## SANTA FE COUNTY RESOLUTION 2025- C28

# A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 11, 2025 did request the following budget adjustment:

CAP	Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)			MODELLOR		\$ 80.997			\$ 266,08			PTION INCREASE DECREASE	AMOUNT	\$ 80,977			\$ 20.977	# 50		Budget Administrator: XJL 3/4/25	Entered by: Date	Undated by:
Community Services Department/HCAP		f necessary)		NOLLAINE DESCRIPTION		State Grants/ Department of Health				BUDGETED EXPENDITURES: (use continuation sheet, if necessary)		LINE DESCRIPTION		Contractual/Professional				Title: Community Ser	0 2 Date: 3/3/2025	Carrier Control	Date: 2/2/12025	Date: 3/10 (2021)
Comn	Other	nation sheet,	ELEMENT	OBJECT	XXXX	02-00				ise continuati	ELEMENT/	OBJECT	XXXX	50-03				fer Romero	7	1	125	Y
	(drop down):	S: (use continu	ACTIVITY	BASIC/SUB	XXX	371				ITURES: (u	ACTIVITY	BASIC/SUB	XXX	461				oroval: Jennif		0 .00	Jame !	1
Department / Division	Budget Adjustment Type (drop down): Othe	BUDGETED REVENUES: (use continuation sheet, if necessary)	DEPARTMENT/	DIVISION	XXXX	0420				STED EXPEND	DEPARTMENT/	DIVISION	XXXX	0420				Requesting Department Approval: <u>Jennifer Romero</u>	Capital/Grants Approval:		Finance Dept Approval:	County Mgr Approval:
Departn	Budget	BUDGE	FUND	CODE	XXX	223			Total	BUDGI	FUND	CODE	YYY	223			Total	Requestir	Capital/G		Finance I	County M

### SANTA FE COUNTY RESOLUTION 2025- C28

# DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

Please summarize the request and its purpose in the area below.  In 2024, the New Mexico Department of Health (NMDOH) designated \$80,977 to health councils in each county. Funds are reimbursed upon completion, to be invoiced for reimbursement to later than July 15, 2025 for Fiscal Year 2025, of various community health improvement and assessment activities as detailed in the purchase order provided by NMDOH  Is this Budget Action for a Recurring or Non Recurring Expense(one-time)  Does this request impact a revenue source?  A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy of statute, fif a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. NM DOH PO 66500-0000193402  C. Is this request a result of Commission action? If YES, please cite and attach a copy of statute, award letter and proposed budget. NM Ordinance, etc.)  S. Is a match required? If Yes, please identify funding source in the line below.  X  PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW
--

# SFC CLERK RECORDED03/14/2025

### SANTA FE COUNTY RESOLUTION 2025- 028

Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local to adjust budgets as detailed above.

Day of Marci Approved, Adopted, and Passed This

Santa Fe Board of County Commissioners

and Camilla Sustamante, Chairperson

Katharine E. Clark, County Clerk

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COUNTY OF SANTA FE )

BCC RESOLUTIONS ) SS PAGES: 11

I Hereby Certify That This Instrument Was Filed for Record On The 14TH Day Of March, 2025 at 11:13:34 AM And Was Duly Recorded as Instrument # 2054627
If The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM



PO Number to be on all Invoices and Correspondence

Page: 1

**Department of Health** 

1190 St. Francis Dr P. O. Box 26110 Santa Fe NM 87502-6110 United States

Dispatched **Dispatch Via Print Purchase Order** Date Revision 66500-0000201257 09-27-2024 **Payment Terms** Freight Terms Ship Via Pay Now **FOB Destination** Best Way Buyer Phone Currency DANIELLE BRYCELEA USD

Supplier: 0000054297 SANTA FE COUNTY

FINANCE DIVISION/ACCOUNTS

RECEIVABLE P O BOX 276

SANTA FE NM 87504-0276

**United States** 

 Ship To:
 605 Letrado St.
 Bill To:
 605 Letrado St.

