

SANTA FE COUNTY
RESOLUTION 2025-138

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on December 2, 2025, did request the following budget adjustment:

Department / Division Community Services/DWI

Budget Adjustment Type (drop down): Other Fiscal Year: 2026 (July 1, 2025 - June 30, 2026)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
241	0494	371	04-00	State/Special Application Grant		\$ 60,000
241	0494	372	11-00	Federal / Fed. Hwy Admin	100,000	
Total					\$ 100,000	\$ 60,000

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
241	0494	464	10-26	Term Employees	\$ 26,825	
241	0494	464	20-01	FICA-Regular	1,500	
241	0494	464	20-02	FICA-Medicare	700	
241	0494	464	20-03	Retirement Contributions	5,000	
241	0494	464	20-05	Health Care	5,000	
241	0494	464	20-06	Retiree Health Care	975	
Total					\$ 40,000	\$ -

Requesting Department Approval: LeAnne Rodriguez Title: DWI Program Manager Date: 10/21/2025 Log # 16

Capital/Grants Approval: [Signature] Date: 11/12/2025 Budget Administrator: [Signature] Date: 11/12/25

Finance Dept Approval: [Signature] Date: 11/12/2025 Entered by: SFS Date:

County Mgr Approval: [Signature] Date: 11/12/2025 Updated by: [Signature] Date:

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DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below.			
	The Santa Fe County DWI Program has received \$100,000 from the New Mexico Department of Transportation (NMDOT), Traffic Safety Division Highway Safety Grants program. The FY2026 budget needs to be increased by \$40,000.			
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		Recurring	Non-Recurring
				X
3	Does this request impact a revenue source?		Yes	No
			X	
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy			X
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.		X	
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)			X
	D. Is a match required? If Yes, please identify funding source in the line below.			X
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW				
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM
				AMOUNT
				BUDGETED (Drop Down)
				5202/70/21 DEPARTMENTAL

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 2nd Day of December, 2025.

Santa Fe Board of County Commissioners

Camilla Bustamante
Camilla Bustamante, Chairperson

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 3

I Hereby Certify That This Instrument Was Filed for
Record On The 4TH Day Of December, 2025 at 11:36:25 AM
and Was Duly Recorded as Instrument # 2072664
of The Records Of Santa Fe County

ATTEST:

Katharine E. Clark
Katharine E. Clark, County Clerk



Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy Katharine E. Clark County Clerk, Santa Fe, NM



SFC CLERK RECORDED 12/04/2025