

SANTA FE COUNTY
RESOLUTION 2024-042

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 26, 2024, did request the following budget adjustment:

Department / Division CMO / Finance Division Fiscal Year: 2024 (July 1, 2023 - June 30, 2024)
 Budget Adjustment Type (drop down): Other

BUDGETED REVENUES: (use continuation sheet, if necessary)

FMFS CODE XXX	DEPARTMENT DIVISION XXX	ACTIVITY BUDGETARY ELEMENT XXX	OBJECT XXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	00-00	Budgeted Cash	\$	22,543
204	0000	385	00-00	Budgeted Cash		9,647
205	0000	385	00-00	Budgeted Cash		77,389
Subtotal from First Page					\$	109,579

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FMFS CODE XXX	DEPARTMENT DIVISION XXX	ACTIVITY BUDGETARY ELEMENT XXX	OBJECT XXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0121	412	50-01	Audit Services	\$	18,664
101	0201	412	50-02	Attorney Services		1,376
101	0513	414	50-03	Professional Services		1,889
101	0730	412	60-07	Operational Supplies		614
204	6239	485	80-10	Capital - Infrastructure		9,647
205	0603	452	40-03	Maintenance - Infrastructure		7,612
205	0731	481	80-01	Capital - Buildings & Structures		69,777
Subtotal from First Page					\$	109,579

Requesting Department Approval: Yvonne Herrera Title: Finance Director Date: 3/18/2024 Log # 27
 Capital/Grants Approval: [Signature] Date: 3/19/2024 Budget Administrator: [Signature] Date: 3/19/24
 Finance Dept Approval: [Signature] Date: 3/18/2024 Entered by: _____ Date: _____
 County Mgr Approval: [Signature] Date: 3/25/2024 Updated by: _____ Date: _____

SANTA FE COUNTY
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BUDGET ADJUSTMENT REQUEST FOR

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Fiscal Year 2024 (July 1, 2023 Through June 30, 2024)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT	ACTIVITY	ALLOCATION	OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	
						DEPARTMENT	AMOUNT
209	0000	385	00-00		Budgeted Cash		\$ 15,291
222	0000	385	00-00		Budgeted Cash		21,965
223	0000	385	00-00		Budgeted Cash		250
301	0000	385	00-00		Budgeted Cash		2,400
305	0000	385	00-00		Budgeted Cash		2,504
311	0000	385	00-00		Budgeted Cash		1,648,181
Subtotal from Second Page						\$	1,690,591

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT	ACTIVITY	ALLOCATION	OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	
						DEPARTMENT	AMOUNT
209	0839	422	80-99		Inventory Exempt		\$ 9,820
209	0840	422	60-07		Operational Supplies		720
209	0842	422	60-07		Operational Supplies		243
209	0842	422	80-99		Inventory Exempt		651
209	0842	482	80-03		Capital - Equipment		3,085
209	0843	422	60-07		Operational Supplies		772
222	0821	422	60-07		Operational Supplies		4,200
222	0821	482	80-09		Capital - Vehicle/Heavy Equipment		17,765
223	0444	486	80-03		Capital - Equipment		250
301	1990	487	80-01		Capital - Buildings & Structures		2,400
305	1492	484	80-11		Roadway Capitalized Contractual Services		2,504
311	6181	485	80-10		Capital - Infrastructure		1,648,181
Subtotal from Second Page						\$	1,690,591

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BUDGET ADJUSTMENT REQUEST FOR

Fiscal Year 2024 (July 1, 2023 Through June 30, 2024)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DIVISION	ACTIVITY	ELEMENTARY OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	0000	385	00-00	Budgeted Cash		\$ 253,092
318	0000	385	00-00	Budgeted Cash		219,057
352	0000	385	00-00	Budgeted Cash		122
356	0000	385	00-00	Budgeted Cash		1,479
Subtotal from Third Page					\$ -	\$ 473,750

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DIVISION	ACTIVITY	ELEMENTARY OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
313	1416	484	80-06	Capital - Land Capitalized Cont Svc		\$ 2,909
313	1449	484	80-11	Roadway Capitalized Contractual Services		11,074
313	1491	484	80-16	Computer Software		29,813
313	6181	485	80-10	Capital - Infrastructure		117,046
313	6208	484	80-11	Roadway Capitalized Contractual Services		12,872
313	6225	485	80-11	Roadway Capitalized Contractual Services		59,594
313	7124	412	60-07	Operational Supplies		2,090
313	7124	412	80-95	Inventory Exempt-Computer		2,885
313	7124	481	80-03	Capital - Equipment & Machinery		14,809
318	1433	484	80-10	Capital - Infrastructure		215,683
318	1477	444	80-97	Non-Santa Fe County Asset		3,374
352	6167	485	80-11	Roadway Capitalized Contractual Services		122
356	7707	483	80-02	Building Capitalized Contractual Services		1,479
Subtotal from Third Page					\$ -	\$ 473,750

