

SANTA FE COUNTY
RESOLUTION 2022- 113

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on December 13, 2022, did request the following budget adjustment:

Department / Division CMO / Finance Division Fiscal Year: 2023 (July 1, 2022 - June 30, 2023)
Budget Adjustment Type (drop down): Other

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	00-00	Budgeted Cash		\$ 40,022
Subtotal from First Page					\$ -	\$ 40,022

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0121	412	50-03	Professional Services		\$ 4,000
101	0125	412	80-95	Inventory Exempt - Computer		19,181
101	0502	414	50-03	Professional Services		3,569
101	0513	414	50-03	Professional Services		2,448
101	0602	441	50-03	Professional Services		2,169
101	1001	418	80-95	Inventory Exempt - Computer		2,655
101	7009	431	50-03	Professional Services		6,000
Subtotal from First Page					\$ -	\$ 40,022

Requesting Department Approval: Yvonne S Herrera Title: Finance Director Date: 12/5/2022 Log # 475
Capital/Grants Approval: Samuel L Montoya Date: 12/5/2022 Budget Administrator: Melissa R. Martinez 12/05/2022
Finance Dept Approval: Yvonne S Herrera Date: 12/5/2022 Entered by: _____ Date: _____
County Mgr Approval: [Signature] Date: 12/13/2022 Updated by: [Signature] Date: _____

RECEIVED
CLERK
2022/12/13

RESOLUTION 2022- 113
BUDGET ADJUSTMENT REQUEST FORM

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Fiscal Year 2023 (July 1, 2022 Through June 30, 2023)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
204	0000	385	00-00	Budgeted Cash		\$ 5,581
205	0000	385	00-00	Budgeted Cash	\$ 352,242	
218	0000	385	00-00	Budgeted Cash		12,167
223	0000	385	00-00	Budgeted Cash		398,794
224	0000	385	00-00	Budgeted Cash		1,882
247	0000	385	00-00	Budgeted Cash		3,000
305	0000	385	00-00	Budgeted Cash		10,563
Subtotal from Second Page					\$ 352,242	\$ 431,987

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
204	0611	451	50-03	Professional Services		\$ 5,581
205	0732	483	80-01	Capital - Buildings & Structures	\$ 315,000	
205	7740	483	80-01	Capital - Buildings & Structures	37,242	
218	0910	481	80-16	Capital - Computer Software		12,167
223	0495	467	50-03	Professional Services		398,794
224	2323	436	30-04	Out of State Travel		1,882
247	1860	426	50-03	Professional Services		3,000
305	0420	461	50-03	Professional Services		10,563
Subtotal from Second Page					\$ 352,242	\$ 431,987

SEC CLERK RECORDED 12/28/2022

**SANTA FE COUNTY
RESOLUTION 2022- 113**

BUDGET ADJUSTMENT REQUEST FORM

Fiscal Year 2023 (July 1, 2022 Through June 30, 2023)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	0000	385	00-00	Budgeted Cash		\$ 410,136
Subtotal from Third Page					\$ -	\$ 410,136

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	0132	481	80-01	Capital - Buildings & Structures	\$ 100,000	
313	2219	481	80-01	Capital - Buildings & Structures		8,164
313	7124	412	50-03	Professional Services		9,723
313	7124	412	80-99	Capital - Inventory Exempt		5,628
313	7708	483	80-06	Land Capitalized Contractual Services		305
313	7735	432	80-97	Non-Santa Fe County Asset		486,370
313	7740	483	80-01	Capital - Buildings & Structures	54	
Subtotal from Third Page					\$ 100,054	\$ 510,190

2022/27/21 SEC. CLERK RECORDED 12/28/2022

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BUDGET ADJUSTMENT REQUEST FORM

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Fiscal Year 2023 (July 1, 2022 Through June 30, 2023)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
318	0000	385	00-00	Budgeted Cash		\$ 43,981
318	0731	371	90-00	State Grant - Other		3,500
318	1921	371	10-00	State Grant - Severance Tax Projects		4,527
356	0	385	00-00	Budgeted Cash	\$ 94,082	
359	0	385	00-00	Budgeted Cash		3,375
Subtotal from Fourth Page					\$ 94,082	\$ 55,383
Total of All Pages					\$ 446,324	\$ 937,528

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
318	731	481	80-01	Capital - Buildings & Structures		\$ 3,500
318	1492	484	80-11	Roadway Capitalized Contractual Services		43,981
318	1921	487	80-01	Capital - Buildings & Structures		4,527
356	8025	482	80-01	Capital - Buildings & Structures	\$ 94,082	
357	1439	484	80-10	Capital - Infrastructure	50,000	
357	1469	484	80-10	Capital - Infrastructure		50,000
359	1421	484	80-11	Roadway Capitalized Contractual Services		3,375
Subtotal from Fourth Page					\$ 144,082	\$ 105,383
Total of All Pages					\$ 596,378	\$ 1,087,582

2022/12/28/2022

CLERK RECORDED

12/28/2022

**SANTA FE COUNTY
RESOLUTION 2022- 113**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT
(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)**

1	Please summarize the request and its purpose in the area below. A Budget adjustment is needed for a total net decrease of \$491,204 to the listed County funds in the attached memo to align the budget for various line items. The changes are a result of prior year accounts payable accrual activity occurring after the budgets were estimated for inclusion in the new fiscal year's budgets.					
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Recurring</td> <td style="width: 50%; text-align: center;">Non-Recurring</td> </tr> <tr> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> </tr> </table>	Recurring	Non-Recurring	X	X
Recurring	Non-Recurring					
X	X					
3	Does this request impact a revenue source?					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> <tr> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> </tr> </table>	Yes	No	X	X	
Yes	No					
X	X					
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy					
	X					
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.					
	X					
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)					
	X					
	D. Is a match required? If Yes, please identify funding source in the line below.					

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY
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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 13th Day of December, 2022.

Santa Fe Board of County Commissioners

Anna T. Hamilton
Anna T. Hamilton, Chairperson

ATTEST:

Katharine E. Clark
Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 6

I Hereby Certify That This Instrument Was Filed for
Record On The 28TH Day Of December, 2022 at 12:58:35 PM
And Was Duly Recorded as Instrument # 2003917
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Destiny Romero County Clerk, Santa Fe, NM



SFC CLERK RECORDED 12/28/2022