 Santa Fe NM 87505
 Santa Fe NM 87505

 United States
 United States

Origin: Exc\Excl#: 13-1-98-A Line-Item/Description Quantity UOM PO Price Extended Amt **Due Date** Sch Community health improvement and assessments. 1 - 1 \$15,000.00 09/27 1.00 \$15,000.00 1A. The HC and THC will provide an action plan for implementation of the CHIP or other a pertinent HC initiatives, or capacitybuilding efforts. Not to exceed \$15,000.00 66500-06100-ZI5138-547400- - - - -92424-I5138 **Schedule Total** \$15,000.00 Contract ID: 25 665 2008 00043 00 Contract Line: 0 Release: 1 Category Line: 0 Item Total \$15,000.00 Community health improvement and assessments. CORDED 0 3 / 1 4 / 20 1.00 EA \$1,000.00 \$1,000.00 09/27 1B. Complete a technical assistance (TA) calendar with the assistance of the Department, which should include a minimum of one monthly meeting. Not to exceed \$1,000.00 66500-06100-ZI5138-547400- - - - - 92424-I5138 Schedule Total \$1,000.00 Contract ID: 25 665 2008 00043 00 Contract Line: 0 Release: 2 Category Line: 0 Item Total \$1,000.00 Community health improvement and assessment. 1.00 EA \$2,000.00 \$2,000.00 09/ 1C. Submit a staffing plan identifying who will be responsible for operations and coordination of the health council. Not to exceed 2,000.00 66500-06100-ZI5138-547400- - - - -92424-I5138 **Schedule Total** \$2,000.00 Contract ID: 25 665 2008 00043 00 Contract Line: 0 Release: 3 Category Line: 0 Item Total \$2,000.00 Community health improvement and assessments, 1.00 EA \$24,189.00 \$24,189.00 09/27/2024 2A. Provide reports demonstrating coordination with the Department and Public Health Offices (PHO) to promote and implement initiatives aimed at improving access to primary care and/or addressing behavioral 66500-06100-ZI5138-547400- - - - - 92424-I5138 **Schedule Total** \$24,189.00

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

**Authorized Signature** 



PO Number to be on all Invoices and Correspondence

Page: 2

### **Department of Health**

1190 St. Francis Dr P. O. Box 26110 Santa Fe NM 87502-6110 **United States** 

Dispatched		Dispatch Via Print
Purchase Order	Date	Revision
66500-0000201257	09-27-2024	
Payment Terms	Freight Terms	Ship Via
Pay Now	FOB Destination	Best Way
Buyer	Phone	Currency
DANIELLE BRYCELEA		USD

Supplier: 0000054297 SANTA FE COUNTY

FINANCE DIVISION/ACCOUNTS

**RECEIVABLE** P O BOX 276

SANTA FE NM 87504-0276

6 - 1

Ship To: 605 Letrado St. Santa Fe NM 87505 **United States** 

Bill To:

605 Letrado St.

Santa Fe NM 87505 **United States** 

Contract ID: 25 665 2008 00043 00	United St	ates							
Contract ID: 25 665 2008 00043 00 health issues. Option A is required to be completed by all HC. In addition, you must select at least 2 other options related to your CHIP, or that interest your community. Progress reports will be submitted in the reporting fool that will be provided by the Department. Not to exceed \$26,000.00 Invoiced \$6,500.00 Quarterly 09/30/2024, 12/31/2024, 03/31/2025, 08/30/2025  1 Community health improvement and assessments. 1.00 EA 2.Required and choice of 2 more from 1istr i. Coordinate health promotion activities to increase the number of individuals accessing services and treatment at Public Health Office (PHO) and services provided  66500-06101-2008002000-547400125-I0000  Contract ID: 25 665 2008 00043 00 Contract Line: 0 by other partners by promoting a culturally appropriate education campaign among the population most likely to need and benefit from the services. (REQUIRED BY ALL) ii. Coordinate health promotion activities to increase the number of children ages 0.5 that are fully vaccinated. iii. Coordinate health promotion activities to increase the number of children ages 0.5 that are fully vaccinated. iii. Coordinate health promotion activities to promote healthy lifestyles that are free from tobacco misuse and addiction. vi. Coordinate health promotion activities to promote healthy lifestyles that are free from tobacco misuse and deaths by increasing the number of New Mexicans prepared to respond to an overdose by administering Naloxone. vii. Host Screening, Brief Intervention, and Referral to Treatment (SBIRT) trainings to increase the number of providers trained in the screening tool. viii. With the goal of reducing the prevalence of major depressive disorders, coordinate health promotion activities about the signs of depression and how to access 986 crisis line. xi. With the goal of preventing suicides, coordinate health promotion activities to train school staff, youth serving organizations, or community-based organizations in QPR suicide prevention or other pr	Origin:	EXE	Exc\ExcI#:	13-1-98-A					
health issues. Option A is required to be completed by all HC. In addition, you must select at least 2 other options related to your CHIP, or that interest your community. Progress reports will be submitted in the reporting tool that will be provided by the Department. Not to exceed \$26,000.00 Invoiced \$6,500.00 Quarterly 09/30/2024, 12/31/2024, 03/31/2025, 09/30/2025  Item Total \$24,189.00  S-1 Community health improvement and assessments. 1.00 EA 2.Required and choice of 2 more from list: 1. Coordinate health promotion activities to increase the number of individuals accessing services and treatment at Public Health Office (PRIO) and services provided  66500-06101-2008002000-547400125-10000  Contract ID: 25 665 2008 00043 00  by other partners by promoting a culturally appropriate education campaign among the population most likely to need and benefit from the services.  (REQUIRED BY ALL) ii. Coordinate health promotion activities to increase the number of children ages 0-5 that are fully vaccinated, iii. Coordinate health promotion activities to increase the number of individuals accessing services in the Paths to Health New Mexico Programs to address chronic conditions including diabetes. Iv. Coordinate and promote New Mexico Department of Health (NMDOH) mobile unit visits in the community. V. Coordinate health promotion activities to promote healthy lifestyles that are free from tobacco misuse and deaths by increasing the number of New Mexicons prepared to respond to an overdose by administering Natione. Vis. With the goal of reducing the prevalence of major depression and how to access 986 criss line. VI With the goal of preventing suicides, coordinate health promotion activities to train school staff, youth serving organizations, or community-based organizations in QPR suicide prevention or other promising practice, that have shown effectiveness at preventing suicides x. To prevent fire-arms related deaths, coordinate health promotion activities to distribute aumotocks in the community.		Item/Description							Due Date
2. Required and choice of 2 more from list: i. Coordinate health promotion activities to increase the number of individuals accessing services and treatment at Public Health Office (PRO) and services provided  66500-06101-2008002000-547400125-10000  Contract ID: 25 665 2008 00043 00  by other partners by promoting a culturally appropriate education campaign among the population most likely to need and benefit from the services. (REQUIRED BY ALL) ii. Coordinate health promotion activities to increase the number of children ages 0-5 that are fully vaccinated, iii. Coordinate health promotion activities to increase the number of individuals accessing services in the Paths to Health New Mexico Programs to address chronic conditions including diabetes. Iv. Coordinate health promotion activities to increase the (NMDOH) mobile unit visits in the community. v. Coordinate health promotion activities to promote healthly lifestyles that are free from tobacco misuse and addiction vi. Coordinate health promotion activities to reduce opioid misuse and deaths by increasing the number of New Mexicoa Promote health promotion activities to reveal not one overdose by administering Naloxone. vii. Host Screening, Brief Intervention, and Referral to Treatment (SBIRT) trainings to increase the number of providers trained in the screening tool. viii. With the goal of reducing the prevalence of major depressive disorders, coordinate health promotion activities about the signs of depression and how to access 988 crisis line. xi. With the goal of preventing suicides, coordinate health promotion activities to train school staff, youth serving organizations, or community-based organizations in QPR suicide prevention or other promising practice, that have shown effectiveness at preventing suicides x. To prevent fire-arms related deaths, coordinate health promotion activities to distribute quincless in the community.	Contra	health issues. Option A must select at least 2 c community. Progress r provided by the Depart	A is required to be conther options related eports will be submitment. Not to exceed	to your CHIP, or that i tted in the reporting too I \$26,000.00 Invoiced	addition, you nterest your of that will be		Release: 4	,	
