

SANTA FE COUNTY
RESOLUTION 2026- 003

~~SEC CLERK RECORDED 01/23/2026~~
A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 13, 2026 did request the following budget adjustment:

Department / Division CSD/DWI

Budget Adjustment Type (drop down): Other Fiscal Year: 2026 (July 1, 2025 - June 30, 2026)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
241	0479	371	04-00	Local DWI Grant	\$ 145,905	
Total					\$ 145,905	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
241	0479	464	50-03	Contractual Services	\$ 145,905	
Total					\$ 145,905	\$ -

Requesting Department Approval: LeAnne Rodriguez Title: DWI Program Manager Date: 12/4/2025 Log # _____

Capital/Grants Approval: [Signature] Date: 1/1/2026

Finance Dept Approval: [Signature] Date: 12/20/2025

County Mgr Approval: [Signature] Date: 1/9/2026

Budget Administrator: [Signature] 12/26/2025

Entered by: _____ Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2026- 003

DETAILED BUDGETARY INFORMATION REQUIRED BY 1/01/2025

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below.
<p>Local DWI (LDWI) funds provide the majority of the funding for the Santa Fe County DWI Program. These funds are generated from the excise tax on alcohol sales, collected by the New Mexico Department of Taxation and Revenue and administered by the New Mexico Department of Finance and Administration (DFA). The Special Application Grant (#26-D-G-27) allows Santa Fe County to apply for LDWI unspent funds that have reverted back to DFA from DWI programs across the state. Through this process, Santa Fe County was awarded a total of \$177,405, requiring a budget increase of \$145,905 to supplement the initial funding of \$31,500 awarded on July 1, 2025.</p> <p>County staff developed the application and incorporated input from both program staff and the DWI Planning Council. This resolution has been reviewed and endorsed by the DWI Planning Council.</p>	

2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring	Non-Recurring
			X

3	Does this request impact a revenue source?	Yes	No
		X	

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
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B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. DWI Grant 26-D-G-27	X	
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C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)		X
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D. Is a match required? If Yes, please identify funding source in the line below.	X	
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PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED
241	406	464	50-15	Software License	\$ 3,500	Yes
241	406	464	60-07	Operational Supplies	4,000	Yes
241	409	464	10-26	Term Employees	8,000	Yes


SANTA FE COUNTY
RESOLUTION 2026- 003

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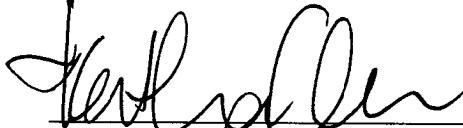
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 13th Day of January, 2026.

Santa Fe Board of County Commissioners


 Camilla Bustamante, Chairperson

ATTEST:


 Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
 STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
 PAGES: 37

I Hereby Certify That This Instrument Was Filed for
 Record On The 23RD Day Of January, 2026 at 03:27:10 PM
 and Was Duly Recorded as Instrument # **2075604**
 in The Records Of Santa Fe County

Witness My Hand And Seal Of Office
 Katharine E. Clark
 Deputy _____ County Clerk, Santa Fe, NM

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
DWI GRANT PROGRAM
GRANT AGREEMENT
AMENDMENT NO. 1

Grant No. 26-D-G-27

This Amendment No. 1 ("**Amendment**") is made and entered into by and between the State of New Mexico, acting through its Department of Finance and Administration, located at Suite 202, Bataan Memorial Building, Santa Fe, New Mexico, 87501 ("**Department**"), and Santa Fe County ("**Grantee**"), (individually "**Party**" and collectively "**Parties**") as of the date this Amendment is signed by the Department.

WHEREAS, on May 1, 2025, the New Mexico DWI Grant Council awarded the Grantee \$31,500.00 to support programs aimed at reducing driving while intoxicated, alcoholism, and alcohol abuse in New Mexico ("**Project**"); and

WHEREAS, based on this award, the Parties entered into a grant agreement, effective July 1, 2025, in the amount of \$31,500.00 to administer the Program ("**Original Agreement**"); and

WHEREAS, on October 21, 2025, the DWI Grant Council awarded the Grantee \$145,905.00 of Special Application funds to supplement the Original Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree to amend the Grant Agreement as follows:

1. **Article IV – Consideration and Method of Payment, Section A** of the Original Agreement is hereby amended and replaced with the following:

A. In consideration of the Grantee's satisfactory completion of all work and services required to be performed under the terms of this Grant Agreement, and in compliance with all other Grant Agreement requirements herein stated, the Division shall pay the Grantee a sum not to exceed **One Hundred Seventy-Seven Thousand For Hundred Five Dollars (\$177,405.00)**. The funds are to be expended in accordance with the proposed budget attached as **Exhibits "C" and "C-1"**, and made a part hereof. **Exhibit "C"** of the Grant Agreement is hereby replaced in its entirety with the **Exhibit "C"** attached hereto. It is understood and agreed that the Grantee's expenditure of these monies shall not deviate from the line items of the budget without the prior written approval of the Division.

2. **Exhibit "A"** of the Original Agreement is hereby deleted and replaced in its entirety with the Exhibit "A" attached hereto and incorporated herein.
3. **Exhibit "C"** of the Original Agreement is hereby deleted and replaced in its entirety with the **Exhibit "C"** attached hereto and incorporated herein.
4. **Exhibit "C-1"** of the Original Agreement is hereby deleted and replaced in its entirety

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with the **Exhibit “C-1”** attached hereto and incorporated herein.

5. **Exhibit “D”** of the Original Agreement is hereby deleted and replaced in its entirety with the **Exhibit “D”** attached hereto and incorporated herein.
6. **Exhibit “D-1”** of the Original Agreement is hereby deleted and replaced in its entirety with the **Exhibit “D-1”** attached hereto and incorporated herein.
7. **Ratification and Republication:** Except as expressly amended herein, all terms and conditions of the Original Agreement shall remain in full force and effect. The Original Agreement, with the amendments contained herein, is hereby ratified and republished.

