

SFC CLEAR RECORD
SANTA FE COUNTY 10/16/2025
RESOLUTION 2025- 116

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 14, 2025, did request the following budget adjustment:

Department / Division Public Safety / Fire

Budget Adjustment Type (drop down): Other Fiscal Year: 2026 (July 1, 2025 - June 30, 2026)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0851	371	05-00	Chimayo - State/ NM Department of Health	\$ 3,000	
206	0852	371	05-00	El Dorado - State / NM Department of Health		1,500
206	0853	371	05-00	Edgewood - State / NM Department of Health	9,000	
206	0854	371	05-00	Hondo - State / NM Department of Health	14,200	
Subtotal from First Page					\$ 26,200	\$ 1,500

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0851	423	60-05	Chimayo - Non Capital Med and Lab Supplies	\$ 2,167	
206	0851	423	50-03	Chimayo - Professional Services	833	
206	0852	423	60-05	El Dorado - Non Capital Med and Lab Supplies		1,500
206	0853	423	60-05	Edgewood - Non Capital Med and Lab Supplies	8,167	
206	0853	423	50-03	Edgewood - Professional Services	833	
206	0854	423	50-03	Hondo - Professional Services	833	
206	0854	423	60-05	Hondo - Non Capital Med and Lad Supplies	11,867	
206	0854	482	80-17	Hondo - Medical/Dental Equipment	1,500	
Subtotal from First Page					\$ 26,200	\$ 1,500

Requesting Department Approval: Maricela Martinez Title: PSD ASD Director

Date: 9/29/2025 Log # 12

Capital/Grants Approval: [Signature] Date: 10/7/2025

Budget Administrator: [Signature] 10/7/25

Finance Dept Approval: [Signature] Date: 10/7/2025

Entered by: _____ Date: _____

County Mgr Approval: [Signature] Date: 10/10/25

Updated by: _____ Date: _____

SFC CLERK ~~SANTA FE COUNTY~~ 10/16/2025
RESOLUTION 2025- 116
BUDGET ADJUSTMENT REQUEST FOR

Page 2 of

Fiscal Year 2026 (July 1, 2025 Through June 30, 2026)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND	DEPARTMENT/	ACTIVITY	ELEMENT/			
CODE	DIVISION	BASIC/SUB	OBJECT	LINE DESCRIPTION	INCREASE	DECREASE
XXX	XXXX	XXX	XXXX		AMOUNT	AMOUNT
206	0855	371	05-00	La Puebla - State / NM Department of Health	\$ 9,000	
206	0856	371	05-00	Pojoaque - State / NM Department of Health	7,000	
206	0857	371	05-00	Stanley - State / NM Department of Health	7,500	
206	0858	371	05-00	Tesuque - State / NM Department of Health	2,000	
206	0859	371	05-00	Turquoise Trail - State / NM Department of Health	12,000	
Subtotal from Second Page					\$ 37,500	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND	DEPARTMENT/	ACTIVITY	ELEMENT/			
CODE	DIVISION	BASIC/SUB	OBJECT	LINE DESCRIPTION	INCREASE	DECREASE
XXX	XXXX	XXX	XXXX		AMOUNT	AMOUNT
206	0855	423	20-10	La Puebla - Employment Related Cert.	\$ 200	
206	0855	423	50-03	La Puebla - Professional Services	833	
206	0855	423	60-05	La Puebla - Non Capital Med and Lab Supplies	7,967	
206	0856	423	60-05	Pojoaque - Non Capital Med and Lab Supplies	6,167	
206	0856	423	50-03	Pojoaque - Professional Services	833	
206	0857	423	20-10	Stanley - Employee Related Certifications	400	
206	0857	423	50-03	Stanley - Professional Services	833	
206	0857	423	60-05	Stanley - Non Capital Med and Lab Supplies	6,267	
206	0858	423	20-10	Tesuque - Employee Related Certifications	1,167	
206	0858	423	50-03	Tesuque - Professional Services	833	
206	0859	423	30-03	Turquoise Trail - Travel / In - State	1,500	
206	0859	423	30-08	Turquoise Trail - Employee Dues	100	
206	0859	423	50-03	Turquoise Trail - Professional Services	833	
206	0859	482	80-17	Turquoise Trail - Medical/Dental Equipment	1,500	
206	0859	423	60-05	Turquoise Trail - Med and Lab Supplies	8,067	
Subtotal from Second Page					\$ 37,500	\$

