

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 12, 2026, did request the following budget adjustment:

Department / Division: Community Development / Housing Authority Fiscal Year: 2026 (July 1, 2025 - June 30, 2026)
 Budget Adjustment Type (drop down): Other

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND	DEPARTMENT	ACTIVITY	PLANNED	LINE DESCRIPTION	INCREASE	DECREASE
CODE	DIVISION	BASIC/SHR	PROJECT		AMOUNT	AMOUNT
XXX	XXX	XXX	XXX			
227	1949	372	03-09	Housing & Urban Dev (HUD) Vouchers - HCV	\$ 184,163	\$ -
227	1949	372	03-10	Housing & Urban Dev (HUD) HAP Fees - HCV		5,195
227	1953	372	03-09	Housing & Urban Dev (HUD) Vouchers - Mainstream	64,077	
227	1953	372	03-10	Housing & Urban Dev (HUD) HAP Fees - Mainstream	2,072	
301	1963	372	03-01	Housing CFP-2023 Federal Grants HUD		17,580
Total					\$ 250,312	\$ 22,775

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND	DEPARTMENT	ACTIVITY	PLANNED	LINE DESCRIPTION	INCREASE	DECREASE
CODE	DIVISION	BASIC/SHR	PROJECT		AMOUNT	AMOUNT
XXX	XXX	XXX	XXX			
227	1949	471	50-90	HCV Low Rent Housing Payments	\$ 184,163	\$ -
227	1949	471	10-26	Mainstream - Term Employees		5,195
227	1953	471	50-90	Mainstream - Low Rent Housing Payments	66,149	
301	1963	471	10-26	Housing CFP - Term Employees		17,580
Total					\$ 250,312	\$ 22,775

Requesting Department Approval: LaToya Ricketts Title: Housing Executive Director Date: 4/20/2026 Log # 75
 Capital/Grants Approval: [Signature] Date: 5/16/2026
 Finance Dept Approval: [Signature] Date: 4/29/2026
 County Mgr Approval: [Signature] Date: _____

SFC CLERK RECORDED 05/15/2026

**SANTA FE COUNTY
RESOLUTION 2026- 057**

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the

following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.
 During budget entry, funds 227-1949 and 227-1953 are established based on the prior year's disbursement schedule. The FY26 budget for these programs was developed conservatively and now requires adjustments to align with actual disbursements received. Specifically, this includes an increase of \$185,163 in account 227-1949-372.03-09, a net decrease of \$5,195 in 227-1949-372.03-10, as well as net increases in 227-1953-372.03-09 and 227-1953-372.03-10.
 CFP23 (Fund 301) was overbudgeted for FY26. A total of \$402,454 was initially budgeted; however, \$17,580 in FY25 expenditures was not accounted for. As a result, Grant #NM02P050501-23 had a remaining balance of \$384,874 in the HUD Line of Credit Control System (eLOCCS) available for drawdown at the start of FY26. To accurately reflect the remaining grant balance, budgeted revenue in account 301-1963-372.03-01 must be reduced by \$17,580. The 10% maximum allowable for salaries and benefits under the grant has already been fully expended; therefore, the corresponding reduction in salary expenditures is appropriate and in compliance with grant requirements.

	Recurring	Non-Recurring
Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	X	

2

	Yes	No
Does this request impact a revenue source?	X	

3

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy X

B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. 301-1963 - CFP-23- NM02P050501-23 X

C. Is this request a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.) X

D. Is a match required? If Yes, please identify funding source in the line below. X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

**SANTA FE COUNTY
RESOLUTION 2026-Q57**

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 12th Day of May, 2026.

ATTEST:




Katharine E. Clark, County Clerk

Santa Fe Board of County Commissioners


Justin Greene, Chairperson

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 15

I Herby Certify That This Instrument Was Filed for Record On The 15TH Day Of May, 2026 at 09:55:52 AM and Was Duly Recorded as Instrument # 2083547 of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office
Katharine E. Clark
County Clerk, Santa Fe, NM



SFC CLERK RECORDED 05/15/2026



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Financial Management Center
2380 McGee Street, Suite 400
Kansas City, MO 64108-2605

OFFICE OF PUBLIC AND INDIAN HOUSING

April 13, 2026

NM050
SANTA FE COUNTY HSG AUTHORITY
52 CAMINO DE JACOBO
SANTA FE, NM 87507-7507

Dear Executive Director:

**SUBJECT: Housing Choice Voucher Program Obligation of Funding
Housing Assistance Payments (HAP) and Admin Fees – April-May 2026**

This letter is to notify you that funds have been obligated to renew expiring Housing Choice Voucher (HCV) and Mainstream (DV) Program Housing Assistance Payment increments and Administrative Fee increments expiring March 2026.

April and May 2026 HCV HAP Funding

This HAP advance provides obligations for the months of April and May 2026. This funding was calculated based on January through December 2025 VMS costs. These amounts were then inflated by the estimated 2026 inflation factor and prorated at 100%.

The monthly HAP is disbursed in accordance with PIH Notices 2011-67 and 2017-06, utilizing cash management procedures and will continue being reconciled periodically to ensure compliance with Treasury Financial Manual at Vol. 1, Part 6, Section 2025.