[SIGNATURE PAGE AND EXHIBITS FOLLOW]

IN WITNESS WHEREOF, the Parties do hereby execute this Amendment No. 1 as of the date of signature by the Department below.

SANTA FE COUNTY



 Chief Elected Official/Authorized Signatory


11/21/2025

 Date

Gregory S. Shaffer, County Manager 11/21/2025
 (Type or Print Name and Position Title)

Approved as to form by Roberta D. Joe, Assistant County Attorney
 for W.B., Santa Fe County Attorney 11/20/2025

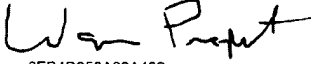
DEPARTMENT OF FINANCE AND ADMINISTRATION:

Signed by:


 Local Government Division Director

12/1/2025


 Date

Signed by:


 Cabinet Secretary

12/2/2025

 Date

DocuSigned by:


 Chief Financial Officer

12/2/2025

 Date

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EXHIBIT “A”

PROGRAM DESCRIPTION

Name of Grantee: Santa Fe County

Grant No.: 26-D-G-27

Grant Amount: \$177,405.00

Grantee will provide DWI program activities in the following areas:

1. Community Wellness & Outreach

Programs and services in this component play a pivotal role in improving the community’s health and safety by promoting knowledge, healthy practices, resilience, and well-being.

Prevention programs shall focus on the prevention of alcoholism, alcohol abuse, underage drinking, alcohol related domestic violence and DWI. Prevention activities funded with LDWI funds should be either evidence-based or promising activities. DWI programs must be able to document compliance with this requirement. Activities funded by LDWI will be shown to increase life skills and/or decrease risk factors that positively impact the rates of DWI and/or alcohol abuse through assessment, capacity, planning, implementation, and evaluation.

Overtime for law enforcement officers to support DWI operations such as sobriety checkpoints, directed patrols, warrant round ups and underage drinking enforcement may be supported through the LDWI program.

Teen Court is a nationally recognized early intervention and restorative justice program for juveniles (ages 12-18), giving the offender a second chance while holding them accountable for their actions. The Teen Court program serves as a community-based intervention/diversion program designed to provide an alternative response for the juvenile justice system. The goal of the Teen Court Program is to interrupt developing patterns of criminal behavior by promoting feelings of self-esteem, motivation for self-improvement, and a healthy attitude toward authority. Teen Court is limited to \$40,000 of LDWI funds.

The LDWI funding supports evaluation of the progress and impact of this component.

2. Treatment

The LDWI funding supports outpatient and/or jail-based treatment services for offenders with alcohol related convictions. LDWI funds may also support preventative treatment services and education for any community member. All treatment services shall reduce the incidence of DWI, alcoholism, alcohol abuse, alcohol misuse and alcohol-related domestic violence.

Treatment providers must be licensed to practice in the State of New Mexico and must follow evidence-based treatment practices. The Children, Youth and Families Department (CYFD) has the statutory authority to oversee the Court Ordered Domestic Violence Offender Treatment and Intervention Programs (DVOTI). Any LDWI program funds used to supplement county DVOTI programs must adhere to the CYFD rule on DVOTI’s, NMAC 8.8.7. DVOTI funded programs/personnel must participate in LDWI Planning Council meetings and coalition meetings.

The LDWI funding supports evaluation of the progress and impact of this component.

3. Alternative Sentencing

LDWI funds support alternatives to traditional incarceration including, screening, compliance monitoring, tracking, alcohol or electronic monitoring, and Problem-Solving Courts.

The LDWI funding requires all programs to use the DFA-approved screening to addresses all municipal, metropolitan, district, and magistrate court referrals related to DWI. The program must use screening fees to self-fund the screening costs to the fullest extent possible. The screening shall not be administered by an alcoholism treatment program serving the judicial districts involved in order to avoid conflict of interest or screening bias. See NMSA 1978, § 43-3-11(D).

LDWI funds may support compliance monitoring/tracking of alcohol related offenders to assist courts in the monitoring of compliance with court-imposed sentencing (i.e., screening, treatment, ignition interlock, DWI School, etc.). All programs must use the DFA approved tracking instrument. Programs that fund misdemeanor compliance programs must follow the Misdemeanor Compliance Program Guidelines issued by the Administrative Office of the Courts (AOC).

LDWI funds may support electronic monitoring, alcohol monitoring, community custody programs, community service programs, and Problem-Solving Courts, including DWI Court. All Problem-Solving Courts must follow AOC specialty court guidelines.

The LDWI funding supports evaluation of the progress and impact of this component.

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**Local DWI Grant Program
Revenue/Expenditure Summary**

Grantee
Santa Fe County

Grant No.: 26-D-G-27 Amend #1

Total Grant
\$177,405.00

REVENUES BY SOURCE		EXPENDITURES BY LINE ITEM	Grant	In-Kind Match**	TOTAL
		PROGRAM			
Local DWI Program Grant	177,405.00	Personnel Services		13,150.00	13,150.00
		Employee Benefits			0.00
In-Kind Match:		Travel (In-State)			0.00
Program Generated Fees	7,500.00	Travel (Out-of-State)		0.00	0.00
County	13,150.00	Supplies		4,000.00	4,000.00
City		Operating Costs		3,500.00	3,500.00
Judicial/Courts		Contractual Services	177,405.00		177,405.00
Other (list):		Minor Equipment	0.00	0.00	0.00
		Capital Purchases*	0.00	0.00	0.00
TOTAL REVENUES	198,055.00	TOTAL EXPENDITURES	177,405.00	20,650.00	198,055.00

Administrative is allowed only as In-Kind Match

*Capital purchases must have prior approval from DFA/LDWI.