2. Required and choice of 2 more from 1ist: 1. Coordinate health promotion activities to increase the number of individuals accessing services and treatment at Public Health Office (PHO) and services provided  66500-06101-2008002000-547400125-10000  Schedule Total  Schedule Total  Schedule Total  \$1,811.00  Contract ID: 25 665 2008 00043 00  Dy other partners by promoting a culturally appropriate education campaign among the population most likely to need and benefit from the services.  (REQUIRED BY ALL) ii. Coordinate health promotion activities to increase the number of children ages 0-5 that are fully vaccinated. iii. Coordinate health promotion activities to increase the number of individuals accessing services in the Paths to Health New Mexico Programs to address chronic conditions including diabetes. Iv. Coordinate and promote New Mexico Department of Health (NMDOH) mobile unit visits in the community. v. Coordinate health promotion activities to promote healthy lifestyles that are free from tobacco misuse and addiction.vi. Coordinate health promotion activities to reduce opioid misuse and deaths by increasing the number of New Mexicans prepared to respond to an overdose by administering Naloxone. vii. Host Screening, Brief Intervention, and Referral to Treatment (SBIRT) trainings to increase the number of providers trained in the screening tool. viii. With the goal of reducing the prevalence of major depressive disorders, coordinate health promotion activities about the signs of depression and how to access 988 criss line. xi. With the goal of preventing suicides, coordinate health promotion activities to train school staff, youth serving organizations, or community-based organizations in QPR suicide prevention or other promising practice, that have shown effectiveness at preventing suicides. x.  To prevent fire-arms related deaths, coordinate health promotion activities to distribute autholocks in the community.		,					Item Total	\$24,189.00	
Contract ID: 25 665 2008 00043 00  Contract Line: 0  Description of the partners by promoting a culturally appropriate education campaign among the population most likely to need and benefit from the services.  (REQUIRED BY ALL) ii. Coordinate health promotion activities to increase the number of children ages 0-5 that are fully vaccinated. iii. Coordinate health promotion activities to increase the number of individuals accessing services in the Paths to Health New Mexico Programs to address chronic conditions including diabetes. Iv. Coordinate and promote New Mexico Department of Health  (NMDOH) mobile unit visits in the community. v. Coordinate health promotion activities to promote healthy lifestyles that are free from tobacco misuse and addiction.vi. Coordinate health promotion activities to reduce opioid misuse and deaths by increasing the number of New Mexicans prepared to respond to an overdose by administering Naloxone. vii. Host Screening, Brief Intervention, and Referral to Treatment (SBIRT) trainings to increase the number of providers trained in the screening tool. viii. With the goal of reducing the prevalence of major depressive disorders, coordinate health promotion activities about the signs of depression and how to access 988 crisis line. xi. With the goal of preventing suicides, coordinate health promotion activities to train school staff, youth serving organizations, or community-based organizations in QPR suicide prevention or other promising practice, that have shown effectiveness at preventing suicides. x. To prevent fire-arms related deaths, coordinate health promotion activities to distribute quillocks in the community.	5 - 1	2.Required and ch Coordinate health increase the numb services and trea Office (PHO) and	noice of 2 more n promotion act per of individua atment at Publi- services provi	from list: i. ivities to als accessing thealth ded	1.00	EA	\$1,811.00	\$1,811.00	09/27/2024
by other partners by promoting a culturally appropriate education campaign among the population most likely to need and benefit from the services.  (REQUIRED BY ALL) ii. Coordinate health promotion activities to increase the number of children ages 0-5 that are fully vaccinated. iii. Coordinate health promotion activities to increase the number of individuals accessing services in the Paths to Health New Mexico Programs to address chronic conditions including diabetes. Iv. Coordinate and promote New Mexico Department of Health  (NMDOH) mobile unit visits in the community. v. Coordinate health promotion activities to promote healthly lifestyles that are free from tobacco misuse and addiction.vi. Coordinate health promotion activities to reduce opioid misuse and deaths by increasing the number of New Mexicans prepared to respond to an overdose by administering Naloxone. vii. Host Screening, Brief Intervention, and Referral to Treatment (SBIRT) trainings to increase the number of providers trained in the screening tool. viii. With the goal of reducing the prevalence of major depressive disorders, coordinate health promotion activities about the signs of depression and how to access 988 crisis line. xi. With the goal of preventing suicides, coordinate health promotion activities to train school staff, youth serving organizations, or community-based organizations in QPR suicide prevention or other promising practice, that have shown effectiveness at preventing suicides. x.  To prevent fire-arms related deaths, coordinate health promotion activities to distribute gunlocks in the community.		66500-06101-20080	002000-547400-	125-I0000			Schedule Total	\$1,811.00	
Item Total \$1,811.00	Contra	by other partners by pramong the population (REQUIRED BY ALL) number of children agromotion activities to the Paths to Health Nediabetes. Iv. Coordinat (NMDOH) mobile unit addiction.vi. Coordinat deaths by increasing to overdose by administer Referral to Treatment trained in the screenin depressive disorders, depression and how to suicides, coordinate horganizations, or comother promising practito prevent fire-arms for	romoting a culturally most likely to need a ii. Coordinate healthes 0-5 that are fully vincrease the number we Mexico Programs to and promote New visits in the community lifestyles that the health promotion when the number of New Mering Naloxone. vii. He (SBIRT) trainings to g tool. viii. With the coordinate health promotion actimunity-based organice, that have shown elated deaths, coordinate deaths, coordinate deaths, coordinate health promotion actimunity-based organice, that have shown elated deaths, coordinate deaths, coordinate health promotion actimunity-based organice, that have shown elated deaths, coordinate health, coordin	and benefit from the set promotion activities to vaccinated. iii. Coordin or of individuals access to address chronic compartment of individuals access to experience of Mexico Department of onlity. v. Coordinate heal are free from tobaccompartment of the promotion activities to reduce oping the promotion activities about one. xi. With the goal of vities to train school standard in the promotion in the promotion in the promotion activities about the promotion activities are promotion activities about the promotion activiti	campaign ervices. In increase the ate health ing services and tions included the promotion misuse and to an intervention, a for providers evalence of rut the signs of a preventing aff, youth serventing suicides	e in uding and major of ving		Category Line: 0	