SFC CLERK ~~SANTA FE COUNTY~~ 10/16/2025
RESOLUTION 2025- 116
BUDGET ADJUSTMENT REQUEST FOR

Page 3 of

Fiscal Year 2026 (July 1, 2025 Through June 30, 2026)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0860	371	05-00	La Cienega - State / NM Department of Health	\$ 3,855	
206	0861	371	05-00	Madrid - State / NM Department of Health	6,300	
206	0862	371	05-00	Glorieta - State / NM Department of Health		4,400
206	0863	371	05-00	Agua Fria - State / Nm Department of Health	6,220	
206	0864	371	05-00	Galisteo - State / NM Department of Health		20,400
Subtotal from Third Page					\$ 16,375	\$ 24,800
Total of All Pages					\$ 80,075	\$ 26,300

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
206	0860	482	80-17	La Cienega - Capital Medical/Dental Equipment	\$ 3,855	
206	0861	423	50-03	Madrid - Professional Services	833	
206	0861	423	60-05	Madrid - Non Capital Med and Lab Supplies	5,467	
206	0862	482	80-17	Glorieta - Capital Medical/Dental Equipment		2,000
206	0862	423	20-93	Glorieta - Uniform		2,400
206	0863	423	30-08	Agua Fria - Employee Dues	500	
206	0863	423	50-03	Agua Fria - Professional Services	833	
206	0863	423	60-05	Agua Fria - Non Capital Med and Lab Supplies	4,887	
206	0864	423	60-05	Galisteo - Non Capital Med and Lab Supplies		20,400
Subtotal from Third Page					\$ 16,375	\$ 24,800
Total of All Pages					\$ 80,075	\$ 26,300

SANTA FE COUNTY
SFC CLEAR RECORD 10/16/2025
RESOLUTION 2025- 116

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below.					
	Each fiscal year Santa Fe County receives funds from the Emergency Medical Services (EMS) Fund Act, 7.27.4 NMAC. The actual authorized disbursement amounts are not received from the New Mexico Department of Health EMS Bureau until the month of August. For the fiscal year's budget preparation, the Santa Fe County Fire uses the prior fiscal year's disbursement as the basis for budgeting revenue for each fire district. This resolution will adjust the budget for the Emergency Medical Services Fund (206) to reflect the actual awarded disbursement amount for FY2026 by district.					
					Recurring	Non-Recurring
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)				X	
					Yes	No
3	Does this request impact a revenue source?				X	
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy					X
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. Emergency Medical Services Fund Act 7.27.4 NMAC				X	
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)					X
	D. Is a match required? If Yes, please identify funding source in the line below.					X
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW						
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Downs)

SFC CLERK ~~SANTA FE COUNTY~~ 10/16/2025
RESOLUTION 2025- 116

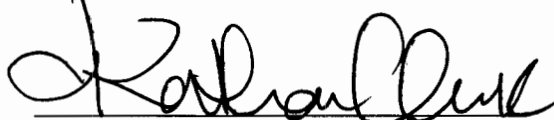
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

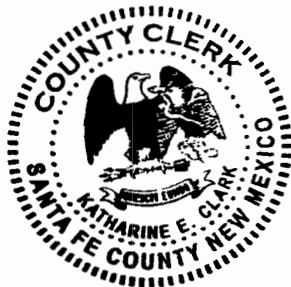
Approved, Adopted, and Passed This 14th Day of October, 2025.