** In-Kind Match must be at least 10% of Grant Expenditure total

10%= 17,740.50

LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report
by Component

Grant:

	<u>Budget</u>
Community Wellness & Outreach	110,000.00
Treatment	31,500.00
Alternative Sentencing	35,905.00
Program Administration	
Totals:	177,405.00

ck 177,405.00

In-Kind Match:

	<u>Budget</u>
Community Wellness & Outreach	14,000.00
Treatment	0.00
Alternative Sentencing	3,500.00
Program Administration	3,150.00
Totals:	20,650.00

ck 20,650.00

Tot. Bud. Expd: 198,055.00 ck 198,055.00

Santa Fe County
102 Grant Ave
Santa Fe, NM 87501

505-995-2781
26-D-G-27 Amend #1

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LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report

Exhibit D

Payment Request No.: 1

I. A. Grantee: Santa Fe County B. Address: 102 Grant Ave Santa Fe, NM 87501 C. Telephone No.: 505-995-2781 D. Grant No.: 26-D-G-27 Amend #1					II. Payment: A. Grant Award: \$177,405.00 B. Funds Received To Date: \$0.00 C. Amount Requested This Payment: \$0.00 D. Grant Balance: \$177,405.00 III. Report Period Ending: Enter Date-->				
Budget Line Items	Grant				Budget Line Items	In-Kind Match			
	Approved Budget	Expenditures This Request	Remaining Budget	Total YTD Expenditures		Approved Budget	Expenditures This Request	Remaining Budget	Total YTD Expenditures
Personnel Services	0.00	0.00	0.00	0.00	Personnel Services	13,150.00	0.00	13,150.00	0.00
Employee Benefits	0.00	0.00	0.00	0.00	Employee Benefits	0.00	0.00	0.00	0.00
Travel (In-State)	0.00	0.00	0.00	0.00	Travel (In-State)	0.00	0.00	0.00	0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	Travel (Out-of-State)	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00	Supplies	4,000.00	0.00	4,000.00	0.00
Operating Costs	0.00	0.00	0.00	0.00	Operating Costs	3,500.00	0.00	3,500.00	0.00
Contractual Services	177,405.00	0.00	177,405.00	0.00	Contractual Services	0.00	0.00	0.00	0.00
Minor Equipment	0.00	0.00	0.00	0.00	Minor Equipment	0.00	0.00	0.00	0.00
Capital Purchases*	0.00	0.00	0.00	0.00	Capital Purchases*	0.00	0.00	0.00	0.00
TOTALS	177,405.00	0.00	177,405.00	0.00		20,650.00	0.00	20,650.00	0.00

177,405.00

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time

Grantee Fiscal Officer (Printed Name and Title)

Grantee Representative (Printed Name and Title)

Grantee Fiscal Officer (Signature) Date

Grantee Representative (Signature) Date

(DFA/Local Government Division Use Only)

Local Government Division Fiscal Officer Date

Local Government Division Program Manager Date

LOCAL DWI GRANT PROGRAM

Request for Payment/Financial Status Report

Breakdown By Component

Exhibit D (1)

0

Grantee: Santa Fe County

Grant No.: 26-D-G-27 Amend #1

Request No. 1

Total Grant Funds Requested This Request:

Total In-Kind Match This Request:

Total Expenditures Reported This Request:

0.00

0.00

0.00

Grant:

	Budget	This Request	Remaining Budget	Expenditures YTD
Community Wellness & Outreach	110,000.00	0.00	110,000.00	0.00
Treatment	31,500.00	0.00	31,500.00	0.00
Alternative Sentencing	35,905.00	0.00	35,905.00	0.00
Program Administration	0.00	0.00	0.00	0.00
Totals:	177,405.00	0.00	177,405.00	0.00

In-Kind Match:

	Budget	This Request	Remaining Budget	Expenditures YTD
Community Wellness & Outreach	14,000.00	0.00	14,000.00	0.00
Treatment	0.00	0.00	0.00	0.00
Alternative Sentencing	3,500.00	0.00	3,500.00	0.00
Program Administration	3,150.00	0.00	3,150.00	0.00
Totals:	20,650.00	0.00	20,650.00	0.00

Total Expenditures This Reimbursement:

Total Expenditures Year to Date:

0.00

0.00

↔

↔

Checks:

0.00

0.00

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STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
DWI GRANT PROGRAM
DWI GRANT AGREEMENT
Program No. **26-D-G-27**

This Grant Agreement ("**Agreement**") is made and entered into by and between the State of New Mexico, Department of Finance and Administration, on behalf of its Local Government Division ("**Department**" or "**DFA**") and County of Santa Fe ("**Grantee**") (individually "**Party**" and collectively "**Parties**").

WITNESSETH

WHEREAS, pursuant to the Local Driving While Intoxicated ("**LDWI**") Grant Program Act §§ 11-6A-1 through 11-6A-6, NMSA 1978, as amended ("**Act**") and the LDWI Grant Program Regulations § 2.110.4 NMAC ("**Regulations**") DFA is authorized to make grants to local governments for their programs, services, and activities to reduce the incidences of driving while intoxicated, alcoholism, and alcohol abuse; and

WHEREAS, on April 15, 2025, the New Mexico Driving While Intoxicated Grant Council awarded the Grantee **\$31,500.00** to support programs, services, and activities to reduce the incidence of driving while intoxicated, alcoholism, and alcohol abuse in New Mexico ("**Program**"); and

NOW, THEREFORE, the Parties mutually agree as follows:

ARTICLE I - SCOPE OF WORK

- A. Grantee agrees that it will implement, in all respects, the activities outlined in its Program Description, attached hereto as **Exhibit "A,"** and incorporated herein by reference.
- B. Grantee agrees to make no change to the Program Description as defined herein without first submitting a written request to DFA and obtaining DFA's written approval of the proposed change.

ARTICLE II - LENGTH OF GRANT AGREEMENT

- A. The term of this Agreement shall become effective **July 1, 2025**, and will terminate on **June 30, 2026**.
- B. The General Appropriation Act of 2025, Section 3, General Provisions (C) states: "Amounts set out in Section 4 of the General Appropriation Act of 2025, or so much as may be necessary, are appropriated from the indicated source for expenditure in the fiscal year 2026 for the objects expressed". Per § 11-6A-6(E) of the Act, any unexpended funds at the end of a fiscal year revert to the Local DWI Grant Fund.

