

**SANTA FE COUNTY  
RESOLUTION 2023- 038**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on April 25, 2023, did request the following budget adjustment:

Department / Division CSD / Senior and Community Relations Division

Budget Adjustment Type (drop down): Other

Fiscal Year: 2023 (July 1, 2022 - June 30, 2023)

BUDGETED REVENUES: (use continuation sheet, if necessary)						
FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	372	12-00	Federal Grant / Area Agency on Aging Title IIIC1		\$ 1,355
101	0492	372	12-00	Federal Grant / Area Agency on Aging Title IIIC2	\$ 9,724	
101	0493	372	12-00	Federal Grant / Area Agency on Aging Title IIIB		11,053
101	0490	371	24-00	State Grant / Area Agency on Aging-HB2 (IIIC1)		30,605
101	0492	371	24-00	State Grant / Area Agency on Aging-HB2 (IIIC2)		4,776
101	0493	371	24-00	State Grant / Area Agency on Aging-HB2 (IIIB)		6,937
<b>Total</b>					\$ 9,724	\$ 54,726

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)						
FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	461	60-12	Food Provisions		\$ 31,960
101	0492	461	60-07	Operational Supplies	9,724	
101	0492	461	60-12	Food Provisions		4,776
101	0493	461	35-01	Fuel		5,437
101	0493	461	10-24	Temporary Positions		4,000
101	0493	461	10-26	Term Employees		4,553
101	0493	461	20-93	Uniform Expense		2,500
101	0493	461	60-07	Operational Supplies		1,500
<b>Total</b>					\$ 9,724	\$ 54,726

Requesting Department Approval: Anna Bransford Title: Senior Services Program Manager Date: 4/17/2023 Log # 669

Capital/Grants Approval: Samuel L. Montoya Date: 4/18/2023 Budget Administrator: [Signature]

Finance Dept Approval: [Signature] Date: 4/17/2023 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Mgr Approval: \_\_\_\_\_ Date: \_\_\_\_\_

~~RECEIVED~~  
CLERK

**SANTA FE COUNTY  
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**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

<b>1</b>	<p>Please summarize the request and its purpose in the area below.</p> <p>The Santa Fe County Senior and Community Division receives funding for Direct Purchase of Services for Congregate Meals, Home Delivered Meals, and Transportation from the DPS Federal III Contract. Congregate Meals are provided at 5 Senior Centers and 1 lunch site located throughout Santa Fe County. Home Delivered Meals are delivered daily to home bound seniors. Priority Transportation services are provided for medical appointments, prescription pickups and high risk medical appointments such as dialysis and cancer treatment appointments. Non-medical transportation to senior centers, grocery stores, and errands is also a service that is provided.</p> <p>The funding reflects an increase of the federal award for home delivered meals and a decrease in federal and state funds as directed by the New Mexico Aging and Long Term Services Department. This is an overall decrease to the Senior Services budget in the amount of \$45,002.00 for congregate meals and transportation services.</p>	Recurring	Non-Recurring	
				X
<b>2</b>	<p>Is this Budget Action for a Recurring or Non Recurring Expense(one-time)</p>			
<b>3</b>	<p>Does this request impact a revenue source?</p>	Yes	No	
		X		
	<p>A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy</p>			X
	<p>B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. County Contract 2022-23-60046</p>	X		
	<p>C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)</p>			X

**D. Is a match required? If Yes, please identify funding source in the line below.**

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)
						X

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26<sup>th</sup> Day of April, 2023.

Santa Fe Board of County Commissioners

Anna Hansen  
Anna Hansen, Chairperson

ATTEST:

Katharine E. Clark  
Katharine E. Clark, County Clerk

Katharine E. Clark, County Clerk, Santa Fe, NM



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

I Hereby Certify That This Instrument Was Filed for Record On The 26TH Day of April, 2023 at 12:58:06 PM And Was Duly Recorded as Instrument # 2010795 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Katharine E. Clark  
Deputy Destiny Romero County Clerk, Santa Fe, NM



SFC CLERK RECORDED 04/26/2023

**North Central New Mexico Economic Development District  
Non-Metro Area Agency on Aging**

**TITLE III FEDERAL AND STATE SUB-AWARD  
AMENDMENT # 1**

This Amendment is made and entered into this 1<sup>st</sup> day of March 2023, by and between the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and **Santa Fe County**, hereinafter referred to as the "Subrecipient Contractor".