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BUDGET ADJUSTMENT REQUEST FOR

Fiscal Year 2024 (July 1, 2023 Through June 30, 2024)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/DIVISION	ACTIVITY	ELEMENTARY OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
357	0000	385	00-00	Budgeted Cash		\$ 204,669
359	0000	385	00-00	Budgeted Cash		4,852
505	0000	385	00-00	Budgeted Cash		25,201
517	0000	385	00-00	Budgeted Cash		40,003
Subtotal from Fourth Page					\$ -	\$ 274,725
Total of All Pages					\$ -	\$ 2,548,645

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE	DEPARTMENT/DIVISION	ACTIVITY	ELEMENTARY OBJECT	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
357	6209	485	80-10	Capital - Infrastructure		12,102
357	6239	485	80-10	Capital - Infrastructure		140,315
357	7707	483	80-02	Building Capitalized Contractual Services		26,012
357	7708	483	80-11	Roadway Capitalized Contractual Services		26,240
359	1421	484	80-11	Roadway Capitalized Contractual Services		4,852
505	1410	444	50-03	Professional Services		5,933
505	1410	484	80-15	Capital - Computers & Peripherals		2,085
505	1420	484	80-15	Capital - Computers & Peripherals		2,085
505	1433	484	80-10	Capital - Infrastructure		15,098
517	1930	487	80-09	Capital - Vehicle/Heavy Equipment		40,003
Subtotal from Fourth Page					\$ -	\$ 274,725
Total of All Pages					\$ -	\$ 2,548,645

SANTA FE COUNTY
RESOLUTION 2024- 042

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below. A budget adjustment is needed for a total net decrease of \$2,548,645 to the listed County funds in the attached memo to align the budget for various line items. The changes are a result of prior year accounts payable accrual activity occurring after the budgets were estimated for inclusion in the new fiscal year's budgets.		
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring <input checked="" type="checkbox"/>

3	Does this request impact a revenue source?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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A.	Is this a State Special Appropriation? If Yes, cite Statute and attach a copy	<input checked="" type="checkbox"/>
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B.	Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.	<input checked="" type="checkbox"/>	
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C.	Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)	<input checked="" type="checkbox"/>
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D.	Is a match required? If Yes, please identify funding source in the line below.
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW


FUND	DESCRIPTION	ACTIVITY	ELEMENT	CATEGORY/LINE ITEM	AMOUNT	BUDGETED (New Dollars)

SANTA FE COUNTY
RESOLUTION 2024- 042

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

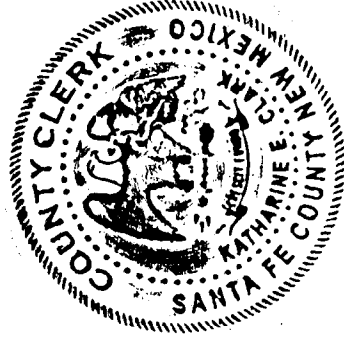
Approved, Adopted, and Passed This 26th Day of March, 2024.

Santa Fe Board of County Commissioners


Hank Hughes, Chairperson

ATTEST:


Katharine E. Clark, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 9

I Hereby Certify That This Instrument Was Filed for Record On The 27TH Day Of March, 2024 at 12:01:25 PM And Was Duly Recorded as Instrument # 2030683 Of The Records Of Santa Fe County



Deputy Miracle Gull Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 03/27/2024