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ARTICLE III - REPORTS

A. Evaluation:

- a. Grantee agrees to systematically collect, analyze, and use data to examine programs, initiatives, and policies by looking at both the process and the outcomes to assess their effectiveness. Grantee agrees to review and update the existing evaluation plan periodically throughout the fiscal year.
- b. Grantee agrees that data entered into the DWI Screening Program, which includes the Managerial Data Set ("**MDS**") Database, is complete, accurate, and allows the Department's designated evaluation contractor to develop and implement an evaluation system and/or to provide relevant reports derived from the available data.
- c. To adequately evaluate the progress of the Local DWI Grant program statewide, Grantee shall provide within thirty (30) days, upon request of DFA's evaluator(s), information and access to program records and records of contractors working for Grantee, provided that such information will not contain any "individually identifiable health information" as defined by the Standards for Privacy of Individually Identifiable Health Information, 45 CFR Parts 160 and 164, the Regulations promulgated by the Department of Health and Human Services pursuant to the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**" or "**HIPAA Regulations**").

B. Progress Reports:

- a. To adequately evaluate the progress of this Agreement, Grantee shall provide periodic quarterly progress reports to DFA ("Progress Reports"). The Progress Reports shall contain a narrative and/or bulleted highlights of successes and challenges, a detailed budget breakdown of expenditures to date, which includes expenditure back-up documentation, a summary of screening fees collected and/or expended, the DWI Screening Program Quarterly Report, the MDS Quarterly Report, LDWI Planning Council meeting agendas and minutes, attached hereto as **Exhibit "B,"** and incorporated herein by reference ("Quarterly Progress Report Checklist and Certification"), and such other information following the objectives of Grantee's evaluation as may be of assistance to the Department in its evaluation. The first quarterly Progress Report is due October 31, 2025.
- b. Grantee represents and warrants Progress Reports submitted to the Department will not contain any "individually identifiable health information" in accordance with HIPAA.
- c. One copy of the corresponding Quarterly Progress Report Checklist and Certification shall be submitted to the Department no later than October 31, 2025, January 31, 2026, and April 30, 2026, for review and comment.

C. Final Report:

- a. Grantee shall submit one copy of the final report for this program to the Department. The Final Report shall include the information called for in Article III, Paragraphs B (a) and B (b) for the fourth quarter. This requirement shall survive the termination of this Agreement.
- b. The Final Report and final reimbursement shall include sufficient detail to evaluate the effectiveness of each program component and shall be submitted no later than July 10, 2026.

D. Annual Report:

- a. Grantee shall submit one copy of the annual report for this program to the Department. The Annual Report shall include the data from the DWI Screening Program, including the demographic profile of the DWI offender and the MDS data reports for the entire term of this Agreement, highlights for the period, and other information requested by the Department in the format provided by the Department. This requirement shall survive the termination of this Agreement.
- b. The Annual Report shall be submitted no later than the date determined by DFA's DWI Bureau Chief.

ARTICLE IV - CONSIDERATION AND METHOD OF PAYMENT

- A. In consideration of Grantee's satisfactory completion of all work and services required to be performed under the terms of this Agreement, and in compliance with all other Agreement requirements herein stated, the Department shall pay Grantee a sum not to exceed **Thirty One Thousand Five Hundred Dollars & No Cents (\$31,500.00)**. The funds are to be expended in accordance with the proposed budget attached hereto as **Exhibit "C" and "C(1)"**, incorporated herein by reference. The Parties agree, Grantee's expenditure of these monies shall not deviate from the line items of the budget without the prior written approval of the Department.
- B. It is understood and agreed that if any portion of the funds set forth in Article IV Paragraph (A) are not expended at the completion of this Agreement period for the purpose designated in this Agreement, the unexpended funds shall revert to the Department for disposition.
- C. All payments will be made on a reimbursement of actual cost basis upon receipt by the Department of individual Quarterly Progress Reports and Certifications accompanied by the following completed forms:
 - a. Request for Payment Form, attached hereto as **Exhibit "D" and "D (1)"**; and
 - b. A detailed breakdown by budget line-item form, including screening fees collected, is attached hereto as **Exhibit "G."**
 - c. Request for payment forms shall specify all in-kind administrative costs and any capital expenditures.

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- D. Payment shall be made only for those services specified in this Agreement and not funded by any other public-entity funding source. Grantee shall not bill the Department for the same service or services billed to another funding agency or source.

ARTICLE V - MODIFICATION AND TERMINATION

- A. The Department, upon written notice to Grantee, shall have the unilateral right to immediately terminate this Agreement if, in the judgment of the Department, the provisions of this Agreement are violated or the activities described in the Program Description do not progress satisfactorily. In this regard, the Department may demand a refund of all or part of the funds dispersed to Grantee.
- B. The Parties may modify any terms and conditions of this Agreement by mutual agreement confirmed in writing with the same formalities for execution as this Agreement.
- C. Early Termination for Convenience: Except as provided in Article X and subparagraph A above, either Party may terminate this Agreement by providing the other Party with a minimum of thirty (30) days' advance written notice of the termination.
- D. Liability in the Event of Early Termination: In the event of early termination of this Agreement by either party, the Department's sole liability shall be to reimburse Grantee in accordance with this Grant Agreement for qualifying expenditures that were:
 - a. Incurred pursuant to a legally binding agreement entered into by Grantee before Grantee's receipt of the Department's notice of early termination or the issuance by the Grantee of a notice of early termination;
 - b. Incurred on or before the termination date in the notice of early termination;
 - c. For permissible purposes under this Agreement's Program Description and procured and executed in accordance with applicable law; and
 - d. The subject of a Request for Payment Form properly and timely submitted in accordance with Article IV of this Agreement.

