

SANTA FE COUNTY  
RESOLUTION 2025- 117

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 14, 2025, did request the following budget adjustment:

Department / Division Public Safety / Fire  
Budget Adjustment Type (drop down): Other Fiscal Year: 2026 (July 1, 2025 - June 30, 2026)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE XXX            | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | LINE DESCRIPTION                         | INCREASE AMOUNT | DECREASE AMOUNT |
|--------------------------|---------------------------|------------------------|----------------------|------------------------------------------|-----------------|-----------------|
| 209                      | 0831                      | 371                    | 07-00                | Chimayo - State Fire Marshal Allotment   | \$ 41,318       |                 |
| 209                      | 0832                      | 371                    | 07-00                | El Dorado - State Fire Marshal Allotment | 98,310          |                 |
| Subtotal from First Page |                           |                        |                      |                                          | \$ 139,628      | \$ -            |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE XXX            | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | LINE DESCRIPTION                          | INCREASE AMOUNT | DECREASE AMOUNT |
|--------------------------|---------------------------|------------------------|----------------------|-------------------------------------------|-----------------|-----------------|
| 209                      | 0831                      | 422                    | 40-09                | Chimayo Fire - Maintenance Services       | \$ 5,000        |                 |
| 209                      | 0831                      | 422                    | 60-07                | Chimayo Fire - Operational Supplies       | 31,818          |                 |
| 209                      | 0831                      | 422                    | 70-03                | Chimayo Fire - Telephone/Internet/Cable   | 4,000           |                 |
| 209                      | 0831                      | 422                    | 70-07                | Chimayo Fire - Water                      | 500             |                 |
| 209                      | 0832                      | 422                    | 60-02                | El Dorado Fire - Safety Supplies          | 15,000          |                 |
| 209                      | 0832                      | 422                    | 60-07                | El Dorado Fire - Operational Supplies     | 68,700          |                 |
| 209                      | 0832                      | 422                    | 70-03                | El Dorado Fire - Telephone/Internet/Cable | 3,500           |                 |
| 209                      | 0832                      | 422                    | 70-05                | El Dorado Fire - Gas & Heating            | 6,110           |                 |
| 209                      | 0832                      | 422                    | 80-99                | El Dorado Fire - Capital Inventory Exempt | 5,000           |                 |
| Subtotal from First Page |                           |                        |                      |                                           | \$ 139,628      | \$ -            |

Requesting Department Approval: Maricela Martinez Title: PSD ASD Director Date: 9/29/2025 Log # 13  
Capital/G grants Approval: [Signature] Date: 10/7/2025 Budget Administrator: [Signature] Date: 10/7/25  
Finance Dept Approval: [Signature] Date: 10/7/2025 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
County Mgr Approval: [Signature] Date: 10/16/2025 Updated by: SFC Date: \_\_\_\_\_

**SANTA FE COUNTY**  
**RESOLUTION 2025- 117**  
**BUDGET ADJUSTMENT REQUEST FORM**

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Fiscal Year 2026 (July 1, 2025 Through June 30, 2026)

