247	0000	390	03-05	ARPA Revenue Replacement		129,511
301	0000	390	03-05	ARPA Revenue Replacement		770
505	0000	390	03-05	ARPA Revenue Replacement		15,286
517	0000	390	03-05	ARPA Revenue Replacement		5,843
<b>Subtotal from Fifth Page</b>					\$ -	\$ 1,226,710

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
305	0308	412	70-90	ARPA Revenue Replacement		\$ 1,851,140
305	0121	412	50-03	ARPA Revenue Replacement		150,000
305	0303	412	60-02	ARPA Revenue Replacement		225,230
<b>Subtotal from Fifth Page</b>					\$ -	\$ 2,226,370

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**SANTA FE COUNTY  
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BUDGET ADJUSTMENT REQUEST FORM**

Fiscal Year 2022 (July 1, 2021 Through June 30, 2022)

*CONTINUATION SHEET*

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/DIVISION	ACTIVITY BASIC/SUB	ELEMENT/OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
XXX	XXXX	XXX	XXXX			
<b>Subtotal from Sixth Page</b>					\$	-

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/DIVISION	ACTIVITY BASIC/SUB	ELEMENT/OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
305	0703	415	60-02	ARPA Revenue Replacement		100,000
305	0703	481	80-03	ARPA Revenue Replacement		50,000
305	8010	482	80-10	ARPA Revenue Replacement		70,130
305	6181	483	80-13	ARPA Revenue Replacement		1,085,000
305	2318	483	80-02	ARPA Revenue Replacement		128,000
305	0474	461	50-03	ARPA Revenue Replacement		400,000
101	0303	412	10-90	ARPA Revenue Replacement		464,671
203	1111	413	10-90	ARPA Revenue Replacement		7,933
204	0611	451	10-90	ARPA Revenue Replacement		24,435
223	0420	461	10-90	ARPA Revenue Replacement		2,611
223	0495	467	10-90	ARPA Revenue Replacement		1,011
223	0497	465	10-90	ARPA Revenue Replacement		895
224	232	436	10-90	ARPA Revenue Replacement		1,791
227	1949	471	10-90	ARPA Revenue Replacement		2,500
227	1952	471	10-90	ARPA Revenue Replacement		515
227	1953	471	10-90	ARPA Revenue Replacement		240
232	0420	461	10-90	ARPA Revenue Replacement		1,750
232	0421	461	10-90	ARPA Revenue Replacement		2,129
241	0404	464	10-90	ARPA Revenue Replacement		4,849
241	0409	464	10-90	ARPA Revenue Replacement		488
<b>Subtotal from Sixth Page</b>					-	\$ 2,348,948

**REC CLERK RECORDED 07/19/2022**

**SANTA FE COUNTY  
RESOLUTION 2022-051  
BUDGET ADJUSTMENT REQUEST FORM**

Fiscal Year 2022 (July 1, 2021 Through June 30, 2022)

**CONTINUATION SHEET**

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/DIVISION	ACTIVITY BASIC/SUB	ELEMENT/OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
XXX	XXXX	XXX	XXXX			
<b>Subtotal from Seventh Page</b>					\$ -	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/DIVISION	ACTIVITY BASIC/SUB	ELEMENT/OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
241	0478	464	10-90	ARPA Revenue Replacement		\$ 543
241	0484	464	10-90	ARPA Revenue Replacement		513
241	0494	464	10-90	ARPA Revenue Replacement		513
244	0121	421	10-90	ARPA Revenue Replacement		762
244	0801	421	10-90	ARPA Revenue Replacement		31,618
244	0811	422	10-90	ARPA Revenue Replacement		140,809
244	0815	422	10-90	ARPA Revenue Replacement		4,346
244	0816	422	10-90	ARPA Revenue Replacement		2,367
244	0303	412	10-90	ARPA Revenue Replacement		638,720
245	0125	428	10-90	ARPA Revenue Replacement		495
245	2101	428	10-90	ARPA Revenue Replacement		26,679
246	1201	424	10-90	ARPA Revenue Replacement		99,988
246	1204	425	10-90	ARPA Revenue Replacement		575
246	1201	424	10-22	ARPA Revenue Replacement		47,298
246	1201	424	20-01	ARPA Revenue Replacement		2,932
246	1201	424	20-02	ARPA Revenue Replacement		686
246	1201	424	20-03	ARPA Revenue Replacement		15,372
246	1201	424	20-05	ARPA Revenue Replacement		8,979
246	1201	424	20-06	ARPA Revenue Replacement		946
246	1201	424	20-08	ARPA Revenue Replacement		12
<b>Subtotal from Seventh Page</b>					\$ -	\$ 1,024,153

