

SANTA FE COUNTY
RESOLUTION 2024-01-HB

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Housing Authority Board meeting in regular session on January 30, 2024, did request the following budget adjustment:

Department / Division CDD/Housing Authority

Budget Adjustment Type (drop down): Other Fiscal Year: 2024 (July 1, 2023 - June 30, 2024)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
301	1988	372	03-01	CFF Grant 18	1,499	
301	1989	372	03-01	CFF Grant 19	842	
Total					\$ 2,341	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
301	1988	471	40-01	Maintenance: Building & Structures	1,499	
301	1989	471	40-01	Maintenance: Building & Structures	842	
Total					\$ 2,341	\$

Requesting Department Approval: [Signature] Title: Housing Executive Director Date: 1/10/2024 Log # [Blank]

Capital/Grants Approval: [Signature] Date: 1/16/2024

Finance Dept Approval: [Signature] Date: 1/14/2024

County Mgr Approval: [Signature] Date: [Blank]

Budget Administrator: [Signature] Date: 1/16/24

Entered by: [Blank] Date: [Blank]

Updated by: [Blank] Date: [Blank]

REC'D CLERK RECORDED FILED 1/30/2024

**SANTA FE COUNTY
RESOLUTION 2024-01-HB**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.
 The Housing Authority, under the Community Development Department, operates a Capital Fund Program for which the U.S. Department of Housing and Urban Development ("HUD") provides annual grant allocations to fund the ongoing capital needs of the Public Housing Program. HUD awarded the 2018 #NMOP050-18 Capital Fund Program Grant on May 29, 2018 and the 2019 #NMOP505-19 Capital Fund Program Grant on April 11, 2019 to the Housing Division.
 The Fiscal Year 2024 (FY24) budget for these grants, as identified in accounts 301-1988 and 301-1989, do not equal to the remaining grant award in HUD's Electronic Line of Credit Control System (eLOCCS). In order to spend these funds prior to the upcoming grant expenditure deadlines, a budget increase in the following amounts are necessary:

- A budget increase for 2018 Grant #NMOP050-18 in account 301-1988 for \$1,499; and
- A budget increase for 2019 Grant #NMOP505-19 in account 301-1989 for \$842.

	Recurring	Non-Recurring
Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	X	X

2 Does this request impact a revenue source?

	Yes	No
	X	

3 A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

		X
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B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

	X	
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C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)

		X
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D. Is a match required? If Yes, please identify funding source in the line below.

		X
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

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NOW, THEREFORE, BE IT RESOLVED by the Santa Fe County Housing Authority Board that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of January, 2024.

Santa Fe County Housing Authority Board

Hank Hughes
Hank Hughes, Chairperson

ATTEST:

Katharine E. Clark
Katharine E. Clark, County Clerk



COUNTY OF SANTA FE) HOUSING RESOLUTION
STATE OF NEW MEXICO) ss PAGES: 3

I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of February, 2024 at 03:12:17 PM And Was Duly Recorded as Instrument # 2027608 Of The Records Of Santa Fe County

Deputy *Miguel* Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM

SPEC CLERK RECORDED 02/01/2024