

**SANTA FE COUNTY
HOUSING AUTHORITY BOARD
RESOLUTION NO. 2023 - 7 HB**

**A RESOLUTION APPROVING THE SANTA FE COUNTY
HOUSING AUTHORITY'S ADMINISTRATIVE PLAN FOR THE
HOUSING CHOICE VOUCHER PROGRAM**

WHEREAS, Title 24 Part 982.54 of the Code of Federal Regulations, requires that a Public Housing Authority ("PHA") adopt a written administrative plan that establishes local policies for administration of the Housing Choice Voucher Program in accordance with the Department of Housing and Urban Development's ("HUD") regulations and requirements; and

WHEREAS, the administrative plan establishes policies mandated by HUD and further states PHA policy on matters for which the PHA has discretion to establish local policies; and

WHEREAS, the PHA must administer the Housing Choice Voucher Program in accordance with the administrative plan; and

WHEREAS, the administrative plan and any revisions of the plan must be formally adopted by the Santa Fe County Housing Authority Board ("Board"); and

WHEREAS, on June 26, 2012, the Santa County Housing Authority ("Authority"), the PHA for Santa Fe County, presented for the first time to the Board a resolution approving the Authority's administrative plan for the Section 8 Housing Choice Voucher Program; and

WHEREAS, the Board approved Resolution No. 2012-18, thereby approving the Authority's administrative plan for the Section 8 Housing Choice Voucher Program; and

WHEREAS, pursuant to 24 CFR 982.54, the Authority must, from time-to-time, update its administrative plan to account for changes in the Code of Federal Regulations, the publishing of new Public and Indian Housing Notices and other regulatory guidance provided by HUD related to the administration of various Housing Choice Voucher programs, to ensure the Authority's compliance with current HUD regulatory guidance; and

WHEREAS, the administrative plan adopted on June 26, 2012, is now outdated as there have been numerous updates and changes related to regulatory guidance for the Section 8 Housing Choice Voucher Program; and

WHEREAS, since 2012, the Authority has applied and been awarded funding for targeted Housing Choice Voucher programs, including the Veterans Affairs Supportive Housing Program,

Section 811 Mainstream Voucher Program and the Foster Youth to Independence Voucher Program, which HUD requires to be included in a PHA's administrative plan; and

WHEREAS, the Housing Authority's current administrative plan does not include independent program policies for these targeted Housing Choice Voucher programs; and

WHEREAS, updating the Authority's administrative plan would allow for the inclusion of regulatory guidance related to the targeted voucher programs operated by the Authority, as well as required policy updates for the Section 8 program; and

WHEREAS, the Authority has, from time-to-time, updated its administrative plan to comply with HUD requirements and presented revisions of the plan to the Board for approval.

NOW, THEREFORE, BE IT RESOLVED that the Santa Fe County Housing Authority Board hereby adopts the Santa Fe County Housing Authority's Administrative Plan for the Housing Choice Voucher Program, attached hereto as Exhibit A.

PASSED, APPROVED, AND ADOPTED THIS 27 DAY OF August, 2023.

SANTA FE COUNTY HOUSING AUTHORITY BOARD

By: *Anna C. Hansen*
Anna C. Hansen, Chair

ATTEST:

Katharine E. Clark
Katharine E Clark, Santa Fe County Clerk

Date: 9/15/2023

APPROVED AS TO FORM:

Jeff Young for
Jeff Young, Santa Fe County Attorney



SFC CLERK RECORDED 09/13/2023

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

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I Hereby Certify That This Instrument Was Filed for Record On The 13TH Day Of September, 2023 at 12:06:13 PM And Was Duly Recorded as Instrument # 2019593 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy *Destiny Romero* County Clerk, Santa Fe, NM