ARTICLE VI – REPRESENTATIONS AND WARRANTIES

Grantee hereby represents and warrants that it will comply with all State laws, regulations, policies, guidelines, and requirements with respect to the acceptance and use of State funds. Also, Grantee certifies that:

- A. It has the legal authority to receive and expend the funds as described in the Program Description.
- B. It shall meet all requirements of the Act, the Regulations, and all other New Mexico State laws and regulations as they pertain to all activity conducted under this Agreement and provide the Department with verification thereof.
- C. It shall finance all costs of the Program, including all Program overruns.

- D. Every treatment facility, program, or other provider it contracts with to perform the activities that are subject to this Agreement shall, at all times, comply with all applicable State and federal laws and regulations and any licensure requirements governing treatment facilities, programs, or providers. All Contracts shall contain the following provisions:
- a. "The Contractor agrees to comply, at all times, with all applicable State and federal laws and regulations and any licensure requirements governing its program and facility."
 - b. The Grantee agrees it shall be solely liable for the failure of any of its providers to meet and comply with all applicable State and federal laws and licensure requirements governing the treatment provider or the program.
- E. It shall comply with the State Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978.
- F. All professional services, activities, or programs will be implemented through a professional service contract. Grantee will submit all Program-related contracts and agreements to the Department for review and approval prior to execution. Amendments to existing contracts will be submitted to the Department for review and approval prior to execution.
- a. Without limiting the foregoing, Grantee shall be required to complete a request-for-proposal (RFP) for contracts over sixty thousand dollars (\$60,000); provided, however, that if Grantee's governing body's guidelines have more stringent requirements, the Grantee's governing body's guidelines must be followed.
 - b. Sole Source contracts can be utilized if written justification is provided confirming that the organization is the only one in the area that can provide services that are uniquely and substantially related to the intended purpose of the contract. Grantee shall submit written documentation describing the reason(s) for sole source contracting to the Department prior to entering into the contract. Grantee shall adhere to all applicable provisions and requirements outlined in the State Procurement Code.
- G. It will adhere to all Department financial and accounting requirements, including the State's Model Accounting Principles, as amended from time to time.
- H. It will comply with all applicable conditions and requirements prescribed by the Department regarding the receipt of State DWI grant funds.
- I. It shall not at any time utilize or convert any equipment or property acquired or developed pursuant to this Agreement for any use other than those specified in the scope of work as defined in the Agreement without the prior approval of the Department.
- J. No member, officer, employee, or family member(s) of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any

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functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract, or the process thereof, for work to be performed in connection with the program assisted under the grant, and the Grantee shall incorporate, in all such contracts, a provision prohibiting such interest pursuant to the purposes of this certification.

- a. No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of the State, any agency, or body in connection with the awarding of any Third Party Obligation.
 - i. Grantee will require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans, and cooperative agreements.
- K. It will comply with all applicable HIPAA requirements and regulations.

The representations and warranties made by Grantee shall survive the Early Termination or expiration of this Agreement.

ARTICLE VII - RETENTION OF RECORDS

- A. Accountability: Grantee shall be strictly accountable for receipts and disbursements relating to this Agreement. Grantee shall follow generally accepted accounting principles, the State's model accounting principles, § 6-6-2 NMSA 1978, and, if feasible, maintain a separate bank account or fund with a separate organizational code to ensure separate budgeting and accounting of the funds.
- B. Record Retention: For six (6) years following the Program's completion ("**Record Retention Period**"), Grantee shall maintain all Project-related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of funds from all sources budgeted for the Program, the purpose for which such funds were used, and such other records as the Department may prescribe.
 - a. All Program records must adhere to the New Mexico State Records Center and Archives Rule for Functional Retention and Disposition Schedule, 1.21.2 NMAC.
- C. Grantee shall make all Program records available to the Department, the Department's Independent Public Accountant, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department finds any funds were improperly expended, Grantee shall be required to reimburse the State all amounts found to be improperly expended plus interest in accordance with Article IX below.

ARTICLE VIII - REPRESENTATIVES

- A. Grantee hereby designates the person listed below as the official Grantee Representative responsible for overall supervision of the approved Program:

- a. Name: LeAnne Rodriguez
- b. Title: DWI Coordinator
- c. Address: 240 Grant Avenue
Santa Fe, NM 87501
- d. Phone: 505-992-9831
- e. Email: lrodriguez@santafecountynm.gov

B. The Department designates the person listed below as its Program Manager, responsible for the overall administration of this Agreement, including compliance and monitoring of Grantee:

- a. Name: Mindi Smith
- b. Title: DWI Program Manager
- c. Address: 407 Galisteo Street
Santa Fe, NM 87501
- d. Phone: 505-394-0284
- e. Email: mindi.smith@dfa.nm.gov

ARTICLE IX – IMPROPERLY REIMBURSED FUNDS

If the Department determines part or all of the funds reimbursed under this Agreement were improperly requested by Grantee, including but not limited to reimbursements based upon fraud, mismanagement, misrepresentation, misuse, or violation of law by the Grantee, after ten (10) days' notice to Grantee and the opportunity to return such funds to the Department, the Department may offset any funds due to Grantee from the State, until the improperly reimbursed funds are fully repaid.

ARTICLE X – SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Parties concerning the subject matter hereof. The Agreement supersedes all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XI – LIABILITY

Neither Party shall be responsible for liability incurred as a result of the other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XII – SPECIAL CONDITIONS

- A. Grantee shall budget and expend a minimum of ten percent (10%) of the total DWI grant funding awarded for the twelve-month period from the Effective Date in local match/in-kind monies. Grantee shall not budget administrative expenses except as in-kind match pursuant to the DWI Grant Council's administrative policy. Grantee hereby budgets **Three Thousand One Hundred Fifty Dollars and No Cents (\$3,150.00)(10%)** as its matching funds' commitment.