1. Purpose of Amendment. The purpose of the Amendment is to revise the original contract amount from **\$429,010.35 to \$366,310.35** thereby *decreasing* the total dollar amount by **\$62,700.00**
2. Changes to Contract. The following changes are amendments to the contract:
  - A. Scope of Services, C. Deliverables is amended to add: The service unit estimates identified in the Service Delivery Plan are adjusted as follows:

Service Category	Projected From	Projected To
Congregate Meals	25,889 meals	23,889 meals
Home Delivered Meals	52,563 meals	61,563 meals
Transportation	1,300 one-way trips	840 one-way trips

All other services remain unchanged.

- B. Scope of Services, E. Payment for Services is amended to read: For the services determined by the Agency to be satisfactorily provided by Subrecipient Contractor hereunder, the Agency shall pay the Subrecipient Contractor, during the term, an aggregate amount, including gross receipts tax, not to exceed **\$366,310.35**. Said aggregate amount is to be derived from the following sources.
    1. **\$13,336.64** from Title III-B of the OAA [Assistance Listing Number 93.044];
    2. **\$57,002.91** from Title III-C1 of the OAA [Assistance Listing Number: 93.045];
    3. **\$37,323.25** from Title III-C2 of the OAA [Assistance Listing Number: 93.045];
    4. **\$0** from Title III-D of the OAA [Assistance Listing Number: 93.043];
    5. **\$0** from Title III-E of the OAA [Assistance Listing Number: 93.052]; and
    6. **\$258,647.55** from the NMGAA-State/HB-2
3. All other clauses in the original Agreement will remain unchanged and together with this Agreement constitute the entire Agreement between the Subrecipient Contractor and NCNMEDD, Non-Metro AAA.
4. For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective March 1, 2023

Santa Fe County  
Legal Name of Subrecipient Contractor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed/Typed Name of Signatory

\_\_\_\_\_  
Date

NCNMEDD Non-Metro Area Agency on Aging  
Name of Area Agency on Aging

*Monica Abeita*

\_\_\_\_\_  
Signature

Monica Abeita, Executive Director  
Printed/Typed Name of Signatory

March 1, 2023

\_\_\_\_\_  
Date

SFC CLERK RECORDED 04/26/2023

**NON-METRO AREA AGENCY ON AGING  
FY2023**

**FY23-AAA**

REVENUE		BUDGET PER GRANT	AMENDED GRANT	BUDGET IN AS400	BUDGET ADJ. NEEDED	BAR AMOUNT	CHECK
HB 2 STATE	101-0490-371.24-00			89,956.00		(30,605.00)	
HB 2 STATE	101-0492-371.24-00			153,646.00		(4,776.00)	
HB 2 STATE	101-0493-371.24-00			57,364.00		(6,937.00)	
	<b>Total HB 2</b>	<b>310,147.55</b>	<b>258,647.55</b>	<b>300,966.00</b>	<b>(42,318.45)</b>	<b>(42,318.00)</b>	<b>(0.45)</b>
FEDERAL IIIC1	101-0490-372.12-00	57,002.91	57,002.91	58,358.00	(1,355.09)	(1,355.00)	(0.09)
FEDERAL IIIC2	101-0492-372.12-00	37,323.25	37,323.25	27,599.00	9,724.25	9,724.00	0.25
FEDERAL IIIB	101-0493-372.12-00	24,536.64	13,336.64	24,390.00	(11,053.36)	(11,053.00)	(0.36)
<b>Total Net Adjustment</b>						<b>(45,002.00)</b>	

- 0490 - Congregate
- 0492 - Home Delivered
- 0493 - Transportation

**SFC CLERK RECORDED 04/26/2023**