SANTA FE COUNTY RESOLUTION 2024- 043

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 26, 2024, did request the following budget adjustment:

Departmo	Department / Division			CDD/ Housing Authority	ı	
Budget A	Budget Adjustment Type (drop down):	rop down):	Other		Fiscal Year: 2024 (July 1, 2023 - June 30, 2024)	3 - June 30, 2024)
BUDGE	BUDGETED REVENUES: (use continuation sheet, if necessary	(use continuation	on sheet, if nec	essary)		
	DEFARTMENT/	ACTIVITY	RLEMENT			
CODE	NOISION	BASICAUB	OBJECT	LINE DESCRIPTION	INCREASE	DECREASE
N.X.Y	XXXX.	AKK	XXXX		AMOUNT	AMOUNT
301	1963	3/2	03-01	CFP Grant 23 (NM02P050501-23)	\$ 620,247	
		-				
Subtotal	Subtotal from First Page				\$ 620,247 \$	
BUDGE	BUDGETED EXPENDITURES: (use continuation sheet, if	URES: (use c	ontinuation she	et, if necessary)		
TOND	DEPARTMENTY	ACTIVITY	ELEMENT!			
	Notavia		. X4	LINE DESCRIPTION	NCREASE	DECREASE
301	1963	471	10-26	Term Employees	\$ 73,846	
301	1963	471	20-01	FICA- Regular	4,579	
301	1963	471	20-02	FICA- Medicare	1,071	
301	1963	471	20-03	Retirement Contributions	14,983	
301	1963	471	20-05	Health Care	14,400	
301	1963	471	20-06	Retirement Health Care	1,477	
301	1963	471	20-08	Workers Comp	6	
301	1963	471	20-93	Uniform Expense	175	
Subtotal	Subtotal from First Page				\$ 110,540 \$	
Requestir	Requesting Department Approval:		J. Jordan Barela	Title: Executive Director of Housing Ops	Date: 3/13/20024 Lo	Log # 56
Capital/G	Capital/Grants Approval:		42	2 Date: 3/19/2024	Budget Administrator:	3/18/24
Finance I	Finance Dept Approval:	Mrom Cl	3	Date: 3/18/2024		Date
County M	() County Mgr Approval:			CLERK ALCH		Date:
•						

SANTA FE COUNTY RESOLUTION 2024- 043

BUDGET ADJUSTMENT REQUEST FORM

Fiscal Year 2024 (July 1, 2023 Through June 30, 2024)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

DECREASE AMOUNT 620,247 \$ INCREASE AMOUNT LINE DESCRIPTION **ELEMENT** OBJECT XXXX ACTIVITY BASICAUB XX Subtotal from Second Page DEPARTMENTY DIVISION XXXX Total of All Pages FUND CODE X

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

THE PARTY.	DEPADTMENT	Afrikania	VICARITATE TO			
	DIVISION	BASICSUB	OBURCT	LINE DESCRIPTION	INCREASE	DECREASE
XX	XXX		XXX		AMOUNT	AMOUNT
301	1963	471	30-03	In-State-Travel	\$ 2,000	
301	1963	471	30-04	Out-of-State Travel	000'9	
301	1963	471	40-01	Maintenance: Buildings & Structures	20,000	
301	1963	471	50-03	Services: Contractual	2,000	
301	1963	471	50-15	Services: Software License/Maintenance	000'9	
301	1963	471	60-05	Safety Supplies	175	
301	1963	471	20-09	Operational Supplies	10,000	
301	1963	471	80-99	Capital Purchases: Inventory Exempt	20,000	
301	1963	487	80-01	Capital: Buildings & Structures	403,032	
301	1963	487	80-02	Capital: Contractual Services	200	
301	1963	487	80-04	Capital: Furniture & Fixtures	2,000	
Subtotal	Subtotal from second Page				\$ 202,605	•
Total of	Total of All Pages				\$ 620,247 \$	E