Santa Fe County
 FY 2023 Year End Accounts Payable
 6/30/2023

Item #	Vendor	Budget Adjustment	Purchase Order	Expenditure Account # (Per PO)	Invoice #	Warrant #	Warrant Date	PO Rolled into FY2024
1	Clifton Larson Allen LLP	\$ 2,545.33	233956	101-0121-412.50-01	3829091	EFT 2162	8/16/2023	Yes
2	Clifton Larson Allen LLP	4,299.62	233956	101-0121-412.50-01	3829091	EFT 2162	8/16/2023	Yes
3	Clifton Larson Allen LLP	11,819.44	233956	101-0121-412.50-01	3829091	EFT 2162	8/16/2023	Yes
		\$ 18,664.39		101-0121-412.50-01 Total				
4	Montgomery & Andrews	1,375.57	231137	101-0201-412.50-02	123418	601250	8/16/2023	Yes
		\$ 1,375.57		101-0201-412.50-02 Total				
5	Rosemary Romero Consulting	53.72	223346	101-0513-414.50-03	223346-020123	EFT 2236	8/31/2023	Yes
6	Rosemary Romero Consulting	93.23	223346	101-0513-414.50-03	223346-020123	EFT 2236	8/31/2023	Yes
7	Rosemary Romero Consulting	636.66	223346	101-0513-414.50-03	223346-020123	EFT 2236	8/31/2023	Yes
8	Rosemary Romero Consulting	1,105.00	223346	101-0513-414.50-03	223346-020123	EFT 2236	8/31/2023	Yes
		\$ 1,888.61		101-0513-414.50-03 Total				
9	Dell Marketing LP	614.08	232835	101-0730-412.60-07	10674806571	601064	8/9/2023	Yes
		\$ 614.08		101-0730-412.60-07 Total				
10	Star Paving Company	9,646.64	232178	204-6239-485.80-10	PAYAPP4	601746	8/31/2023	Yes
		\$ 9,646.64		204-6239-485.80-10 Total				
11	Allied Electric Inc.	7,611.85	232427	205-0603-452.40-03	202201-691	601713	8/31/2023	Yes
		\$ 7,611.85		205-0603-452.40-03 Total				
12	Cooperative Educational Services	69,777.39	231294	205-0731-481.80-01	24-139595	EFT 2142	8/11/2023	Yes
		\$ 69,777.39		205-0731-481.80-01 Total				
13	The Fire Store	9,819.93	233498	209-0839-422.80-99	INV290951	601239	8/16/2023	Yes
		\$ 9,819.93		209-0839-422.80-99 Total				
14	LN Curtis & Sons	720.00	233612	209-0840-422.60-07	INV716910	601247	8/16/2023	Yes
		\$ 720.00		209-0840-422.60-07 Total				
15	Artesia Fire Equipment Inc.	242.50	232806	209-0842-422.60-07	81312	601638	8/29/2023	Yes
		\$ 242.50		209-0842-422.60-07 Total				
16	Artesia Fire Equipment Inc.	650.75	232806	209-0842-422.80-99	81312	601638	8/29/2023	Yes
		\$ 650.75		209-0842-422.80-99 Total				
17	Professional Auto Parts Inc.	3,085.00	233908	209-0842-482.80-03	38168	601256	8/16/2023	Yes
		\$ 3,085.00		209-0842-482.80-03 Total				
18	LN Curtis & Sons	772.00	233612	209-0843-422.60-07	INV725471	601247	8/16/2023	Yes
		\$ 772.00		209-0843-422.60-07 Total				
19	Municipal Emergency Services	4,200.00	233262	222-0821-422.60-07	IN1908131	601251	8/16/2023	Yes
		\$ 4,200.00		222-0821-422.60-07 Total				

SFC CLERK RECORDED 03/27/2024

Santa Fe County
 FY 2023 Year End Accounts Payable
 6/30/2023

Item #	Vendor	Budget Adjustment	Purchase Order	Expenditure Account # (Per PO)	Invoice #	Warrant #	Warrant Date	PO Rolled into FY2024
20	WAC Upfitters LLC	9,159.84	231579	222-0821-482.80-09	9594	601263	8/16/2023	Yes
21	WAC Upfitters LLC	8,604.84	231579	222-0821-482.80-09	9595	601263	8/16/2023	Yes
		\$ 17,764.68		222-0821-482.80-09 Total				
22	FMH Material Handling Solutions	250.00	233080	223-0444-486.80-03	M75307	601578	8/25/2023	Yes
		\$ 250.00		223-0444-486.80-03 Total				
23	Ponce Construction & Renovation	2,400.44	233717	301-1990-487.80-01	1217	601661	8/29/2023	Yes
		\$ 2,400.44		301-1990-487.80-01 Total				
24	Bohannan Houston Inc.	2,504.19	231747	305-1492-484.80-11	123073	601716	8/31/2023	Yes
		\$ 2,504.19		305-1492-484.80-11 Total				
25	AUI Inc	1,648,180.87	232464	311-6181-485.80-10	PAYAPP4	EFT 2217	8/29/2023	Yes
		\$ 1,648,180.87		311-6181-485.80-10 Total				
26	Select Row	2,909.09	232525	313-1416-484.80-06	1000050	601184	8/14/2023	Yes
		\$ 2,909.09		313-1416-484.80-06 Total				
27	Molzen-Corbin & Associates	11,074.13	221734	313-1449-484.80-11	23728	600012	6/30/2023	No
		\$ 11,074.13		313-1449-484.80-11 Total				
28	Integrated Water Services	29,812.62	013952	313-1491-484.80-16	21	EFT 2205	8/25/2023	Yes
		\$ 29,812.62		313-1491-484.80-16 Total				
29	AUI Inc	117,046.46	232464	313-6181-485.80-10	PAYAPP4	EFT 2217	8/29/2023	Yes
		\$ 117,046.46		313-6181-485.80-10 Total				
30	Wilson & Company Inc. Engineers	12,872.01	231956	313-6208-484.80-11	118399	EFT 2241	8/31/2023	Yes
		\$ 12,872.01		313-6208-484.80-11 Total				
31	Precision Surverys Inc.	59,593.83	232758	313-6225-485.80-11	18-110.26	601494	8/23/2023	Yes
		\$ 59,593.83		313-6225-485.80-11 Total				
32	IT Connect Inc	2,089.50	221748	313-7124-412.60-07	170447	590504	8/9/2022	No
		\$ 2,089.50		313-7124-412.60-07 Total				
33	IT Connect Inc	2,885.00	221748	313-7124-412.80-95	170447	590504	8/9/2022	No
		\$ 2,885.00		313-7124-412.80-95 Total				
34	IT Connect Inc	14,809.10	221748	313-7124-481.80-03	170447	590504	8/9/2022	No
		\$ 14,809.10		313-7124-481.80-03 Total				
35	AUI Inc	215,682.72	232464	318-1433-484.80-10	PAYAPP4	EFT 2217	8/29/2023	Yes
		\$ 215,682.72		318-1433-484.80-10 Total				
36	Martin/Martin Inc.	886.73	220801	318-1477-444.80-97	17.1400-00036	EFT 2195	8/23/2023	Yes
37	Martin/Martin Inc.	2,487.69	220801	318-1477-444.80-97	17.1400-00035	EFT 2195	8/23/2023	Yes
		\$ 3,374.42		318-1477-444.80-97 Total				