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- B. Grantee shall not budget, nor at any time exceed, expenditures greater than ten percent (10%) of its overall grant funding for capital purchases incurred during the Term.
- C. Grantee shall submit written copies of the description of its treatment program protocol to the Department by July 31, 2025, for review and comment. All changes and modifications made to the treatment program, including its materials, shall be reported to the Department for its review and comment, as requested.
- D. Grantee shall submit written copies of the description of the screening program protocol to the Department by July 31, 2025, for review and comment. All changes and modifications made to the screening program, including its materials, shall be reported to the Department for its review and comment.
- E. Grantee shall submit written copies of the description of its compliance monitoring program protocol to the Department by July 31, 2025, for review and comment. All changes and modifications made to the compliance monitoring program, including its materials, shall be reported to the Department for its review and comment.
- F. Grantee shall submit LDWI Planning Council by-laws by July 31, 2025.
- G. Grantee shall enter screening and tracking data online in the DWI Screening Program. Data shall be entered and maintained, at minimum, quarterly.
- H. Grantee shall enter the prevention and enforcement goals and activities online in the MDS database. Data shall be entered and maintained, at minimum, quarterly.
- I. Grantee shall be solely responsible for fiscal or other sanctions, penalties, or fines occasioned as a result of its violation or alleged violation of requirements applicable to the performance of this Agreement. The Parties shall be liable for their acts or failure to act in accordance with this Agreement, subject to the immunities and limitations of the New Mexico Tort Claims Act, §§ 41-4-1 through 41-4-27, NMSA 1978.

ARTICLE XIII – APPROPRIATIONS

The terms and conditions of this Agreement are contingent upon sufficient appropriations and authorization being made by the New Mexico Legislature for the performance of this Agreement. If the Legislature does not make sufficient appropriations and authorizations, the Department may immediately terminate this Agreement, in whole or in part, regardless of any existing legally binding third-party contracts entered into by or between Grantee and a third party, by giving Grantee written notice of such early termination. Grantee shall accept the Department's decision as to whether sufficient appropriations are available, which shall be final and non-appealable. Grantee shall include a substantively identical clause in all contracts between the Grantee and third parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into between the effective date of this Agreement and the Termination Date or early termination date.

ARTICLE XIV – REQUIRED TERMINATION CLAUSE

Grantee shall include the following or a substantially similar termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

- A. "This contract is funded in whole or in part by funds made available under a Department of Finance and Administration, Local Government Department (Department) grant agreement. If the Department terminates the grant agreement, the County of Santa Fe may terminate this contract by providing the contractor written notice of such termination in accordance with the notice provisions in this contract. In the event of termination pursuant to this paragraph, the County of Santa Fe's only liability shall be to pay the contractor for acceptable goods and/or services delivered and accepted prior to the termination date".

ARTICLE XV: GENERAL PROVISIONS

- A. Assignment: Grantee's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior written consent of the Department. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the Department shall be subject to the provisions of this Agreement.
- B. Binding Effect: Except as otherwise provided, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.
- C. Authority: Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.
- D. Captions and References: The captions and headings in this Agreement are for the convenience of reference only and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits, or other attachments are references to sections, subsections, exhibits, or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.
- E. Counterparts: This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute the same agreement.
- F. Digital Signatures: If any signatory signs this agreement using a digital signature in accordance with the State Policies regarding the use of digital signatures, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.
- G. Modification: Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment, properly executed, and approved in accordance with applicable New Mexico law and State fiscal policies and rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the State.

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- H. Statutes, Regulations, Fiscal Rules, and Other Authority: Any reference in this Agreement to a statute, regulation, policy, or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended after the Effective Date of this Agreement.
- I. External Terms and Conditions: Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on the Grantee's or a subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.
- J. Severability: The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with its intent.
- K. Survival of Certain Agreement Terms: Any provision of this Agreement that imposes an obligation on a Party after the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.
- L. Third Party Beneficiaries: Except for the Parties' respective successors and assigns described in this Agreement, it does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits that third parties receive as a result of this Agreement are incidental to this Agreement and do not create any rights for such third parties.
- M. Waiver: A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.
- N. Standard and Manner of Performance: Grantee shall perform its obligations under this Agreement in accordance with the highest standards of care, skill, and diligence in Grantee's industry, trade, or profession.
- O. Licenses, Permits, and Other Authorizations: Grantee shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement and shall ensure that all employees, agents, and subcontractors secure and maintain at all times during the term of their employment, agency or subcontractor, all licenses, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.
- P. Venue and Choice of Law: This Agreement shall be governed by and construed in accordance with the laws of the State of New Mexico, without regard to any conflict of law provisions. Any legal suit, action, or proceeding arising out of or related to this Agreement shall be instituted exclusively in the district courts located in Santa Fe, New Mexico. The Parties hereby irrevocably submit to the exclusive jurisdiction and venue of such courts in any such suit, action, or proceeding. The Parties waive any objection to the laying of the venue of any such suit, action, or proceeding in

the district courts of Santa Fe, New Mexico, and irrevocably waive and agree not to plead or claim in any such court that any such suit, action, or proceeding brought in any such court has been brought in an inconvenient forum.

[SIGNATURE PAGE AND EXHIBITS FOLLOW]

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IN WITNESS WHEREOF, the parties have duly executed this Agreement.

APPROVED BY DEPARTMENT:

Division Director:

DFA

Signed by:
By: Cecilia Mavrommatis
C7E9C597313E484
Title: Director, LGD

Date: 6/2/2025

Office of Secretary:

DFA

DocuSigned by:
By: Way Port
6FB4D958A89A432
Title: Cabinet Secretary

Date: 6/3/2025

Chief Financial Officer:

DFA

DocuSigned by:
By: Mark Miller
6CA6727E89F840B
Title: Deputy ASD Director/CFO

Date: 6/3/2025

AS TO LEGAL FORM AND SUFFICIENCY


General Counsel's Office,

DFA

Signed by:
By: George Hypolite
8F9C38E145E3278
Title: General Counsel

Date: 6/2/2025

APPROVED BY GRANTEE:



Grantee: By: Gregory S. Snarer

Santa Fe County: Title: County Manager

Date: 5/30/2025

Approved as to form by Roberta D. Joe, Assistant County Attorney
for W.B., Santa Fe County Attorney 5/28/2025

AS TO LEGAL FORM AND SUFFICIENCY (if applicable)

Grantee: By: _____

Legal Counsel Title: _____

Date: _____

SFC CLERK RECORDED 01/23/2026

EXHIBIT “A”

PROGRAM DESCRIPTION

Name of Grantee: Santa Fe County

Grant No.: 26-D-G-27

Grant Amount: \$31,500.00

Grantee will provide DWI program activities in the following areas:

1. Treatment

The LDWI funding supports outpatient and/or jail-based treatment services for offenders with alcohol related convictions. LDWI funds may also support preventative treatment services and education for any community member. All treatment services shall reduce the incidence of DWI, alcoholism, alcohol abuse, alcohol misuse and alcohol-related domestic violence.