**CONTINUATION SHEET**

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX       | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASICSUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                         | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|---------------------------|---------------------------------|-----------------------------|----------------------------|------------------------------------------|--------------------|--------------------|
| 209                       | 0833                            | 371                         | 07-00                      | Edgewood - State Fire Marshal Allotment  | \$ 82,636          |                    |
| 209                       | 0834                            | 371                         | 07-00                      | Hondo - State Fire Marshal Allotment     | 59,840             |                    |
| 209                       | 0835                            | 371                         | 07-00                      | La Puebla - State Fire Marshal Allotment | 59,840             |                    |
| 209                       | 0836                            | 371                         | 07-00                      | Pojoaque - State Fire Marshal Allotment  | 41,318             |                    |
|                           |                                 |                             |                            |                                          |                    |                    |
|                           |                                 |                             |                            |                                          |                    |                    |
| Subtotal from Second Page |                                 |                             |                            |                                          | \$ 243,634         | \$ -               |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX       | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASICSUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                           | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|---------------------------|---------------------------------|-----------------------------|----------------------------|--------------------------------------------|--------------------|--------------------|
| 209                       | 0833                            | 422                         | 40-09                      | Edgewood Fire - Maintenance Services       | \$ 10,000          |                    |
| 209                       | 0833                            | 422                         | 60-07                      | Edgewood Fire - Operational Supplies       | 16,011             |                    |
| 209                       | 0833                            | 422                         | 70-04                      | Edgewood Fire - Electricity                | 9,000              |                    |
| 209                       | 0833                            | 422                         | 70-05                      | Edgewood Fire - Gas & Heating              | 9,500              |                    |
| 209                       | 0833                            | 482                         | 80-01                      | Edgewood Fire - Building & Structures      | 38,125             |                    |
| 209                       | 0834                            | 422                         | 20-93                      | Hondo Fire - Uniforms                      | 10,817             |                    |
| 209                       | 0834                            | 422                         | 60-02                      | Hondo Fire - Safety Supplies               | 17,363             |                    |
| 209                       | 0834                            | 422                         | 70-37                      | Hondo Fire - Printing/Publishing           | 500                |                    |
| 209                       | 0834                            | 422                         | 60-07                      | Hondo Fire - Operational Supplies          | 19,500             |                    |
| 209                       | 0834                            | 422                         | 70-03                      | Hondo Fire - Telephones/Internet/Cable     | 660                |                    |
| 209                       | 0834                            | 422                         | 70-05                      | Hondo Fire - Gas & Heating                 | 11,000             |                    |
| 209                       | 0835                            | 422                         | 60-02                      | La Puebla Fire - Safety Supplies           | 49,840             |                    |
| 209                       | 0835                            | 422                         | 70-05                      | La Puebla Fire - Gas & Heating             | 4,000              |                    |
| 209                       | 0835                            | 422                         | 70-03                      | La Puebla Fire - Telephones/Internet/Cable | 6,000              |                    |
| 209                       | 0836                            | 422                         | 60-02                      | Pojoaque Fire - Safety Supplies            | 11,500             |                    |
| Subtotal from Second Page |                                 |                             |                            |                                            | 213,816            | \$ -               |

**SEC CLERK RECORDED 10/16/2025**

**SANTA FE COUNTY**  
**RESOLUTION 2025- 117**  
**BUDGET ADJUSTMENT REQUEST FORM**

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Fiscal Year 2026 (July 1, 2025 Through June 30, 2026)

*CONTINUATION SHEET*

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX      | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASICSUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                               | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--------------------------|---------------------------------|-----------------------------|----------------------------|------------------------------------------------|--------------------|--------------------|
| 209                      | 0837                            | 371                         | 07-00                      | Stanley - State Fire Marshal Allotment         |                    | \$ 18,026          |
| 209                      | 0838                            | 371                         | 07-00                      | Tesuque - State Fire Marshal Allotment         | 49,391             |                    |
| 209                      | 0839                            | 371                         | 07-00                      | Turquoise Trail - State Fire Marshal Allotment | 49,391             |                    |
|                          |                                 |                             |                            |                                                |                    |                    |
|                          |                                 |                             |                            |                                                |                    |                    |
|                          |                                 |                             |                            |                                                |                    |                    |
| Subtotal from Third Page |                                 |                             |                            |                                                | \$ 98,782          | \$ 18,026          |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX      | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASICSUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                                 | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--------------------------|---------------------------------|-----------------------------|----------------------------|--------------------------------------------------|--------------------|--------------------|
| 209                      | 0836                            | 422                         | 60-07                      | Pojoaque Fire - Operational Supplies             | \$ 22,918          |                    |
| 209                      | 0836                            | 422                         | 70-03                      | Pojoaque Fire - Telephones/Internet/Cable        | 900                |                    |
| 209                      | 0836                            | 482                         | 80-01                      | Pojoaque Fire - Buildings & Structures           | 6,000              |                    |
| 209                      | 0837                            | 482                         | 80-09                      | Stanley Fire - Vehicle/Heavy Equipment           |                    | 18,026             |
| 209                      | 0838                            | 422                         | 20-10                      | Tesuque Fire - Employment Related Certifications | 200                |                    |
| 209                      | 0838                            | 422                         | 60-07                      | Tesuque Fire - Operational Supplies              | 10,000             |                    |
| 209                      | 0838                            | 422                         | 70-05                      | Tesuque Fire - Gas & Heating                     | 4,500              |                    |
| 209                      | 0838                            | 422                         | 70-06                      | Tesuque Fire - Garbage & Sewer                   | 8,400              |                    |
| 209                      | 0838                            | 482                         | 80-09                      | Tesuque Fire - Vehicle/Heavy Equipment           | 26,291             |                    |
| 209                      | 0839                            | 422                         | 40-07                      | Turquoise Trail - Maintenance Materials          | 2,000              |                    |
| 209                      | 0839                            | 422                         | 40-09                      | Turquoise Trail - Maintenance Services           | 8,000              |                    |
| 209                      | 0839                            | 422                         | 60-07                      | Turquoise Trail - Operational Supplies           | 10,000             |                    |
| 209                      | 0839                            | 422                         | 70-05                      | Turquoise Trail - Gas & Heating                  | 500                |                    |
| 209                      | 0839                            | 422                         | 70-07                      | Turquoise Trail - Water                          | 200                |                    |
| 209                      | 0839                            | 482                         | 80-09                      | Turquoise Trail - Vehicle/Heavy Equipment        | 28,691             |                    |
| Subtotal from Third Page |                                 |                             |                            |                                                  | \$ 128,600         | \$ 18,026          |