Santa Fe County
 FY 2023 Year End Accounts Payable
 6/30/2023

Item #	Vendor	Budget Adjustment	Purchase Order	Expenditure Account # (Per PO)	Invoice #	Warrant #	Warrant Date	PO Rolled into FY2024
38	Select Row	121.62	223601	352-6167-485.80-01	1000249	601511	8/23/2023	Yes
		\$ 121.62		352-6167-485.80-01 Total				
39	Otak Inc.	694.12	233801	356-7707-483.80-02	8230059	EFT 2196	8/23/2023	Yes
40	Otak Inc.	784.66	233801	356-7707-483.80-02	8230059	EFT 2196	8/23/2023	Yes
		\$ 1,478.78		356-7707-483.80-02 Total				
41	Associated Asphalt	7,900.03	233573	357-6209-485.80-10	52020	EFT 2204	8/25/2023	Yes
42	Associated Asphalt	4,202.41	233573	357-6209-485.80-10	52002	EFT 2204	8/25/2023	Yes
		\$ 12,102.44		357-6209-485.80-10 Total				
43	Star Paving Company	140,314.74	232178	357-6239-485.80-10	PAYAPP4	601746	8/31/2023	Yes
		\$ 140,314.74		357-6239-485.80-10 Total				
44	Otak Inc.	9,916.00	233801	357-7707-483.80-02	8230059	EFT 2196	8/23/2023	Yes
45	Otak Inc.	16,095.50	233801	357-7707-483.80-02	8230059	EFT 2196	8/23/2023	Yes
		\$ 26,011.50		357-7707-483.80-02 Total				
46	Aecom Technical Services	26,239.51	221180	357-7708-483.80-11	2000785833	EFT 2189	8/23/2023	Yes
		\$ 26,239.51		357-7708-483.80-11 Total				
47	Office of Archeological Studies	4,851.73	12745	359-1421-484.80-11	23-OAS-230048	601738	8/31/2023	Yes
		\$ 4,851.73		359-1421-484.80-11 Total				
48	Clifton Larson Allen LLP	5,932.83	233626	505-1410-444.50-03	3810536	EFT 2153	8/14/2023	Yes
		\$ 5,932.83		505-1410-444.50-03 Total				
49	Dell Marketing LP	2,085.22	233838	505-1410-484.80-15	10683488294	601724	8/31/2023	Yes
		\$ 2,085.22		505-1410-484.80-15 Total				
50	Dell Marketing LP	2,085.21	233838	505-1420-484.80-15	10683488294	601724	8/31/2023	Yes
		\$ 2,085.21		505-1420-484.80-15 Total				
51	AUI Inc	15,097.79	232464	505-1433-484.80-10	PAYAPP4	EFT 2217	8/29/2023	Yes
		\$ 15,097.79		505-1433-484.80-10 Total				
52	Deere & Company	40,002.98	233317	517-1930-487.80-09	117497322	601723	8/31/2023	Yes
		\$ 40,002.98		517-1930-487.80-09 Total				
		<u>\$ 2,548,642.12</u>		Grand Total				

SFC CLERK RECORDED 03/27/2024