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

03/31/2025, 06/30/2025

Community health improvement and assessments.

3A. Submit CHIP or HC/THC initiative progress report. Not to exceed \$4,000,00 Invoiced \$1,000.00 Quarterly 09/30/2024, 12/31/2024,

**Authorized Signature** 

Item Total

1.00 EA

\$4,000.00

\$1,811.00

\$4,000.00 09/27/2024



Ship To:

PO Number to be on all Invoices and Correspondence

Page: 3

**Department of Health** 

1190 St. Francis Dr P. O. Box 26110 Santa Fe NM 87502-6110 **United States** 

Dispatched		Dispatch Via Print
Purchase Order	Date	Revision
66500-0000201257	09-27-2024	
Payment Terms	Freight Terms	Ship Via
Pay Now	FOB Destination	Best Way
Buyer	Phone	Currency
DANIELLE BRYCELEA		USD

Supplier: 0000054297 SANTA FE COUNTY

FINANCE DIVISION/ACCOUNTS

**RECEIVABLE** P O BOX 276

SANTA FE NM 87504-0276

**United States** 

605 Letrado St. 605 Letrado St. Bill To: Santa Fe NM 87505 Santa Fe NM 87505 **United States United States** 

Origin: Line-	EXE Exc\Excl#: 13-1-98-A  Item/Description				
Sch	nem/bescription	Quantity UOM	PO Price	Extended Amt	Due Date
	66500-06100-ZI5138-54740092424-I5138				
			Schedule Total	\$4,000.00	Ä
Cont	ract ID: 25 665 2008 00043 00	Contract Line: 0	Release: 6	Category Line: 0	റ്
			Item Total	\$4,000.00	Ω
7 - 1	Community health improvement and assessments. 4A Present to local Jurisdiction Board or Commission the CHIP or advise on issues relating to community health including the County or Tribal Strategic Health plan. Not to exceed \$500.00	1.00 EA	\$500.00	\$500.00	R
	66500-06101-2008002000-547400125-I0000		Schedule Total	\$500.00	RECORDED
Cont	ract ID: 25 665 2009 00042 00		•		Ž
Conti	ract ID: 25 665 2008 00043 00	Contract Line: 0	Release: 7	Category Line: 0	Ж
		ı	tem Total	\$500.00	Ď
3 - 1	Community health improvement and assessments. 4B. Hold at least one public (not just health council) convening to share on CHIP (or other action plan that meets requirements in the CHIP) progress to date by May 2025. Not to exceed \$500.00	1.00 EA	\$500.00	\$500.00	09/27/3/14/202
	66500-06101-2008002000-547400125-10000		Schedule Total	\$500.00	2
	UB 05 005 0000 0000		scriedule rotal	\$500.00	Ü
Contr	act ID: 25 665 2008 00043 00	Contract Line: 0	Release: 8	Category Line: 0	
		1	tem Total	\$500.00	
- 1	Community health improvement and assessments. 5A. Increase Health Council capacity by attending TA trainings and/or coordination meetings provided by the Department. Not to exceed \$1,500.00 Invoiced no later than July 15, 2025	1.00 EA	\$1,500.00	\$1,500.00	09/27/202
	66500-06101-2008002000-547400125-I0000				
		S	Schedule Total	\$1,500.00	
Contra	act ID: 25 665 2008 00043 00	Contract Line: 0	Release: 9	Category Line: 0	
		It	tem Total _	\$1,500.00	
			_		

ce with all State (and if applicable Federal) legislation rules and regulation. 

I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.



PO Number to be on all Invoices and Correspondence

Page: 4

Department of Health 1190 St. Francis Dr P. O. Box 26110 Santa Fe NM 87502-6110 United States

**Dispatch Via Print** Dispatched Revision Purchase Order Date 09-27-2024 66500-0000201257 Freight Terms Ship Via Payment Terms **Best Way FOB Destination** Pay Now Currency Phone Buyer USD DANIELLE BRYCELEA

Supplier: 0000054297 SANTA FE COUNTY FINANCE DIVISION/AC 605 Letrado St. Santa Fe NM 87505 United States

Ship To:

Bill To: 605 Letrado St. Santa Fe NM 87505

**United States** 

FINANCE DIVISION/ACCOUNTS RECEIVABLE P O BOX 276 SANTA FE NM 87504-0276 United States

outstanding purchase commitments and accounts payable

Exc\Excl#: 13-1-98-A Origin: EXE PO Price Extended Amt Due Date Quantity UOM Line-Item/Description Sch 5B. Attend regular monthly technical meetings with the Health Promotion Specialist. Not to exceed \$1,000.00 Invoiced upon completion of deliverable but no later than July 15, 2025 66500-06101-2008002000-547400- - - - - 125-I0000 Schedule Total \$1,000.00 Contract Line: 0 Release: 10 Category Line: 0 Contract ID: 25 665 2008 00043 00 \$1,000.00 Item Total \$1,000.00 09/27/2024 \$1,000.00 Community health improvement and assessments. 1.00 EA 5C. Review HC member roster and improve Health Council membership by maintaining or developing new partners. Not to exceed \$1,000.00 Invoiced no later than July 15, 66500-06101-2008002000-547400- - - - -125-I0000 \$1,000.00 Schedule Total Category Line: 0 Contract ID: 25 665 2008 00043 00 Contract Line: 0 Release: 11 \$1,000.00 Item Total \$2,000.00 09/27/2024 \$2,000.00 1.00 EA Community health improvement and assessments. 5D. To address upstream, root causes, identify policies that should be addressed in the future Not to exceed \$2,000.00 Invoiced Upon Completion Of each deliverable but no later than July 15, 2025 66500-06101-2008002000-547400- - - - -125-10000 \$2,000.00 Schedule Total Release: 12 Category Line: 0 Contract Line: 0 Contract ID: 25 665 2008 00043 00 \$2,000.00 Item Total \$900.00 09/27/2024 \$900.00 Community health improvement and assessments. 1.00 EA 13 - 1 6A. Convene County & Tribal Health Council and provide a yearly review of their structure. Not to exceed \$900.00 Invoiced Upon Completion Of deliverable but no later than July 15, 2025 66500-06101-2008002000-547400- - - - -125-I0000 \$900.00 Schedule Total Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made **Authorized Signature** in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other



PO Number to be on all Invoices and Correspondence

Page: 5

**Department of Health** 

1190 St. Francis Dr P. O. Box 26110 Santa Fe NM 87502-6110 United States

Dispatched		Dispatch Via Print
Purchase Order	Date	Revision
66500-0000201257	09-27-2024	
Payment Terms	Freight Terms	Ship Via
Pay Now	FOB Destination	Best Way
Buyer	Phone	Currency
DANIELLE BRYCELEA		USD

**Supplier**: 0000054297 SANTA FE COUNTY

FINANCE DIVISION/ACCOUNTS

RECEIVABLE P O BOX 276

SANTA FE NM 87504-0276

**United States** 

 Ship To:
 605 Letrado St.
 Bill To:
 605 Letrado St.

 Santa Fe NM 87505
 Santa Fe NM 87505
 United States

	<b>EXE Exc\Excl#</b> : 13-1-98-A					
ne- ch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
Contr	act ID: 25 665 2008 00043 00	Contract	Line: 0	Release: 13	Category Line: 0	
				No Christian of	and gary amore	Ø
				Item Total	\$900.00	Ŋ
14 - 1	Community health improvement and assessments. 6B. Convene Health Council. Not to exceed \$500.00 Invoiced Upon Completion Of deliverable but no later than July 15, 2025	1.00	EA	\$500.00	\$500.00	09/27/20: CL ER K
	66500-06101-2008002000-547400125-10000	)				뛋
				Schedule Total	\$500.00	75
Contra	act ID: 25 665 2008 00043 00	Contract	Line: 0	Release: 14	Category Line: 0	꼰
				Ham Tatal	4500.00	
				Item Total	\$500.00	ပ်
5 - 1	Community health improvement and assessments. 6C. New Mexico County and Tribal health councils shall work with their County/Tribal government to Receive recognition as a Health Council (HC) within their jurisdiction, as written in the NM County and	1.00	EA	\$1,000.00	\$1,000.00	RECORDED 03/14/20
	66500-06101-2008002000-547400125-10000					~ ~
	123 10000			Schedule Total	\$1,000.00	
Contro	act ID: 25 665 2008 00043 00					7
Contra	Tribal Health Council Act, by obtaining a letter of support and/or resolution created and passed. If a resolution has been passed been given within the past 3 years, HC will share that resolution \$1,000.00 Invoiced Upon Completion Of deliverable but no later 2025	or recognition  Not to exceed	has	Release: 15	Category Line: 0	2025
				Item Total	\$1,000.00	
5 - 1	Community health improvement and assessments. 7A. Participate in coordination meetings for next cycle of Community Health Needs Assessment (CHNA) and Improvement plans. Attend meetings with Local Behavioral Health Committees (LBHC), and Early Childhood	1.00	EA	\$12,977.00	\$12,977.00	09/27/202
	66500-06100-ZI5138-54740092424-I5138					
				Schedule Total	\$12,977.00	
Contra	act ID: 25 665 2008 00043 00 Collaboratives (ECC). Not to exceed \$12,977.00 Invoiced Upon	Contract Completion O		Release: 16	Category Line: 0	
	deliverable but no later than July 15, 2025			Item Total	¢10 077 00	
				nem rotal	\$12,977.00	