**SEC CLERK RECORDED 10/16/2025**

**SANTA FE COUNTY**  
**RESOLUTION 2025- 117**  
**BUDGET ADJUSTMENT REQUEST FORM**

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Fiscal Year 2026 (July 1, 2025 Through June 30, 2026)

**CONTINUATION SHEET**

**BUDGETED REVENUES:** (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX              | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASICSUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                          | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|-----------------------------|----------------------------|-------------------------------------------|--------------------|--------------------|
| 209                              | 0840                            | 371                         | 07-00                      | La Cienega - State Fire Marshal Allotment | \$ 56,990          |                    |
| 209                              | 0841                            | 371                         | 07-00                      | Madrid - State Fire Marshal Allotment     | 28,495             |                    |
| 209                              | 0842                            | 371                         | 07-00                      | Glorieta - State Fire Marshal Allotment   | 59,840             |                    |
| 209                              | 0843                            | 371                         | 07-00                      | Agua Fria - State Fire Marshal Allotment  | 56,990             |                    |
| <b>Subtotal from Fourth Page</b> |                                 |                             |                            |                                           | \$ 202,315         | \$ -               |

**BUDGETED EXPENDITURES:** (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX              | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASICSUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                                  | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|-----------------------------|----------------------------|---------------------------------------------------|--------------------|--------------------|
| 209                              | 0840                            | 422                         | 40-09                      | La Cienega Fire - Maintenance Services            | \$ 3,500           |                    |
| 209                              | 0840                            | 422                         | 60-02                      | La Cienega Fire - Safety Supplies                 | 20,000             |                    |
| 209                              | 0840                            | 422                         | 60-07                      | La Cienega Fire - Operational Supplies            | 32,290             |                    |
| 209                              | 0840                            | 422                         | 70-05                      | La Cienega Fire - Gas & Heating                   | 1,200              |                    |
| 209                              | 0841                            | 422                         | 20-93                      | Madrid Fire - Uniforms                            | 300                |                    |
| 209                              | 0841                            | 422                         | 70-03                      | Madrid Fire - Telephones/Internet/Cable           | 2,400              |                    |
| 209                              | 0841                            | 422                         | 70-05                      | Madrid Fire - Gas & Heating                       | 3,500              |                    |
| 209                              | 0841                            | 422                         | 70-37                      | Madrid Fire - Printing/Publishing                 | 500                |                    |
| 209                              | 0841                            | 482                         | 80-09                      | Madrid Fire - Vehicle/Heavy Equipment             | 21,795             |                    |
| 209                              | 0842                            | 422                         | 20-10                      | Glorieta Fire - Employment Related Certifications | 600                |                    |
| 209                              | 0842                            | 422                         | 70-05                      | Glorieta Fire - Gas & Heating                     | 9,500              |                    |
| 209                              | 0842                            | 482                         | 80-03                      | Glorieta Fire - Capital Equipment & Machinery     | 11,594             |                    |
| 209                              | 0842                            | 482                         | 80-09                      | Glorieta Fire - Capital Vehicle/Heavy Equipment   | 38,146             |                    |
| 209                              | 0843                            | 422                         | 40-07                      | Agua Fria Fire - Maintenance Materials            | 7,000              |                    |
| 209                              | 0843                            | 422                         | 40-09                      | Agua Fria Fire - Maintenance Services             | 13,000             |                    |
| 209                              | 0843                            | 422                         | 70-03                      | Agua Fria Fire - Telephones/Internet/Cable        | 1,450              |                    |
| 209                              | 0843                            | 422                         | 70-05                      | Agua Fria Fire - Gas & Heating                    | 200                |                    |
| <b>Subtotal from Fourth Page</b> |                                 |                             |                            |                                                   | 166,975            | \$ -               |

