

SANTA FE COUNTY
RESOLUTION 2025- 078

Page 1

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on 7/08/2025, did request the following budget adjustment:

Department / Division CMO / Finance

Budget Adjustment Type (drop down): Other Fiscal Year: 2025 (July 1, 2024 - June 30, 2025)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0903	371	90-00	ADD'L REIMBURSEMENT NM SOS	\$ 123,228	
101	0903	380	02-01	EVPS ELECTION REIMBURSEMENT	50,778	
101	0000	385	00-00	BUDGETED CASH - GENERAL FUND		143,697
209	8016	385	01-01	FIRE PROTECTION GRANT	383,000	
207	0000	385	02-00	2ND 1/8TH HOLD HARMLESS GRT - ADMIN FEE	35,251	
212	0000	385	00-00	ENVIRONMENTAL GRT - ADMIN FEE	41,154	
Subtotal from First Page					\$ 633,411	\$ 143,697

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0903	417	10-24	EXCESS ELECTION WORKER WAGES	\$ 30,309	
209	8016	482	80-01	MADRID FIRE STATION 1	383,000	
207	0000	412	70-93	2ND 1/8TH HOLD HARMLESS GRT - ADMIN FEE	35,251	
212	0000	412	70-93	ENVIRONMENTAL GRT - ADMIN FEE	41,154	
Subtotal from First Page					\$ 489,714	\$ -

Requesting Department Approval: Yvonne Herrera Title: Finance Director Date: 7/1/2025 Log # 108

Capital/Grants Approval: [Signature] Date: 7/1/2025

Budget Administrator: [Signature] 7/1/25

Finance Dept Approval: [Signature] Date: 7/1/2025

Entered by: _____ Date: _____

County Mgr Approval: [Signature] Date: 7/1/2025

Updated by: _____ Date: _____

SFC CLERK RECORDED 07/10/2025

SANTA FE COUNTY
RESOLUTION 2025- 078
BUDGET ADJUSTMENT REQUEST FORM

Page 2 of

Fiscal Year 2025 (July 1, 2024 Through June 30, 2025)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
224	2323	385	00-00	BUDGETED CASH	\$ 267,892	
227	1949	372	03-09	HOUSING SECTION 8 GRANT - HAP	163,034	
227	1949	372	03-10	HOUSING SECTION 8 GRANT - AF	31,317	
246	1237	372	09-01	GRANT REVENUE - AW GRANT	48,334	
261	0000	385	00-00	RENEWAL ENERGY SAVINGS	372,982	
313	0000	385	00-00	BUDGETED CASH	2,627,018	
Subtotal from Second Page					\$ 3,510,577	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
224	2323	436	50-03	PROFESSIONAL SERVICES/ SF FILM TRANSFER	\$ 267,892	
227	1949	471	50-90	HOUSING SECTION 8 GRANT	194,351	
246	1237	425	10-25	OVERTIME - AW GRANT CORRECTION	35,764	
246	1237	425	30-04	OUT OF STATE TRAVEL - AW GRANT	2,136	
246	1237	425	50-03	CONTRACTUAL SERVICES - AW GRANT	8,239	
246	1237	425	70-03	TELEPHONE/INTERNET/CABLE - AW GRANT	958	
246	1237	425	70-39	SUBSCRIPTION AND DUES - AW GRANT	1,237	
261	2351	484	80-10	COUNTYWIDE IGA IMPROVEMENTS	372,982	
313	2351	484	80-10	COUNTYWIDE IGA IMPROVEMENTS	2,627,018	
Subtotal from Second Page					\$ 3,510,577	\$ -

SEC. CLERK RECORDED 07/10/2025

SANTA FE COUNTY
RESOLUTION 2025- 078

BUDGET ADJUSTMENT REQUEST FORM

Page 2 of

Fiscal Year 2025 (July 1, 2024 Through June 30, 2025)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
315	0000	321	00-00	2025 GOB BOND PROCEEDS	\$ 420,500	
601	0000	345	01-00	MEDICAL PREMIUMS	360,700	
Subtotal from Third Page					\$ 781,200	\$ -
Total of All Pages					\$ 4,925,188	\$ 143,697

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
315	0000	412	70-43	2025 GOB BOND COSTS	\$ 186,000	
315	0303	481	80-01	2025 GOB PROJECT FUNDING	234,500	
601	0000	412	20-21	MEDICAL CLAIMS	360,700	
Subtotal from Third Page					\$ 781,200	\$ -
Total of All Pages					\$ 4,781,491	\$ -

SFC CLERK RECORDED 07/10/2025

SANTA FE COUNTY
RESOLUTION 2025- 078

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below. The Finance Division is requesting budget adjustments to departmental budgets to address year-end clean-up and eliminate an unnecessary transfer of resources from the general fund.		
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
			X
3	Does this request impact a revenue source?	Yes	No
		X	
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. NMDPS Grant #23-AWA-SFSO-FY24	X	
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)	X	
	D. Is a match required? If Yes, please identify funding source in the line below.		X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

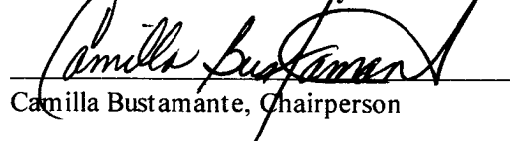
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

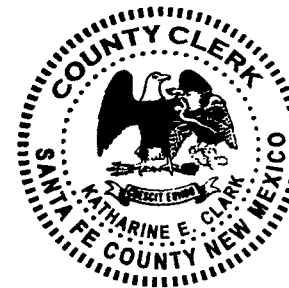
SANTA FE COUNTY
RESOLUTION 2025- 078

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

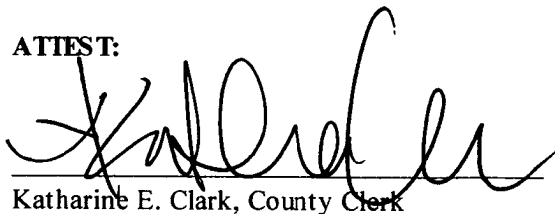
Approved, Adopted, and Passed This 9th Day of July, 2025.

Santa Fe Board of County Commissioners


Camilla Bustamante, Chairperson



ATTEST:


Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

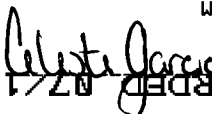
BCC RESOLUTIONS
PAGES: 5

I Hereby Certify That This Instrument Was Filed for
Record On The 10TH Day Of July, 2025 at 03:19:35 PM
and Was Duly Recorded as Instrument # 2062626
of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Katharine E. Clark

County Clerk, Santa Fe, NM

Deputy 
SEC. CLERK RECORDED 07/10/2025