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

**Authorized Signature** 

Ah



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Bill To:

Page: 6

**Department of Health** 1190 St. Francis Dr P. O. Box 26110 Santa Fe NM 87502-6110 United States

Dispatched		Dispatch Via Print
Purchase Order	Date	Revision
66500-0000201257	09-27-2024	
Payment Terms	Freight Terms	Ship Via
Pay Now	FOB Destination	Best Way
Buyer	Phone	Currency
DANIELLE BRYCELEA		USD

**Supplier**: 0000054297 SANTA FE COUNTY Ship To: 605 Letrado St. Santa Fe NM 87505 605 Letrado St.

FINANCE DIVISION/ACCOUNTS

Santa Fe NM 87505 United States Santa Fe NM 87505 United States

RECEIVABLE P O BOX 276

SANTA FE NM 87504-0276

**United States** 

Origin:	<b>EXE Exc\Excl#:</b> 13-1-98-A					
Line-	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
Sch 17 - 1	Community health improvement and assessments. 7B. Actively participate in Department, LBHC and ECC meetings Not to exceed \$1,000.00 Invoiced Upon Completion Of deliverable but no later than July 15, 2025	1.00	EA	\$1,000.00	\$1,000.00	09/27/2024
	66500-06101-2008002000-547400125-I0000			Schedule Total	\$1,000.00	
Contra	act ID: 25 665 2008 00043 00	Contract	Line: 0	Release: 17	Category Line: 0	
				Item Total	\$1,000.00	
18 - 1	Community health improvement and assessments. 8A. Fund travel and accommodations to participate in annual statewide HC meeting, at least one regional health council meeting organized by the Department and its partners, a conference that relates	1.00	EA	\$800.00	\$800.00	09/27/2024
	66500-06101-2008002000-547400125-10000			Schedule Total	\$800.00	
Contr	act ID: 25 665 2008 00043 00 to the work of HC. Not to exceed \$800.00 Invoiced Upon Completion	Contrac ion Of	t Line: 0	Release: 18	Category Line: 0	
	deliverable but no later than July 15, 2025			Item Total	\$800.00	
19 - 1	Community health improvement and assessments. 8B. Attend statewide annual health council gathering. Not to exceed \$800.00 Invoiced Upon Completion Of deliverable but no later than July 15, 2025	1.00	EA	\$800.00	\$800.00	09/27/2024
	66500-06101-2008002000-547400125-I0000					
				Schedule Total	\$800.00	
Contr	ract ID: 25 665 2008 00043 00	Contrac	t Line: 0	Release: 19	Category Line: 0	
				Item Total	\$800.00	
20 - 1	Community health improvement and assessments. 8C. Travel to a conference related to the work of health councils. This travel must be discussed and approved by the Department. Approval can be given via email.	1.00	EA	\$1,000.00	\$1,000.00	09/27/2024
	66500-06101-2008002000-547400125-I0000			Schedule Total	\$1,000.00	

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

**Authorized Signature** 

All



PO Number to be on all Invoices and Correspondence

Page: 7

**Department of Health** 

1190 St. Francis Dr P. O. Box 26110 Santa Fe NM 87502-6110 United States

Dispatched		Dispatch Via Print
Purchase Order	Date	Revision
66500-0000201257	09-27-2024	
Payment Terms	Freight Terms	Ship Via
Pay Now	FOB Destination	Best Way
Buyer	Phone	Currency
DANIELLE BRYCELEA		USD