Treatment providers must be licensed to practice in the State of New Mexico and must follow evidence-based treatment practices. The Children, Youth and Families Department (CYFD) has the statutory authority to oversee the Court Ordered Domestic Violence Offender Treatment and Intervention Programs (DVOTI). Any LDWI program funds used to supplement county DVOTI programs must adhere to the CYFD rule on DVOTI's, NMAC 8.8.7. DVOTI funded programs/personnel must participate in LDWI Planning Council meetings and coalition meetings.

The LDWI funding supports evaluation of the progress and impact of this component.

EXHIBIT "B" QUARTERLY REPORT CHECKLIST AND CERTIFICATION DISTRIBUTION/DWI GRANT

Grantee: _____

Quarter: _____

To be completed by **DWI Coordinator**To be completed by **LDWI Program Manager**

<i>~Complete and submit electronically in quarterly report~</i>	
Grant: <input type="checkbox"/> Exhibit D & D(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation	Grant: Received complete: _____ <input type="checkbox"/> Exhibit D & D(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation
Distribution: <input type="checkbox"/> Exhibit F & F(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation <input type="checkbox"/> Backup Documentation of screening fees collected & spent	Distribution: Received complete: _____ <input type="checkbox"/> Exhibit F & F(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation <input type="checkbox"/> Backup Documentation of screening fees collected & spent
<input type="checkbox"/> Planning Council Meeting Agenda and Minutes (Signed) <input type="checkbox"/> Planning Council Meeting Sign in Sheet(s)	<input type="checkbox"/> Planning Council Meeting Agenda and Minutes (Signed) <input type="checkbox"/> Planning Council Meeting Sign in Sheet(s)
<input type="checkbox"/> Successes/Challenges	<input type="checkbox"/> Successes/Challenges
<input type="checkbox"/> Evaluation Update	<input type="checkbox"/> Evaluation Update
<input type="checkbox"/> Preventative Treatment Spreadsheet (if funded)	<input type="checkbox"/> Preventative Treatment Spreadsheet (if funded)
<i>~COMPLETE IN NOBLE~</i>	<i>~REVIEW IN NOBLE~</i>
<input type="checkbox"/> Enter Law Enforcement activities in MDS <input type="checkbox"/> Enter Prevention information in MDS <input type="checkbox"/> Review MDS Report in NOBLE	<input type="checkbox"/> Review MDS Report <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Prevention
<input type="checkbox"/> Review Database Quarterly Report in NOBLE	<input type="checkbox"/> Review Database Quarterly Report
<input type="checkbox"/> Review and confirm active users in NOBLE	<input type="checkbox"/> Active users in NOBLE confirmed

Under penalty of law, I hereby certify that all payments made from LDWI grant and distribution monies were verified and accounted for by locally implemented policies and controls; no "individually identifiable health information" as defined by the HIPAA Regulations has been included in the report; and that to the best of my knowledge and belief, the information contained in this report is correct and true and that no other funding source is reimbursing these specific expenditures.

Program Representative Signature_____
Print Name_____
Date_____
County/City Official Signature_____
Print Name_____
Date

FOR DUA USE ONLY

I certify that I have reviewed the attached documents for accuracy.

LDWI Program Manager Signature_____
Print Name_____
Date

Local DWI Grant Program Revenue/Expenditure Summary
--

Grantee
Santa Fe County

Grant No.: 26-D-G-27

Total Grant
\$31,500.00

REVENUES BY SOURCE		EXPENDITURES BY LINE ITEM	Grant	In-Kind Match**	TOTAL
		PROGRAM			
Local DWI Program Grant	31,500.00	Personnel Services		3,150.00	3,150.00
		Employee Benefits			0.00
In-Kind Match:		Travel (In-State)			0.00
Program Generated Fees		Travel (Out-of-State)		0.00	0.00
County	3,150.00	Supplies			0.00
City		Operating Costs			0.00
Judicial/Courts		Contractual Services	31,500.00		31,500.00
Other (list):		Minor Equipment	0.00	0.00	0.00
		Capital Purchases*	0.00	0.00	0.00
TOTAL REVENUES	34,650.00	TOTAL EXPENDITURES	31,500.00	3,150.00	34,650.00

Administrative is allowed only as In-Kind Match

*Capital purchases must have prior approval from DFA/LDWI.

