

**SANTA FE COUNTY**  
**RESOLUTION 2024- 055**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on April 30, 2024 did request the following budget adjustment:

Department / Division CSD/Senior Services

Budget Adjustment Type (drop down): Other Fiscal Year: 2024 (July 1, 2023 - June 30, 2024)

BUDGETED REVENUES: (use continuation sheet, if necessary)

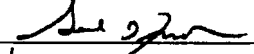

FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	371	2500	NM Aging & Long-Term Services /FY24 NM Small Kitchen Equipment Grant	\$ 12,000	
<b>Total</b>					\$ 12,000	\$ -

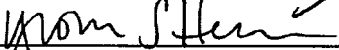
BUDGETED EXPENDITURES: (use continuation sheet, if necessary)


FUND CODE XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0490	461	6007	Supplies/Operational Supplies	\$ 12,000	
<b>Total</b>					\$ 12,000	\$ -

Senior Program

Requesting Department Approval: Matilda Byers Title: Director Date: 4/16/2024 Log # 68

Capital/Grants Approval:  Date: 4/21/2024 Budget Administrator:  4/22/24

Finance Dept Approval:  Date: 4/19/2024 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Mgr Approval:  Date: 4/30/24 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

SFC CLERK RECORDED 05/02/2024

**SANTA FE COUNTY**  
**RESOLUTION 2024- 055**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below.	
	The Senior Services Division within the Community Services Department operates six senior centers across Santa Fe County, offering both congregate and home-delivered meals, as well as transportation services. Each center is equipped with commercial-grade kitchen facilities, including pots, pans, utensils, food processors, can openers, salad spinners, and other essential tools to facilitate meal preparation. These portable wares benefit both staff and seniors by enhancing efficiency. Senior Services intends to use the funding equally across all six senior centers located in Chimayo, Edgewood, El Rancho, Eldorado, Rufina, and Santa Cruz.	

2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
			X

3	Does this request impact a revenue source?	Yes	No
		X	

A.	Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
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B.	Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. Grant Number 2024-0252-CSD	X	
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C.	Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)		X
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D.	Is a match required? If Yes, please identify funding source in the line below.		X
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)

