

SANTA FE COUNTY  
SEC RESOLUTION 2025-004 / 11/2025

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 9, 2025, did request the following budget adjustment:

Department / Division \_\_\_\_\_ CMO/Finance & Assessor's Office \_\_\_\_\_

Budget Adjustment Type (drop down): Other Fiscal Year: 2026 (July 1, 2025 - June 30, 2026)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	00-00	GENERAL FUND BUDGETED CASH	\$ 20,124	
Subtotal from First Page					\$ 20,124	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
101	1101	413	10-01	ASSESSOR / ELECTED OFFICIALS S&W	\$ 14,000	
101	1101	413	20-01	ASSESSOR / FICA	868	
101	1101	413	20-02	ASSESSOR / MEDICARE	203	
101	1101	413	20-03	ASSESSOR / PERA	4,773	
101	1101	413	20-06	ASSESSOR / RHCA	280	
Subtotal from First Page					\$ 20,124	\$ -

Requesting Department Approval: Yvonne Herrera Title: Finance Dirct Date: 9/3/2025 Log # 2

Capital/Grants Approval: N/A Date: \_\_\_\_\_ Budget Administrator: Yvonne Herrera

Finance Dept Approval: Yvonne Herrera Date: 9/3/2025 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Mgr Approval: [Signature] Date: 9/9/25 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

**SANTA FE COUNTY**  
**SEC RESOLUTION 2025-04**  
**11/2025**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

**1** Please summarize the request and its purpose in the area below.

Budget increase to pay the County Assessor \$3,500 per calendar year retroactively to January 1, 2023, and the remainder of Fiscal Year 2026.

	Recurring	Non-Recurring
Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	X	

Does this request impact a revenue source?	Yes	No
	X	

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy	X
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B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.	X
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C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)	X
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D. Is a match required? If Yes, please identify funding source in the line below.	X
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW


FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTA FE COUNTY  
SEC RESOLUTION 2025 DECD 11/2025

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 10<sup>th</sup> Day of Sept, 2025.

Santa Fe Board of County Commissioners

  
Camilla Bustamante, Chairperson

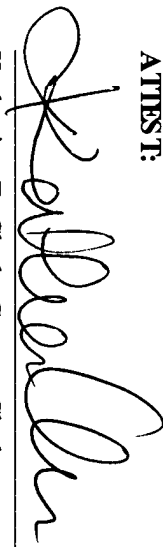
COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss BCC RESOLUTIONS  
PAGES: 3

I Hereby Certify That This Instrument Was Filed for Record On The 11TH Day Of September, 2025 at 09:27:45 AM and Was Duly Recorded as Instrument # 2066897 of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

 Deputy County Clerk, Santa Fe, NM  
Katharine E. Clark

ATTEST:

  
Katharine E. Clark, County Clerk