** In-Kind Match must be at least 10% of Grant Expenditure total

10%= 3,150.00

LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report
by Component

Grant:

**Community Wellness & Outreach
Treatment
Alternative Sentencing
Program Administration**

<u>Budget</u>
<u>31,500.00</u>
<u> </u>
<u> </u>
Totals: <u>31,500.00</u>

ck 31,500.00

In-Kind Match:

**Community Wellness & Outreach
Treatment
Alternative Sentencing
Program Administration**

<u>Budget</u>
<u>0.00</u>
<u>0.00</u>
<u> </u>
<u>3,150.00</u>
Totals: <u>3,150.00</u>

ck 3,150.00

Tot. Bud. Expd: 34,650.00 ck 34,650.00

Santa Fe County
102 Grant Ave
Santa Fe, NM 87501

505-995-2781
26-D-G-27

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LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report

Exhibit D

Payment Request No.: 1

I. A. Grantee: Santa Fe County B. Address: 102 Grant Ave Santa Fe, NM 87501 C. Telephone No.: 505-995-2781 D. Grant No.: 26-D-G-27					II. Payment: A. Grant Award: \$31,500.00 B. Funds Received To Date: \$0.00 C. Amount Requested This Payment: \$0.00 D. Grant Balance: \$31,500.00 III. Report Period Ending: Enter Date--->				
--	--	--	--	--	--	--	--	--	--

Budget Line Items	Grant				Budget Line Items	In-Kind Match			
	Approved Budget	Expenditures This Request	Remaining Budget	Total YTD Expenditures		Approved Budget	Expenditures This Request	Remaining Budget	Total YTD Expenditures
Personnel Services	0.00	0.00	0.00	0.00	Personnel Services	3,150.00	0.00	3,150.00	0.00
Employee Benefits	0.00	0.00	0.00	0.00	Employee Benefits	0.00	0.00	0.00	0.00
Travel (In-State)	0.00	0.00	0.00	0.00	Travel (In-State)	0.00	0.00	0.00	0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	Travel (Out-of-State)	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00	Supplies	0.00	0.00	0.00	0.00
Operating Costs	0.00	0.00	0.00	0.00	Operating Costs	0.00	0.00	0.00	0.00
Contractual Services	31,500.00	0.00	31,500.00	0.00	Contractual Services	0.00	0.00	0.00	0.00
Minor Equipment	0.00	0.00	0.00	0.00	Minor Equipment	0.00	0.00	0.00	0.00
Capital Purchases*	0.00	0.00	0.00	0.00	Capital Purchases*	0.00	0.00	0.00	0.00
TOTALS	31,500.00	0.00	31,500.00	0.00		3,150.00	0.00	3,150.00	0.00

31,500.00

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time

Grantee Fiscal Officer (Printed Name and Title)

Grantee Representative (Printed Name and Title)

Grantee Fiscal Officer (Signature)

Date

Grantee Representative (Signature)

Date

(DFA/Local Government Division Use Only)

Local Government Division Fiscal Officer

Date

Local Government Division Program Manager

Date

LOCAL DWI GRANT PROGRAM
Request for Payment/Financial Status Report
Breakdown By Component

Exhibit D (1)
0

Grantee:	<u>Santa Fe County</u>	Total Grant Funds Requested This Request	<u>0.00</u>
Grant No.:	<u>26-D-G-27</u>	Total In-Kind Match This Request	<u>0.00</u>
Request No. 1		Total Expenditures Reported This Request	<u>0.00</u>

Grant:

	<u>Budget</u>	<u>This Request</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Community Wellness & Outreach	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Treatment	<u>31,500.00</u>	<u>0.00</u>	<u>31,500.00</u>	<u>0.00</u>
Alternative Sentencing	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Program Administration	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Totals:	<u>31,500.00</u>	<u>0.00</u>	<u>31,500.00</u>	<u>0.00</u>

In-Kind Match:

	<u>Budget</u>	<u>This Request</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Community Wellness & Outreach	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Treatment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Alternative Sentencing	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Program Administration	<u>3,150.00</u>	<u>0.00</u>	<u>3,150.00</u>	<u>0.00</u>
Totals:	<u>3,150.00</u>	<u>0.00</u>	<u>3,150.00</u>	<u>0.00</u>

Total Expenditures This Reimbursement:	<u>0.00</u>	↔	Checks:
Total Expenditures Year to Date:	<u>0.00</u>	↔	<u>0.00</u>

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Exhibit G- Grant

Exhibit G - Grant

Detailed Breakdown By Line Item
LOCAL DWI PROGRAM

County/ Municipality: _____
Grant No.: _____
Request No.: _____

Total Grant Funds Requested
Total In-Kind Match
Total Expenditures Reported

Grant Expenditures:

ADMINISTRATIVE

Administrative expenses are not allowed.

PROGRAM

Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Document Identifier</u>	<u>Amount</u>
-------------------	-------------	------------------	----------------------------	---------------

Total Personnel Services

Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Document Identifier</u>	<u>Description</u>	<u>Amount</u>
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Exhibit G- Grant

Travel (Out-of-State)

<u>Date of Travel & Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amo</u>
--------------------------------------	------------------------	--------------------------	-------------------	----------------------------	------------

Total Travel (Out-of-State)

Supplies (*List Prevention Giveaways/Promotional Items separately below)

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amo</u>
----------------------	---------------	--------------------	-------------------	----------------------------	------------

*Prevention Giveaways/Promotional Items

Total Supplies:

Operating Costs

<u>Date(s) Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amo</u>
-------------------------	---------------	--------------------	-------------------	----------------------------	------------

Total Operating Costs:

Contractual Services

<u>Period Covered</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amo</u>
-----------------------	---------------	--------------------	-------------------	----------------------------	------------

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Total Contractual Service:

Exhibit G- Grant

Capital Purchases

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amo</u>
					Total Capital Purchases:

Total Grant Fund Reimbursement Request:

Check: 0.0

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matchin spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true a copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distributor that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund a source for the same service provided to the same client at the same time.

Grantee Representative (Signature)

Title

Detailed Breakdown By Line Item
LOCAL DWI PROGRAM

Total Grant F
Tot
Total Expenc

Personnel Services

Document Identifier

Total Personnel Services:

Description

Total Employee Benefits:

Travel (In-State)

Exhibit G - Grant In-Kind Match

Supplies

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Ident</u>
				Total

Operating Costs

<u>Date(s) Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Ident</u>
				Total Op

Contractual Services

<u>Date(s) Incurred</u>	<u>Vendor / Contractor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Ident</u>
				Total Cont

Minor Equipment

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Ident</u>
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Exhibit G - Grant In-Kind Match

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required match spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding so to the same client at the same time.

Grantee Representative (Signature)

SFC CLERK RECORDED 01/23/2026