

SANTA FE COUNTY
RESOLUTION 2023- 4 -HB

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Housing Authority Board meeting in regular session on May 30, 2023, did request the following budget adjustment:

Department / Division CDD- Housing Authority

Budget Adjustment Type (drop down): Other

Fiscal Year: 2023 (July 1, 2022 - June 30, 2023)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1951	372	03-07	HUD- FSS Grant	\$ 17,759	
101	0000	385	00-00	Budgeted Cash	63,938	
227	1954	390	01-01	Transfer from General Fund	63,938	
Subtotal from First Page					\$ 145,635	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1951	471	50-03	Contractual Services	\$ 17,759	
101	0000	490	02-27	Transfer to Fund 227	63,938	
227	1954	461	30-03	In-State Travel	6,000	
227	1954	461	30-04	Out-of-State Travel	6,000	
227	1954	461	50-03	Contractual Services	6,000	
227	1954	461	50-15	Software	6,000	
227	1954	461	60-07	Operational Supplies	20,000	
Subtotal from First Page					\$ 125,697	\$

Requesting Department Approval: J. Jordan Barela Title: ED of Housing Operations

Date: 5/9/2023 Log # 681

Capital/Grants Approval: Samuel L Montoya Date: 5/17/2023

Budget Administrator: *Tom Steen*

Finance Dept Approval: *Tom Steen* Date: 5/16/20223

Entered by: _____ Date: _____

County Mgr Approval: _____ Date: 6/1/2023

Updated by: _____ Date: _____

SFC CLERK RECORDED 07/18/2023

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DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.
 The Housing Division, under the Community Development Department, received the 2023 ROSS Grant (ROSS231768). This is a 3-year grant that provides case management and supportive services for residents of the Housing Authority's Public Housing program. The ROSS Grant requires a 25% match, for which the County of Santa Fe provided a letter of commitment to the U.S. Department of Housing and Urban Development (HUD) to provide. The total match amount for the 3-year grant term is \$63,938. The 2023 ROSS Grant will take effect June 1, 2023.
 The Housing Division has also received its 2023 FSS Grant (Grant# FSS23NM5440-01-00). The FSS program supports numerous resident self-sufficiency initiatives for the Housing Authority's Public Housing and Section 8 residents. The 2023 FSS Grant provided additional revenue in the amount of \$17,759 that was not included in the FY23 budget. The Housing Division is requesting a budget increase for the additional \$17,759, so this funding may be available for contractual services costs for the remainder of FY23.

2 Does this request impact a revenue source?
 Yes No
 X

3 A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy
 X

B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 X

C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)
 X

D. Is a match required? If Yes, please identify funding source in the line below.
 X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)
227	1954	461	30-03	In-State Travel	6,000	No
227	1954	461	30-04	Out-of-State Travel	6,000	No
227	1954	461	50-03	Contractual Services	6,000	No
227	1954	461	50-15	Software	6,000	No
227	1954	461	60-07	Operational Supplies	20,000	No
227	1954	461	70-04	Electricity	3,000	No
227	1954	461			1,500	No

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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW (CONTINUED)

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)
227	1954	461	70-06	Garbage	1,500	No
227	1954	461	70-01	Rent of Equipment	10,938	No
227	1954	461	70-36	Postage	3,000	No

NOW, THEREFORE, BE IT RESOLVED by the Santa Fe County Housing Authority Board that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of May, 2023.

Santa Fe County Housing Authority Board
Anna Hansen
Anna Hansen, Chairperson

ATTEST:
Katharine E. Clark
Katharine E. Clark, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
HOUSING RESOLUTION
PAGES: 4
I Hereby Certify That This Instrument Was Filed for Record On The 18TH Day Of July, 2023 at 11:49:46 AM And Was Duly Recorded as Instrument # 2015888 Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office
Desty Romero Katharine E. Clark
Deputy County Clerk, Santa Fe, NM



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