Supplier: 0000054297 SANTA FE COUNTY

FINANCE DIVISION/ACCOUNTS

RECEIVABLE P O BOX 276

SANTA FE NM 87504-0276

**United States** 

Ship To: 605 Letrado St. Santa Fe NM 87505 United States

Bill To: 605 Letrado St. Santa Fe NM 87505

United States

Origin:	<b>EXE Exc\Exc\#</b> : 13-1-98-A				
Line- Sch	Item/Description	Quantity UO	M PO Price	Extended Amt	Due Date
Contra	act ID: 25 665 2008 00043 00 Not to exceed \$1,000.00. Invoiced Upon Completion Of deliverab than July 15, 2025	Contract Line le but no later	: 0 Release: 20	Category Line: 0	SFC
			Item Total	\$1,000.00	_
21 - 1	Community health improvement and assessments. 8D. Coordination support (\$7,500) to any support organization. Not to exceed \$7,500.00 Invoiced Upon Completion Of deliverable but no later than July 15, 2025	1.00 EA	\$7,500.00	\$7,500.00	09/27/ <del>/2</del> 024 <b>E</b> <b>R</b>
	66500-06100-ZI5138-54740092424-I5138				껸
			Schedule Total	\$7,500.00	<u>п</u>
Contra	act ID: 25 665 2008 00043 00	Contract Line	0 Release: 21	Category Line: 0	ÖR R
			Item Total	\$7,500.00	DE
			Total PO Amount	\$80,977.00	RECORDED03/1
					4

Agency Approval - I certify that the proposed purchase represented by this document is authorized by and is made in accordance with all State (and if applicable Federal) legislation rules and regulation. I further certify that adequate unencumbered cash and budget expenditure authority exists for this proposed purchase and all other outstanding purchase commitments and accounts payable.

**Authorized Signature** 

All

### STATE OF NEW MEXICO GENERAL SERVICES DEPARTMENT- PURCHASING DIVISION TERMS AND CONDITIONS UNLESS OTHERWISE SPECIFIED

- 1. GENERAL: When the State Purchasing Agent issues a purchase document in response to the Vendors bid, a binding contract is created.
- VARIATION IN QUANTITY: No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process, and then only to the extent, if any, specified elsewhere in this order.

3. ASSIGNMENT:

- A: Neither the order, nor any interest therein, nor claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in subparagraph 3B below or as expressly authorized in writing by the STATE PURCHASING AGENTS OFFICE. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
- B: Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
- 4. STATE FURNISHED PROPERTY: State furnished property shall be returned to the state upon request in the same condition as received except for ordinary wear, tear, and modifications ordered hereunder.
- 5. DISCOUNTS: Prompt payment discounts will not be considered in computing the low bid. Discounts for payment within 20 days will be considered after the award of the contract. Discounted time will be computed from the date of receipt of the merchandise or invoice, whichever is later.
- 6. INSPECTION: Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for non-conformance with specifications shall be removed, at the Vendors risk and expense, promptly after notice of rejection.
- 7. INSPECTION OF PLANT: The State Purchasing Agent may inspect, at any reasonable time, the part of the contractors, or any subcontractor's plant or place of business, which is related to the performance of this contract.
- 8. COMMERCIAL WARRANTY: The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives to any customer for such supplies or services, and that the rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other cause of this order. Vendor agrees not to disclaim warranties of fitness for a particular purpose or merchantability.
- 9. TAXES: The unit price shall exclude all State taxes.
- 10. PACKING, SHIPPING AND INVOICING:
  - A: The States purchase document number and the Vendors name, users name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipment. The users count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.
  - B: The Vendors invoice shall be submitted in triplicate, duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit prices and extended totals. Separate invoices shall be rendered for each and every complete shipment.
  - C: Invoices must be submitted to the using agency and NOT THE STATE PURCHASING AGENT.
- 11. DEFAULT: The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendors default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include, but are not restricted to, acts of God or of the public enemy, acts of the State or of the Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargos, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by the subcontractor where obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights and remedies of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.
- 12. NON-COLLUSION: In signing this bid, the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this proposal submitted to the State Purchasing Agent.
- 13. NON-DISCRIMINATION: Vendors doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of that Act, Rev., 1979.
- 14. THE PROCUREMENT CODE: Sections 13-1-28 through 13-1-199 NMSA 1978 imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.
- 15. All bid items are to be NEW and most current production, unless otherwise specified.
- 16. PAYMENT FOR PURCHASES: Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in section 13-1-158 NMSA 1978.
- 17. WORKERS COMPENSATION: The Contractor agrees to comply with state laws and rules pertaining to workers compensation benefits for its employees. If the Contractor fails to comply with Workers Compensation Act and applicable rules when required to do so, this (Agreement) may be terminated by the contracting agency.
- 18. GENERAL SERVICES STATEWIDE PRICE AGREEMENT: Any purchase order entered into pursuant to a Statewide Price Agreement incorporates by this language all the terms and conditions of that Statewide Price Agreement and by accepting payment under this purchase order the Contractor agrees to and accepts all the terms and conditions of the Statewide Price Agreement.