**SEC CLERK RECORDED 10/16/2025**

**SANTA FE COUNTY**  
**RESOLUTION 2025- 117**  
**BUDGET ADJUSTMENT REQUEST FORM**

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Fiscal Year 2026 (July 1, 2025 Through June 30, 2026)

**CONTINUATION SHEET**

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX      | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                          | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--------------------------|---------------------------------|------------------------------|----------------------------|-------------------------------------------|--------------------|--------------------|
| 209                      | 0844                            | 371                          | 07-00                      | Galisteo - State Fire Marshal Allotment   | \$ 28,495          |                    |
| 209                      | 0846                            | 371                          | 07-00                      | Fire Admin - State Fire Marshal Allotment | 29,920             |                    |
|                          |                                 |                              |                            |                                           |                    |                    |
|                          |                                 |                              |                            |                                           |                    |                    |
|                          |                                 |                              |                            |                                           |                    |                    |
| Subtotal from Fifth Page |                                 |                              |                            |                                           | \$ 58,415          | \$ -               |
| Total of All Pages       |                                 |                              |                            |                                           | \$ 742,774         | \$ 18,026          |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX      | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | LINE DESCRIPTION                               | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--------------------------|---------------------------------|------------------------------|----------------------------|------------------------------------------------|--------------------|--------------------|
| 209                      | 0843                            | 422                          | 70-37                      | Agua Fria Fire - Printing/Publishing           | \$ 500             |                    |
| 209                      | 0843                            | 482                          | 80-01                      | Agua Fria Fire - Capital Building & Structures | 20,340             |                    |
| 209                      | 0843                            | 482                          | 80-03                      | Agua Fria Fire - Capital Equipment & Machinery | 14,500             |                    |
| 209                      | 0844                            | 422                          | 40-07                      | Galisteo Fire - Maintenance Materials          | 2,000              |                    |
| 209                      | 0844                            | 422                          | 40-09                      | Galisteo Fire - Maintenance Services           | 9,645              |                    |
| 209                      | 0844                            | 422                          | 70-03                      | Galisteo Fire - Telephones/Internet/Cable      | 3,600              |                    |
| 209                      | 0844                            | 422                          | 70-05                      | Galisteo Fire - Gas & Heating                  | 2,600              |                    |
| 209                      | 0844                            | 422                          | 70-07                      | Galisteo Fire - Water                          | 100                |                    |
| 209                      | 0844                            | 482                          | 80-01                      | Galisteo Fire - Capital Building & Structures  | 7,500              |                    |
| 209                      | 0844                            | 482                          | 80-03                      | Galisteo Fire - Capital Maintenance Services   | 3,050              |                    |
| 209                      | 0846                            | 422                          | 60-07                      | Admin Fire - Operational Supplies              | 25,920             |                    |
| 209                      | 0846                            | 422                          | 70-07                      | Admin Fire - Rent Of Equipment                 | 4,000              |                    |
|                          |                                 |                              |                            |                                                |                    |                    |
| Subtotal from Fifth Page |                                 |                              |                            |                                                | \$ 93,755          | \$ -               |
| Total of All Pages       |                                 |                              |                            |                                                | \$ 742,774         | \$ 18,026          |

