

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Resolution No. 2023- 129

**A RESOLUTION AMENDING RESOLUTION NO. 2021-088 TO
DESIGNATE AN OFFICIAL REPRESENTATIVE, AN
ALTERNATE OFFICIAL REPRESENTATIVE, AND A
DESIGNATED AGENT FOR GRANT #21-F2378-STB FOR THE
AGUA FRIA WASTEWATER SYSTEM EXPANSION**

WHEREAS, on November 9, 2021, Santa Fe County (“County”) and the New Mexico Environment Department (NMED) entered into an agreement for Grant #21-F2378-STB in the amount of \$675,000.00 to plan, design, construct, and expand a sewer system in the Agua Fria area of the County (“Agreement”); and

WHEREAS, the Agreement requires the Board of County Commissioners (Board) to take official action to designate official representatives to sign the Agreement and sign disbursement requests; and

WHEREAS, on October 26, 2021, the Board adopted Resolution No. 2021-088, which designated Henry P. Roybal, Chair of the Board of County Commissioners, as the authorized signatory to the Agreement and Yvonne S. Herrera, Finance Division Director, as the authorized officer to sign disbursement requests; and

WHEREAS, NMED now requests the designation of an Official Representative authorized to sign disbursement requests and all other documents, Alternate Official Representative to sign disbursement requests and all other documents, and a designated agent or employee that will update the DFA database quarterly.

NOW, THEREFORE, BE IT RESOLVED by the Board of County that Resolution No. 2021-088 is hereby amended as follows:

1. Section 2 is deleted in its entirety and replaced with the following:

“2. Yvonne S. Herrera, Santa Fe County Finance Division Director, is designated as the Alternate Official Representative for Grant #21-F2378-STB who is authorized to sign any disbursement requests relating to Grant #21-F2378-STB.”

2. A new Section 3 is added that reads as follows:

“3. Gregory S. Shaffer, Santa Fe County Manager, is the official representative who is authorized to sign the grant agreement and all other documents related

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to and necessary to fulfill the purposes Grant #21-F2378-STB, including any amendments.”

3. A new Section 4 is added that reads as follows:

“4. Samuel L. Montoya, Capital and Grants Manager, is designated to make quarterly updates in the DFA Database for Grant #21-F2378-STB.”

PASSED, APPROVED, AND ADOPTED this 12th day of December, 2023.

BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

By: *Anna C. Hansen*
Anna C. Hansen, Chair
Santa Fe County Board of County Commissioners

ATTESTATION:

Katharine E. Clark
Katharine E. Clark
Santa Fe County Clerk

12/14/2023
Date

Approved as to form:

Jeff Young
Jeff Young
Santa Fe County Attorney

12/13/2023
Date

SPEC CLERK RECORDED 12/20/2023



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for Record On The 20TH Day Of December, 2023 at 03:29:19 PM And Was Duly Recorded as Instrument # 2025427 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy *Maria P. ...* County Clerk, Santa Fe, NM

**STATE OF NEW MEXICO
DEPARTMENT OF ENVIRONMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT
AMENDMENT NO. 1**

Grant Agreement #:21-F2378-STB SANTA FE CO AGUA FRIA SEWER EXPAND CONSTRUCT

CAPITAL APPROPRIATION PROJECT AGREEMENT, ARTICLE VIII:

**ARTICLE VIII. REPORTS
(CURRENT)**

A. Database Reporting

The Grantee shall report monthly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (<http://cpms.dfa.state.nm.us>). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Monthly reports shall be due on the last day of each month, beginning with the first full month following execution of this Agreement by the Department and ending upon the submission of the final request for reimbursement for the Project.

CAPITAL APPROPRIATION PROJECT AGREEMENT, ARTICLE VIII IS AMENDED AS FOLLOWS:

**ARTICLE VIII. REPORTS
(AMENDED)**

A. Database Reporting

The Grantee shall report quarterly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (Budget & Formulation Management System). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Quarterly reports shall be due on the last day of the month that is 30 days prior to the end of the quarter following execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter.

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21-F2378-STB

IN WITNESS WHEREOF, the parties do hereby execute this Amendment.

THIS AMENDMENT has been approved by:

GRANTEE



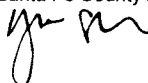
Signature of Official with Authority to Bind Grantee

12/12/2023
Date

(Type or Print Name)

GREGORY S. SHAFFER, COUNTY
MANAGER

Approved as to form by Roberta D. Joe, Assistant County Attorney
for J.Y., Santa Fe County Attorney 11/20/2023

 11/20/2023

New Mexico Environment Department

Judith L. Kahl, P.E., Bureau Chief, NMED Construction Programs Bureau
Signed pursuant to the March 24, 2023 Secretary of Environment Delegation Order

SFC CLERK RECORDED 12/20/2023