**SEC CLERK RECORDED 07/19/2022**

SANTA FE COUNTY  
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BUDGET ADJUSTMENT REQUEST FORM

Fiscal Year 2022 (July 1, 2021 Through June 30, 2022)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
401	0000	385	00-00		\$ 167,000	
Subtotal from Eighth Page					\$ 167,000	\$ -
Total of All Pages					\$ 9,674,739	\$ 3,198,381

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/ DIVISION	ACTIVITY BASIC/SUB	ELEMENT/ OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
247	0121	426	10-90	ARPA Revenue Replacement		\$ 1,019
247	1810	426	10-90	ARPA Revenue Replacement		5,942
247	1860	426	10-90	ARPA Revenue Replacement		85,468
247	1862	426	10-90	ARPA Revenue Replacement		3,343
247	1863	426	10-90	ARPA Revenue Replacement		30,299
247	1865	426	10-90	ARPA Revenue Replacement		3,440
301	1990	471	10-90	ARPA Revenue Replacement		770
505	1410	444	10-90	ARPA Revenue Replacement		11,588
505	1415	444	10-90	ARPA Revenue Replacement		1,455
505	1420	445	10-90	ARPA Revenue Replacement		2,243
517	1930	417	10-90	ARPA Revenue Replacement		346
517	1930	471	10-90	ARPA Revenue Replacement		5,497
401	1610	419	70-43	2022 GO Refunding Bond Costs	167,000	
Subtotal from Eighth Page					\$ 167,000	\$ 151,410
Total of All Pages					\$ 14,056,817	\$ 7,580,459

SFC CLERK RECORDED 07/19/2022



**SANTA FE COUNTY**  
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**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**  
 (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

<b>1</b>	Please summarize the request and its purpose in the area below. The Finance Division is requesting adjustments to department budgets for year end clean-up.	Recurring	Non-Recurring
<b>2</b>	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		X
<b>3</b>	Does this request impact a revenue source?	Yes X	No X
<b>A.</b>	Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
<b>B.</b>	Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. ARPA Funding, FEMA COVID-19	X	
<b>C.</b>	Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)		X
<b>D.</b>	Is a match required? If Yes, please identify funding source in the line below.		X

**PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW**

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 12<sup>th</sup> Day of July, 2022.

Santa Fe Board of County Commissioners

*Anna T. Hamilton*  
Anna T. Hamilton, Chairperson

ATTEST:

*Katharine E. Clark*  
Katharine E. Clark, County Clerk

BCC RESOLUTIONS  
PAGES: 11

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

I Hereby Certify That This Instrument Was Filed for Record On The 19TH Day Of July, 2022 at 02:22:28 PM And Was Duly Recorded as Instrument # 1993278 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Katharine E. Clark  
Deputy *Dorothy Romero* County Clerk, Santa Fe, NM



SFC CLERK RECORDED 07/19/2022

<u>Fund</u>	<u>Net Adjustment</u>
General Fund (101)	\$464,671
Property Valuation Fund (203)	7,933
Road Fund (204)	24,435
Health Care Assistance Program Fund (223)	4,517
Economic Development Fund (224)	1,791
Section 8 Voucher Fund (227)	3,255
EMS – Health Care Fund (232)	3,879
Alcohol Programs Fund (241)	6,906
Fire Operations Fund (244)	818,622
RECC Operations Fund (245)	27,174
Sheriff Operations Fund (246)	176,788
Corrections Operations Fund (247)	129,511
Housing Capital Improvement Fund (301)	770
Utilities Enterprise Fund (505)	15,286
Housing Enterprise Fund (517)	5,843
Total	<u>\$1,691,381</u>

The Finance Division recognizes the above amounts will need to be transferred to the funds to support the salary and benefits for FY 2022, however, the transfer will originate from the General Fund and will be completed in FY 2023 as part of any other support budgeted for the funds once a complete accounting of the actual amounts used for salaries and benefits has been completed.

In addition to the \$1,691,381 adjustment, an additional \$4,059,500 is being realigned from expenditure lines within the ARPA Fund to correct the allocation of the budget to the appropriate lines based on the detailed September 28, 2021 proposed spending plan including the portion for revenue replacement. The amounts originally budgeted for FY 2022 were allocated based on the higher level categories..

**7 – General Obligation Bond Debt Service Fund (401) – Increase of \$167,000**

On June 9, 2022, the County sold \$12,455,000 in 2022 General Obligation refunding bonds. The closing will occur in FY 2023; however, the County is receiving invoices for bond issuance costs to be paid now in FY 2022. The costs need to be budgeted in an amount of \$167,000.

**REQUESTED ACTION:**

The Finance Division requests approval of the budget adjustments in the net amount of \$12,952,716 for Year-End budget adjustments in various funds.

SFC CLERK RECORDED 07/19/2022