SEC CLERK RECORDED03/27/2024

SANTA FE COUNTY RESOLUTION 2024- 043

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

-	Please summarize the request and its purpose in the area below.		
	The Housing Division, under the Community Development Department, operates a Capital Fund Program for which the U.S. Department of Housing and Urban	n for which the U.S. Departi	ment of Housing and Urban
	Development (HUD) provides annual grant allocations to fund the ongoing capital needs of the Public Housing Program. The Housing Division was awarded their	ousing Program. The Housin	g Division was awarded their
	2023 Capital Fund Program Grants (Grant #NM02P050501-23) by HUD on February 17, 2023. Staff were notified in February of 2024 that the 2023 Capital Fund Program Grant funding has been released in HUD's Electronic Line of Credit Control System (el OCCS) and was available for drawdown. The 2023 Capital Fund	notified in February of 202 d was available for drawdon	4 that the 2023 Capital Fund
	Program Grant will be budget in account 301-1963.		
		Recurring	Non-Recurring
7	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		X
		Yes	No
က	Does this request impact a revenue source?		X
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a		
	special appropriation, or include grant name, number, award date and amount, and attach a copy of a		
	award letter and proposed budget. Grant #NM02P050501-23	X	
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of		
	supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)		×
	D. Is a match required? If Yes, please identify funding source in the line below.		X
	PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW		
FUND	DEPARTMENT ACTIVITY REMARKT	AMOUNT	BUDGETED (Drop Boyes)

SANTA FE COUNTY RESOLUTION 2024- <u>6</u>

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 2 Day of Mace

Santa, Fe Board of County Commissioners

Hank Hughes, Chairperson

Katharine E. Clark, County Clerk



STATE OF NEW MEXICO COUNTY OF SANTA FE

BCC RESOLUTIONS PAGES: 6

Record On The 27TH Day Of March, 2024 at 12:01:26 PM I Hereby Certify That This Instrument Was Filed for

And Was Duly Recorded as Instrument # 2030684 Of The Records Of Santa Fe County

CLERK RECORDED 83/27/2824

County Clerk, Santa Fe, NM

Katharine E. Clark Witness My Hand And Seal Of Office

SFC CLERK RECORDED03/27/2024

Capital Fund Program (CFP) Amendment

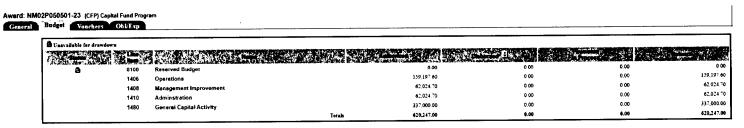
U.S. Department of Housing and Urban Development Office of Public and Indian Housing

Annual Contributions Contract Terms and Conditions (HUD-52840-A)

The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number 2577-0075. There is no personal information contained in this application, information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when disclosure is not required. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number.

