

SANTA FE COUNTY

RESOLUTION 2024-027

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 27, 2024, did request the following budget adjustment:

Department / Division _____ CSD

Budget Adjustment Type (drop down): Other

Fiscal Year: 2024 (July 1, 2023 - June 30, 2024)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	371	26-00	State Grant / DFA	\$ 100,000	
Total					\$ 100,000	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	435	50-15	Software Licenses	\$ 426	
318	0739	435	60-07	Operational Supplies	20,626	
318	0739	483	80-01	Buildings and Structures	4,700	
318	0739	483	80-03	Equipment and Machinery	4,177	
318	0739	483	80-04	Furniture and Fixtures	18,405	
318	0739	483	80-08	Reference Material Acquisition	31,999	
318	0739	483	80-15	Computers & Peripherals	750	
318	0739	483	80-16	Computer Software	4,063	
318	0739	435	80-95	Inventory Exempt - Computers	8,818	
318	0739	435	80-96	Inventory Exempt - Computer Software	2,225	
318	0739	435	80-99	Inventory Exempt	3,811	
Total					\$ 100,000	\$ -

Requesting Department Approval: _____ Title: Health Services Division Director Date: 02/08/24 Log # 41

Capital/Grants Approval: _____ Date: 2/15/2024 Budget Administrator: [Signature] Date: 2/14/24

Finance Dept Approval: [Signature] Date: 2/16/2024 Entered by: _____ Date: _____

County Mgr Approval: [Signature] Date: 2/20/24 Updated by: [Signature] Date: _____

SANTA FE COUNTY
RESOLUTION 2024- 027

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below. The Community Services Department received junior bill grant 23-ZH9299 from the State of New Mexico, Department of Finance and Administration in the amount of \$100,000 for the Vista Grande public library. This grant needs to be budgeted.				
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring		X
3	Does this request impact a revenue source?	Yes	No		
		X			
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy	X			
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. (23-ZH9299)	X			
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)				X
	D. Is a match required? If Yes, please identify funding source in the line below. PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW				X

RESOLUTION 2024- 027

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of February, 2024.

Santa Fe Board of County Commissioners

Hank Hughes
Hank Hughes, Chairperson

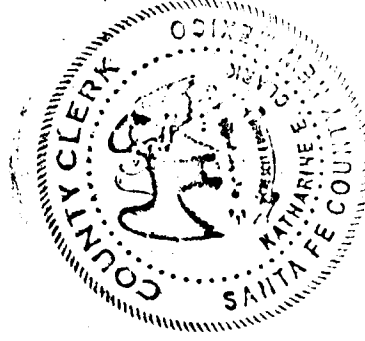
ATTEST:

Katharine E. Clark

Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 4

I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of March, 2024 at 12:35:35 PM And Was Duly Recorded as Instrument # 2029207 Of The Records Of Santa Fe County



Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM
Deputy Mirjo Gill

REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

APPROPRIATION RECIPIENT: SANTA FE COUNTY

APPROPRIATION NUMBER: 23-ZH9299

APPROPRIATION AMOUNT: \$100,000.00

REVERSION DATE: June 30, 2024

APPROPRIATION LANGUAGE

ONE HUNDRED THOUSAND (\$100,000.00) for programming, equipment, or materials at the Vista Grande public library. Funds unexpended by June 30, 2024, will be reverted to the State of New Mexico's general fund.

APPROPRIATION REIMBURSEMENT

The appropriation funds will be disbursed through a reimbursement process. The Appropriation Recipient will submit to the Reimbursing Agency the Exhibit A: Request for Payment form along with supporting document(s) that evidence the expenses to be reimbursed. The Reimbursing Agency will review these documents to ensure all expenses to be reimbursed reflect the intent and purpose of the appropriation language. All expenditures for which the Appropriation Recipient requests reimbursement must occur prior to the reversion date. The latest date the Appropriation Recipient may submit a Request for Payment is July 15, 2024. With the submission of the final Exhibit A: Request for Payment, the Appropriation Recipient must include a completed Exhibit B: Final Report form in order to receive the final reimbursement.

CERTIFICATION

I hereby certify that SANTA FE COUNTY

1. Will only use the appropriation funds to carry out and/or perform activities described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
3. Ensures that the appropriation funds only benefit entities in accordance with applicable law, including, but not limited to Article IX, Section 14 of the Constitution of the State of New Mexico, "Anti-Donation Clause."
4. Will follow the procedure described in "Appropriation Reimbursement" for reimbursement of appropriated funds.

Appropriation Recipient Representative

[Signature]

Appropriation Recipient CFO

Date

Date

9/28/2023

9/29/23

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby certify that the amount of \$100,000.00.

Director, Local Government Division

[Signature]
Wesley Billingsley

Date

11/27/2023

Approved as to form
Santa Fe County Attorney

By: *[Signature]*
Date: 9/29/2023

[Signature]
SFC Finance 9/29/2023