**SEC. CLERK RECORDED 10/16/2025**

# SANTA FE COUNTY

## RESOLUTION 2025- 117

### DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |           |                      |
|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|----------------------|
| 1                                               | Please summarize the request and its purpose in the area below.<br>Each fiscal year Santa Fe County receives funds from the Fire Protection Fund, 10.25.10 NMAC from the Department of Homeland Security and Emergency Management, State Fire Marshal Division. The actual authorized disbursement amounts are not received from the State Fire Marshal's Office until the month of July. For the fiscal year's budget preparation, the Fire Department uses the prior fiscal year's disbursement as the basis for budgeting each district. This resolution will adjust the budget for the Fire Protection Fund (209) to reflect the actual awarded disbursement amount for FY2026 by district. All fire districts with the exception of Stanley have received an increase in the Fire Protection Fund distribution for FY2026. A reconciliation of the districts' distribution totaling the net budget increase of \$724,748 is included. |          |           |                      |
| 2                                               | Is this Budget Action for a Recurring or Non Recurring Expense(one-time)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          | Recurring | Non-Recurring        |
|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          | X         |                      |
| 3                                               | Does this request impact a revenue source?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |           |                      |
|                                                 | Yes No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |           |                      |
|                                                 | X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |           |                      |
|                                                 | A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |           |                      |
|                                                 | X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |           |                      |
|                                                 | B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |           |                      |
|                                                 | X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |           |                      |
|                                                 | C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |           |                      |
|                                                 | X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |           |                      |
|                                                 | D. Is a match required? If Yes, please identify finding source in the line below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |           |                      |
|                                                 | X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |           |                      |
| PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |           |                      |
| FUND                                            | DEPARTMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | ACTIVITY | ELEMENT   | CATEGORY / LINE ITEM |
|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |           | AMOUNT               |
|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |           | BUDGETED (Drop Down) |

SANTA FE COUNTY

RESOLUTION 2025- 117

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 14<sup>th</sup> Day of October, 2025.

Santa Fe Board of County Commissioners

Camilla Bustamante  
Camilla Bustamante, Chairperson

ATTEST:

Katharine E. Clark

Katharine E. Clark, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
BCC RESOLUTIONS  
PAGES: 7

I Hereby Certify That This Instrument Was Filed for Record On The 16TH Day Of October, 2025 at 04:30:11 PM and Was Duly Recorded as Instrument # 2069445 of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Katharine E. Clark  
Deputy Katharine E. Clark County Clerk, Santa Fe, NM

SFC CLERK RECORDED 10/16/2025



**Michelle Lujan Grisham**  
Governor

**Major General Miguel Aguilar**  
Cabinet Secretary

**Regina Chacon**  
Deputy Cabinet Secretary

**Ali Rye**  
State Director

**Randy Varela**  
State Fire Marshal

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

**Thursday, June 12, 2025**

**Remit To:**

Santa Fe County  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Ref: 1st Fiscal Year 2026 (FY 26) Fire Protection Fund Distribution for the Agua Fria Fire Department.**

The Department of Homeland Security will be distributing the Fire Protection Fund on a bi-annual basis for Fiscal Year 26.

**NMFA payments, for outstanding department loans, are paid in full during the first funding allocation.**

The bi-annual distribution dates for the Fire Protection Fund Fiscal year 2026 will be as follows:

- **1st bi-annual allocation/distribution** - On August 15<sup>th</sup> a 50% distribution of the total amount will be allocated to the municipality or district.
- **2nd bi-annual allocation/distribution** - On February 15<sup>th</sup> a 50% distribution of the total amount will be allocated to the municipality or district.

*The Bi-Annual Allocation/Distribution is based on the revenue received into the state of New Mexico for the FY 26 Fire Protection Fund.*

Fiscal Year 2026 1st bi-annual Fire Protection Fund allotment/distribution to your fire departments is enclosed in the amount of \$1,875,758.00

**SFC CLERK RECORDED 10/16/2025.**



Please refer to the Table below for your complete FY26 Fire Protection Fund **First Allotment** amounts.