Whereas, (Public Housing Authority) Housing Authority of the County of Santa Fe	NM050 (herein called the "PHA")
and the United States of America, Secretary of Housing and Urban Development (herein c	
ACC(s) Numbers(s) (On File) dated (On File)	
Whereas, in accordance with Public Law 117-328, Division L, Title II,	
Whereas, HUD has agreed to provide CFP assistance, upon execution of this Amendment carrying out capital and management activities at existing public housing projects in order reserves the right to provide additional CFP assistance in this FY to the PHA. When HUD to these terms and conditions.	t, to the PHA in the amount to be specified below for the purpose of assisting the PHA in to ensure that such projects continue to be available to serve low-income families. HUD provides additional amounts, it will notify the PHA and those amended grants will be subject
\$ \$618,299.00 for Fiscal Year 2023 to be referred to under the Ca	oltal Fund Grant NumbelM02P05050123
	UEI Number: On File
Whereas, HUD and the PHA are entering into the CFP Amendment Number	On File
Now Therefore, the ACC is amended as follows:	
The ACC(s) is (are) amended to provide CFP assistance in the amount specified above for capital and management activities of PHA projects. This CFP Amendment is a part of the ACC.	7. The PHA shall continue to operate each public housing project as low-income housing in compilance with the ACC(s), as amended, the Act and all HUD regulations for a period of twenty years after the last disbursement of CFP assistance for modernization activities for each public housing project or portion thereof and for a period of forty years after the last distribution of CFP assistance for development activities for each public housing project and for a period of ten years
2. The PHA must carry out all capital and management activities in accordance with the United States Housing Act of 1937 (the Act), 24 CFR Part 905 (the Capital Fund Final rule) as well as other applicable HUD requirements, except that the limitation in section 9(g)(1) of the Act is	following the last payment of assistance from the Operating Fund to each public housing project. Provided further that, no disposition of any project covered by this amendment shall occur unless approved by HUD.
increased such that of the amount of CFP assistance provided for under this CFP amendment only, the PHA may use no more than 25 percent for activities that are eligible under section 9(e) of the Act only if the PHA's HUD-approved Five Year Action Pian provides for such use; however, if the PHA owns or operates lessthan 250 public housing dwelling units, such PHA may continue to use the fullifiexibility in accordance with section 9(g)(2) of the Act.	8. The PHA will accept alt CFP assistance provided for this FY. If the PHA does not comply with any of its obligations under this CFP Amendment and does not have its Annual PHA Plan approved within the period specified by HUD, HUD shall impose such penalties or take such remedial action as provided by law.HUD may direct the PHA to terminate all work described in the Capital Fund Annual Statement of the Annual PHA Plan. In such case, the PHA shall only incur additional costs with HUD approval.
3. The PHA has a HUD-approved Capital Fund Five Year Action Plan and has compiled with the requirements for reporting on open grants through the Performance and Evaluation Report. The PHA must comply with 24 CFR 905.300 of the Capital Fund Final rule regarding amendment of the Five Year Action Plan where the PHA proposes a Significant Amendment to the Capital Fund.	9. Implementation or use of funding assistance provided under this CFP Amendment is subject to the attached corrective action order(s). (mark one): Yes No X
Five Year Action Plan.	10. The PHA is required to report in the format and frequency established by HUD on all open
4. For cases where HUD has approved a Capital Fund Financing Amendment to the ACC, HUD	Capital Fund grants awarded, including information on the installation of energy conservation measures.
will deduct the payment for amortization scheduled payments from the grant immediately on the effective date of this CFP Amendment. The payment of CFP funds due per the amortization scheduled will be made directly to a designated trustee within 3 days of the due date.	If CFP assistance is provided for activities authorized pursuant to agreements between HUD and the PHA under the Rental Assistance Demonstration Program,the PHA shall follow such applicable statutory authorities and all applicable HUD regulations and requirements. For total
6. Unless otherwise provided, the 24 month time period in which the PHA must obligate this CFP assistance pursuant to, section 9()(1) of the Act and 48 month time period in which the PHA must expend this CFP assistance pursuant to section 9()(5) of the Act starts with the effective date of this CFP amendment (the date on which CFP assistance becomes available to the PHAfor obligation). Any additional CFP assistance this FY will start with the same effective date.	conversion of public housing projects, no disposition or conversion of any public housing project covered by these terms and conditions shall occur unless approved by HUD. For partial conversion, the PHA shall confinue to operate each non-converted public housing project as low-incomehousing in accordance with paragraph 7.
6. Subject to the provisions of the ACC(s) and paragraph 3, and to assist in capital and management activities, HUD agrees to disburse to the PHA or the designated trustee from time to time as needed up to the amount of the funding assistance specified herein.	12. CFP assistance provided as an Emergency grant or a Safety and Security grant shall be subject to a 12 month obligation and 24 month expenditure timeperiod. CFP assistance provided as a Natural Disaster grant shall be subject to a 24 month obligation and 48 month expenditure time period. The start date shall be the date on which such funding becomes available to the PHA for obligation. The PHA must have a recorded and effective Dectaration(s) of Trust on all property funded with Capital Fund grants (all types) or HUD will exercise all available remedies including recapture of grant funding.
The parties have executed this CFP Amendment, and it will be effective on the date HUD s	igns below.
U.S. Dept of HUD	PHA (Executive Director or authorized agent)
By /s/ Date: 02/17/2023	By Dale: 5/11/2023
Marianne Nazzaro	J. JORDAN BARELY J. D. L. EXECUTIVE DIRECTOR OF HOUSING OPERATIONS
Title: Deputy Assistant Secretary	Title
Office Public Housing Investments	Executive DIRECTOR OF HOUSING OPERATIONS
Previous versions obsolete	form HUD-52840-A OMB Approval No.2577-0075 (exp. 08/31/2023)

ELOCCS Breakdown of CFP 2023 Grant Funding



Since execution of ACC Amendment, the available grant balance has increased from \$618,299.00 to \$620,247.00.

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