Santa Fe Board of County Commissioners


Camilla Bustamante, Chairperson

ATTEST:


Katharine E. Clark, County Clerk

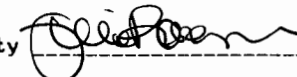


COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 8

I Hereby Certify That This Instrument Was Filed for
Record On The 16TH Day Of October, 2025 at 04:14:36 PM
And Was Duly Recorded as Instrument # 2069442
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Deputy  Katharine E. Clark
County Clerk, Santa Fe, NM



Michelle Lujan Grisham
Governor

Gina DeBlassie
Cabinet Secretary

New Mexico Department of Health

September 4, 2025

Santa Fe County
PO Box 276
Santa Fe, NM 87504

Dear Sir/Mam:

In accordance with the Terms of Rules Governing in Emergency Medical Services Fund Act, DOH 7.27.4 NMAC, a warrant in the amount of **\$212,320.00** is authorized for disbursement on behalf of the following local recipient (s) in accordance with their approved applications:

<i>Agua Fria Fire Dist. - \$14,870.00</i>	<i>Chimayo Fire Dist. - \$10,000.00</i>
<i>Edgewood Fire Dist. - \$20,000.00</i>	<i>El Dorado Fire Dist. - \$10,000.00</i>
<i>Galisteo Fire Dist. - \$7,500.00</i>	<i>Glorieta Pass Fire Dist. - \$8,000.00</i>
<i>Hondo Fire Dist. - \$24,000.00</i>	<i>La Cienega Fire Dist. - \$19,450.00</i>
<i>La Pueblo Fire Dist. - \$15,000.00</i>	<i>Madrid Fire Dist. - \$15,500.00</i>
<i>Pojoaque Fire Dist. - \$19,000.00</i>	<i>Stanley Fire Dist. - \$15,000.00</i>
<i>Tesuque Fire Dist. - \$12,000.00</i>	<i>Turquoise Trail Fire Dist. - \$22,000.00</i>

These funds from the Local Funding Program of the EMS Fund Act for FY 26 (July 1, 2025 – June 30, 2026) must be accounted for in accordance with the rules set forth by the New Mexico Department of Finance and Administration, Local Government Division, and the EMS Fund Act Rules 7.27.4 NMAC.

In order to keep our records in order, each Applicant (Fiscal Agent) MUST submit an itemized expenditures report for FY25 EMS Fund Act Local Funding Award (July 1, 2024 – June 30, 2025). If you administer funds for more than one (1) Local recipient, please submit a report for each.

If you have any questions, please contact me at (505) 476-8233 or by e-mail at rachel.marquez@doh.nm.gov

Sincerely,
Rachel Marquez
EMS Fund Act Coordinator

PUBLIC HEALTH DIVISION | EMERGENCY MEDICAL SYSTEMS BUREAU
1301 Siler Road • Building F • Santa Fe, New Mexico • 87507
(505) 476-8200 • <https://www.nmhealth.org/about/erd/emsb/>

SFC CLERK RECORDED 10/16/2025

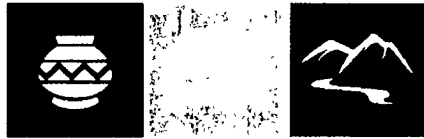
SFC CLERK RECORDED 10/16/2025

District	Fund/Cost Center/line item	FY26 Budgeted Revenue	FY26 Allotment	Special Grant	Difference Between Initial Budget and Actual Amount
Chimayo	206-0851	\$ 7,000.00	\$ 10,000.00	\$ -	\$ 3,000.00
Eldorado	206-0852	\$ 11,500.00	\$ 10,000.00	\$ -	\$ (1,500.00)
Edgewood	206-0853	\$ 11,000.00	\$ 20,000.00	\$ -	\$ 9,000.00
Hondo	206-0854	\$ 9,800.00	\$ 24,000.00	\$ -	\$ 14,200.00
La Puebla	206-0855	\$ 6,000.00	\$ 15,000.00	\$ -	\$ 9,000.00
Stanley	206-0857	\$ 7,500.00	\$ 15,000.00	\$ -	\$ 7,500.00
Turquoise Trail	206-0859	\$ 10,000.00	\$ 22,000.00	\$ -	\$ 12,000.00
Glorieta	206-0862	\$ 12,400.00	\$ 8,000.00	\$ -	\$ (4,400.00)
Agua Fria	206-0863	\$ 8,650.00	\$ 14,870.00	\$ -	\$ 6,220.00
Galisteo	206-0864	\$ 27,900.00	\$ 7,500.00		\$ (20,400.00)
Totals:		158,545.00	212,320.00	0.00	53,775.00

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



SANTA FE COUNTY

Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

Date: October 6, 2025

To: Board of County Commissioners

From: Jacob Black, Fire Chief
Yvonne S. Herrera, Finance Division Director

Via: Gregory Shaffer, County Manager

Subject: **October 14, 2025, BCC Meeting**
Resolution No. 2025-~~115~~, A Resolution Requesting a Budget Increase to the
Emergency Medical Services Fund (206) in the Net Amount of \$53,775

SUMMARY:

The Fire Department is requesting a net budget increase of \$53,775 to the Emergency Medical Service (EMS) Fund (206) for FY 2026. This adjustment ensures alignment with the actual disbursement received from the New Mexico Department of Health EMS Bureau.