Santa Fe County

FY 26

First Bi-Annual Allotment

Fire Protection Fund Distribution

| <b>Department</b>                | <b>Total<br/>Distribution</b> | <b>NMFA<br/>Amount</b> | <b>Total to Dept</b> | <b>Paid First Allotment<br/>August FY26 50% of<br/>Original Total to<br/>Department</b> | <b>Second Allotment<br/>February FY26 50%<br/>of Adjusted Total to<br/>Department</b> |
|----------------------------------|-------------------------------|------------------------|----------------------|-----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>Agua Fria</b>                 | \$269,890.00                  | \$0.00                 | \$269,890.00         | \$134,945.00                                                                            | \$134,945.00                                                                          |
| <b>Chimayo</b>                   | \$195,672.00                  | \$0.00                 | \$195,672.00         | \$97,836.00                                                                             | \$97,836.00                                                                           |
| <b>Edgewood</b>                  | \$391,344.00                  | \$0.00                 | \$391,344.00         | \$195,672.00                                                                            | \$195,672.00                                                                          |
| <b>El Dorado</b>                 | \$465,573.00                  | \$0.00                 | \$465,573.00         | \$232,787.00                                                                            | \$232,786.00                                                                          |
| <b>Galisteo</b>                  | \$134,945.00                  | \$0.00                 | \$134,945.00         | \$67,473.00                                                                             | \$67,472.00                                                                           |
| <b>Glorieta Pass</b>             | \$283,388.00                  | \$0.00                 | \$283,388.00         | \$141,694.00                                                                            | \$141,694.00                                                                          |
| <b>Hondo</b>                     | \$283,388.00                  | \$0.00                 | \$283,388.00         | \$141,694.00                                                                            | \$141,694.00                                                                          |
| <b>La Cienega</b>                | \$269,890.00                  | \$0.00                 | \$269,890.00         | \$134,945.00                                                                            | \$134,945.00                                                                          |
| <b>La Puebla</b>                 | \$283,388.00                  | \$0.00                 | \$283,388.00         | \$141,694.00                                                                            | \$141,694.00                                                                          |
| <b>Madrid</b>                    | \$134,945.00                  | \$0.00                 | \$134,945.00         | \$67,473.00                                                                             | \$67,472.00                                                                           |
| <b>Pojoaque</b>                  | \$195,672.00                  | \$0.00                 | \$195,672.00         | \$97,836.00                                                                             | \$97,836.00                                                                           |
| <b>Santa Fe Co.<br/>Admin.</b>   | \$141,694.00                  | \$0.00                 | \$141,694.00         | \$70,847.00                                                                             | \$70,847.00                                                                           |
| <b>Stanley</b>                   | \$233,907.00                  | \$0.00                 | \$233,907.00         | \$116,954.00                                                                            | \$116,953.00                                                                          |
| <b>Tesuque</b>                   | \$233,907.00                  | \$0.00                 | \$233,907.00         | \$116,954.00                                                                            | \$116,953.00                                                                          |
| <b>Turquoise<br/>Trail</b>       | \$233,907.00                  | \$0.00                 | \$233,907.00         | \$116,954.00                                                                            | \$116,953.00                                                                          |
| <b>Santa Fe<br/>County Total</b> | \$3,751,510.00                | \$0.00                 | \$3,751,510.00       | \$1,875,758.00                                                                          | \$1,875,752.00                                                                        |

Please refer to the Table below for your complete FY26 Fire Protection Fund **First Allotment** amounts.

Santa Fe County

FY 26

First Bi-Annual Allotment

Fire Protection Fund Distribution

| Department            | Total Distribution | NMFA Amount | Total to Dept  | Paid First Allotment August FY26 50% of Original Total to Department | Second Allotment February FY26 50% of Adjusted Total to Department |
|-----------------------|--------------------|-------------|----------------|----------------------------------------------------------------------|--------------------------------------------------------------------|
| Agua Fria             | \$269,890.00       | \$0.00      | \$269,890.00   | \$134,945.00                                                         | \$134,945.00                                                       |
| Chimayo               | \$195,672.00       | \$0.00      | \$195,672.00   | \$97,836.00                                                          | \$97,836.00                                                        |
| Edgewood              | \$391,344.00       | \$0.00      | \$391,344.00   | \$195,672.00                                                         | \$195,672.00                                                       |
| El Dorado             | \$465,573.00       | \$0.00      | \$465,573.00   | \$232,787.00                                                         | \$232,786.00                                                       |
| Galisteo              | \$134,945.00       | \$0.00      | \$134,945.00   | \$67,473.00                                                          | \$67,472.00                                                        |
| Glorieta Pass         | \$283,388.00       | \$0.00      | \$283,388.00   | \$141,694.00                                                         | \$141,694.00                                                       |
| Hondo                 | \$283,388.00       | \$0.00      | \$283,388.00   | \$141,694.00                                                         | \$141,694.00                                                       |
| La Cienega            | \$269,890.00       | \$0.00      | \$269,890.00   | \$134,945.00                                                         | \$134,945.00                                                       |
| La Puebla             | \$283,388.00       | \$0.00      | \$283,388.00   | \$141,694.00                                                         | \$141,694.00                                                       |
| Madrid                | \$134,945.00       | \$0.00      | \$134,945.00   | \$67,473.00                                                          | \$67,472.00                                                        |
| Pojoaque              | \$195,672.00       | \$0.00      | \$195,672.00   | \$97,836.00                                                          | \$97,836.00                                                        |
| Santa Fe Co. Admin.   | \$141,694.00       | \$0.00      | \$141,694.00   | \$70,847.00                                                          | \$70,847.00                                                        |
| Stanley               | \$233,907.00       | \$0.00      | \$233,907.00   | \$116,954.00                                                         | \$116,953.00                                                       |
| Tesuque               | \$233,907.00       | \$0.00      | \$233,907.00   | \$116,954.00                                                         | \$116,953.00                                                       |
| Turquoise Trail       | \$233,907.00       | \$0.00      | \$233,907.00   | \$116,954.00                                                         | \$116,953.00                                                       |
| Santa Fe County Total | \$3,751,510.00     | \$0.00      | \$3,751,510.00 | \$1,875,758.00                                                       | \$1,875,752.00                                                     |

SFC CLERK RECORDED 10/16/2025



**Michelle Lujan Grisham**  
Governor

**Ali Rye**  
State Director

**Major General Miguel Aguilar**  
Cabinet Secretary

**Randy Varela**  
State Fire Marshal

**Regina Chacon**  
Deputy Cabinet Secretary

**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

**Thursday, June 12, 2025**

**Remit To:**

Santa Fe County  
Finance Division/Accounts Receivable  
PO Box 276  
Santa Fe, NM 87504

**Ref: 1st Fiscal Year 2026 (FY 26) Fire Protection Fund Distribution for the Agua Fria Fire Department.**

The Department of Homeland Security will be distributing the Fire Protection Fund on a bi-annual basis for Fiscal Year 26.

**NMFA payments, for outstanding department loans, are paid in full during the first funding allocation.**

The bi-annual distribution dates for the Fire Protection Fund Fiscal year 2026 will be as follows:

- **1st bi-annual allocation/distribution** - On August 15<sup>th</sup> a 50% distribution of the total amount will be allocated to the municipality or district.
- **2nd bi-annual allocation/distribution** - On February 15<sup>th</sup> a 50% distribution of the total amount will be allocated to the municipality or district.

*The Bi-Annual Allocation/Distribution is based on the revenue received into the state of New Mexico for the FY 26 Fire Protection Fund.*

Fiscal Year 2026 1st bi-annual Fire Protection Fund allotment/distribution to your fire departments is enclosed in the amount of \$1,875,758.00

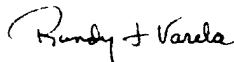
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The amount allocated covers the period from July 1<sup>st</sup> 2025, through June 30<sup>th</sup> 2026, and shall be expended only for the maintenance of the fire department, the purchase, construction, repair and operation of its fire stations, fire apparatus and equipment, the payment of insurance premiums on fire stations, substations, fire apparatus and equipment, and insurance premiums for injuries or death of firefighters as otherwise provided by law. Such funds are to be expended at the direction of the Chief of each fire department in accordance with the provisions of the Public Purchases Act, the Fire Protection Fund Act, and the State Fire Marshal's Rules and Regulations to the Act.

*\*Please be reminded that during the 2017 regular legislative session, House Bill 4 was enacted (Laws 2017, Chapter 1). Section 8 of House Bill 4 created requirements that the State Fire Marshal must follow in making a determination and certification of needs pursuant to Section 59A-53-3 NMSA 1978 and distributions pursuant to Sections 59A-53-4 and 59A-53-5.1, which pertain to the Fire Protection Fund. Specifically, the bill required the State Fire Marshal to coordinate with the Department of Finance and Administration (DFA), the New Mexico Finance Authority, Office of the State Treasurer, the New Mexico Municipal League and the New Mexico Association of Counties, regarding a periodic allotment schedules.*

Please contact me if you have any questions or concerns, at 505-709-8150 or via email at [randy.varela@dhsem.nm.gov](mailto:randy.varela@dhsem.nm.gov).