BACKGROUND:

Each fiscal year, Santa Fe County (County) receives funding under the EMS Fund Act (7.27.4 NMAC). Because actual disbursement amounts are not provided until August, the County bases initial budget estimates on the prior fiscal year's allocations. This resolution updates the budget to reflect the actual district-level disbursements by district, resulting in a net increase of \$53,775. A reconciliation of the distributions by Fire District is included as Exhibit C.

As reflected in Exhibit C, the Glorieta and Galisteo Fire Districts experienced relatively significant decreases in funding. This was due to:

- For FY2025, the Glorieta Fire District submitted a request for additional funding for 2 Life Paks and EMS training.
- The Galisteo Fire District was awarded a Special Grant in the amount of \$19,720.00 for the purchase of a Zoll Autopulse.

Generally, each district's EMS Fund application is developed to address its specific operational priorities, and service demands for the fiscal year. Because these EMS funds do not carry over from

year to year, the requested amounts are intended to directly support each district's immediate operational needs, ensuring the continuity and effectiveness of emergency medical services within their respective service areas which may fluctuate each year.

RECOMMENDED ACTION:

Approve this resolution to increase the Fire EMS Fund (206) budget by \$53,775, as submitted by the Fire Department through the Finance Division.

EXHIBITS:

- Exhibit A – BCC Resolution BAR - EMS Allotment
- Exhibit B – FY2026 EMS Bureau Fund Distribution Letter
- Exhibit C – Reconciliation of Fire District's Distribution

SEC CLERK RECORDED 10/16/2025

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

Date: October 6, 2025

To: Board of County Commissioners

From: Jacob Black, Fire Chief
Yvonne S. Herrera, Finance Division Director

Via: Gregory Shaffer, County Manager

Subject: **October 14, 2025, BCC Meeting**
Resolution No. 2025-~~115~~, A Resolution Requesting a Budget Increase to the
Emergency Medical Services Fund (206) in the Net Amount of \$53,775

SUMMARY:

The Fire Department is requesting a net budget increase of \$53,775 to the Emergency Medical Service (EMS) Fund (206) for FY 2026. This adjustment ensures alignment with the actual disbursement received from the New Mexico Department of Health EMS Bureau.

BACKGROUND:

Each fiscal year, Santa Fe County (County) receives funding under the EMS Fund Act (7.27.4 NMAC). Because actual disbursement amounts are not provided until August, the County bases initial budget estimates on the prior fiscal year's allocations. This resolution updates the budget to reflect the actual district-level disbursements by district, resulting in a net increase of \$53,775. A reconciliation of the distributions by Fire District is included as Exhibit C.

As reflected in Exhibit C, the Glorieta and Galisteo Fire Districts experienced relatively significant decreases in funding. This was due to:

- For FY2025, the Glorieta Fire District submitted a request for additional funding for 2 Life Paks and EMS training.
- The Galisteo Fire District was awarded a Special Grant in the amount of \$19,720.00 for the purchase of a Zoll Autopulse.

Generally, each district's EMS Fund application is developed to address its specific operational priorities, and service demands for the fiscal year. Because these EMS funds do not carry over from

year to year, the requested amounts are intended to directly support each district's immediate operational needs, ensuring the continuity and effectiveness of emergency medical services within their respective service areas which may fluctuate each year.

RECOMMENDED ACTION:

Approve this resolution to increase the Fire EMS Fund (206) budget by \$53,775, as submitted by the Fire Department through the Finance Division.

EXHIBITS:

- Exhibit A – BCC Resolution BAR - EMS Allotment
- Exhibit B – FY2026 EMS Bureau Fund Distribution Letter
- Exhibit C – Reconciliation of Fire District's Distribution