Respectfully,



Randy Varela  
State Fire Marshal

Cc: Santa Fe Board of County Commissions

SFC CLERK RECORDED 10/16/2025

| District        | Fund/Cost Center/line item | FY26 Budgeted<br>Revenue | FY26 Adjusted<br>Allotment<br>budget/actual | Difference Between<br>Initial Budget and<br>Actual Amount |
|-----------------|----------------------------|--------------------------|---------------------------------------------|-----------------------------------------------------------|
| Chimayo         | 209-0831                   | \$ 154,354.00            | \$ 195,672.00                               | \$ 41,318.00                                              |
| Eldorado        | 209-0832                   | \$ 367,263.00            | \$ 465,573.00                               | \$ 98,310.00                                              |
| Edgewood        | 209-0833                   | \$ 308,708.00            | \$ 391,344.00                               | \$ 82,636.00                                              |
| Hondo           | 209-0834                   | \$ 223,548.00            | \$ 283,388.00                               | \$ 59,840.00                                              |
| La Puebla       | 209-0835                   | \$ 223,548.00            | \$ 283,388.00                               | \$ 59,840.00                                              |
|                 |                            |                          |                                             |                                                           |
| Stanley         | 209-0837                   | \$ 251,933.00            | \$ 233,907.00                               | \$ (18,026.00)                                            |
|                 |                            |                          |                                             |                                                           |
| Turquoise Trail | 209-0839                   | \$ 184,516.00            | \$ 233,907.00                               | \$ 49,391.00                                              |
|                 |                            |                          |                                             |                                                           |
|                 |                            |                          |                                             |                                                           |
| Glorieta        | 209-0842                   | \$ 223,548.00            | \$ 283,388.00                               | \$ 59,840.00                                              |
| Agua Fria       | 209-0843                   | \$ 212,900.00            | \$ 269,890.00                               | \$ 56,990.00                                              |
| Galisteo        | 209-0844                   | \$ 106,450.00            | \$ 134,945.00                               | \$ 28,495.00                                              |
| Fire Admin      | 209-0846                   | \$ 111,774.00            | \$ 141,694.00                               | \$ 29,920.00                                              |
| Totals:         |                            | \$ 3,026,762.00          | \$ 3,751,510.00                             | \$ 724,748.00                                             |

SFC CLERK RECORDED 10/16/2025

**Justin S. Greene**  
*Commissioner, District 1*

**Lisa Cacari Stone**  
*Commissioner, District 2*

**Camilla Bustamante**  
*Commissioner, District 3*



**Adam Fulton Johnson**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Gregory S. Shaffer**  
*County Manager*

## MEMORANDUM

**Date:** October 6, 2025

**To:** Board of County Commissioners

**From:** Jacob Black, Fire Chief  
Yvonne S. Herrera, Finance Division Director

**Via:** Gregory Shaffer, County Manager

**Subject:** **October 14, 2025, BCC Meeting**  
Resolution No. 2025-\_\_\_, A Resolution Requesting a Budget Increase to the Fire Protection Fund (209) in the Net Amount of \$724,748

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### **SUMMARY:**

The Fire Department is requesting a budget increase of \$724,748 to the Fire Protection Fund (209) for FY 2026. This adjustment aligns the County's budget with the actual disbursement received from the New Mexico Department of Homeland Security and Emergency Management, State Fire Marshal Division.

### **BACKGROUND:**

Each fiscal year, Santa Fe County (County) receives funds from the Fire Protection Fund (10.25.10 NMAC), administered by the State Fire Marshal Division. Because actual disbursement amounts are not provided until July, the County bases its preliminary budget on the prior fiscal year's allocations. This resolution updates the budget to reflect the actual district-level disbursements by district, resulting in a net increase of \$724,748. All fire districts, with the exception of Stanley, received an increase in funding. A reconciliation of the distributions by district is included in Exhibit C.

### **RECOMMENDED ACTION:**

Approve this resolution to increase the Fire Protection Fund (209) budget by \$724,748, as submitted by the Fire Department through the Finance Division.

### **EXHIBITS:**

- Exhibit A – BCC Resolution BAR - Fire Marshal Allotment
- Exhibit B – FY2026 State Fire Marshal Letter
- Exhibit C – Reconciliation of Fire District's Distribution