VASH Renewals

If your agency is administering HUD Veterans Affairs Supportive Housing (VASH) vouchers, the renewal of these vouchers is included in the overall renewal calculations. These vouchers are not renewed separately. PHAs must comply with the statutory requirement that VASH vouchers may only be used to assist VASH-eligible participants, both initially and upon turnover.

Separate tracking of the VASH units from the regular voucher units is required for SEMAP purposes, since VASH units are not included, and will also allow for the utilization monitoring of these special purpose vouchers. A new increment will be established for the VASH renewal units and assigned one dollar (\$1.00) of budget authority. These units will continue to be renewed separately upon expiration.

Rental Assistance Demonstration (RAD) Renewals

If your agency is administering Rental Assistance Demonstration (RAD) vouchers, the renewal of these vouchers is included in the overall renewal calculations. These vouchers are not renewed separately. Separate tracking of the RAD units from the regular voucher units is required by the Department. A new increment will be established for the RAD renewal units and assigned one dollar (\$1.00) of budget authority. These units will continue to be renewed separately upon expiration.

RAD leasing and expenses are to be reported in the VMS in the appropriate RAD field (RAD 1 or RAD 2). In addition, RAD units should also be reported in the VMS as Project-Based Vouchers (PBV). Please refer to the VMS User's Manual for specific guidance on RAD and PBV reporting.

April and May 2026 Mainstream Voucher Renewals

If your agency is administering Mainstream vouchers, the renewal of these vouchers is included in the overall renewal calculations. Renewal funding has been provided to fund expiring increments through May 2026. The Mainstream HAP funding amount is based on January to December 2025 VMS costs plus 2026 inflation factors and at 100% proration. These vouchers are no longer renewed separately. Separate tracking of the Mainstream units from the regular voucher units is required by the Department. A new increment has been established for the Mainstream renewal units and assigned one dollar (\$1.00) of budget authority.

April and May 2026 Administrative Fee Funding

The administrative fees provided for April and May 2026 are an estimated amount based on leasing data (UML) for HCV and Mainstream vouchers reported in the Voucher Management System (VMS) for January through November 2025, capped to the authorized units (UMA), and adjusted for over advances through this period. The calculation entails the lower of UML or UMAs times column A and B rates, prorated to 88% of eligibility, and calculated using the 2025 administrative fees' columns A and B rates.

Specific information concerning the renewal(s) for your public housing agency (PHA) is identified in the enclosed table.

Enclosed is your Notice to Amend the Consolidated Annual Contributions Contract (CACC) with revised funding exhibits reflecting the change(s) described above. The amendment notice and revised funding exhibits should be filed with your most recent CACC. No execution by HUD or your PHA is required.

Public housing agencies receiving an increment in excess of \$100,000 in Budget Authority (BA) are required to submit Form HUD-50071, Certification of Payments to Influence Federal Transactions, and if applicable, Form SF-LLL, Disclosure of Lobbying Activities. If this letter notifies you of a renewal in excess of \$100,000, and your PHA has not submitted the form(s) HUD-50071 (and SF-LLL where applicable) for your current fiscal year; the documents must be submitted to your local field office and Financial Analyst at the Financial Management Center (FMC) within 30 days of the date of this letter.

These forms are located on the Internet at the following addresses:

Form HUD-50071

<https://www.hud.gov/sites/dfiles/OCHCO/documents/50071.pdf>

Form SF-LLL

https://www.hud.gov/sites/dfiles/CPD/documents/SFLLL_2_0-V2-0.pdf

Please contact your Financial Analyst at the FMC if you have any questions.

Sincerely

Yolonda L. Kelly

Digitally signed by Yolonda L. Kelly
DN: CN = Yolonda L. Kelly, C = US
O = Financial Management Center,
OU = Division Director.
Reason: I am approving this document

Division Director

Enclosure(s)

Memo Reference: 26-086

SFC CLERK RECORDED 05/15/2026

Increment Number Table

U. S. Department of Housing and Urban Development
Office of Public and Indian Housing

Housing Choice Voucher Program

Section 8

April 13, 2026

Expiring HAP Funding Increment Number	Replacement HAP Funding Increment Number	Units	HAP Budget Authority	Admin Fee Funding Increment Number	Admin Fee Budget Authority	Eff Date	Term (Mos.)
NM050DV0046				NM050AF0169	\$66,370	4/1/2026	2
NM050VO0233	NM050VO0237	245	\$574,476			4/1/2026	2

(NOTE: The expiring funding increment number(s) listed above with blank fields across are renewed by the first listed replacement funding increment number that follows.)

**Consolidated
Annual Contributions Contract**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Housing Choice Voucher Program

Section 8

**HUD NOTICE TO HOUSING AGENCY AMENDING
CONSOLIDATED ANNUAL CONTRIBUTIONS CONTRACT**

**Housing Agency: NM050
SANTA FE COUNTY HSG AUTHORITY**

In accordance with Paragraph 2.c. of the Consolidated Annual Contributions Contract between HUD and the HA, you are notified that the funding exhibits of the Consolidated Annual Contributions Contract is hereby revised to add a new funding increment as provided in the attached revised funding exhibit. (This notice adds one or more funding increments listed on the attached funding exhibit.)

The revised funding exhibit is attached to this HUD notice. This revised funding exhibit replaces and revises the prior funding exhibit.

In accordance with Paragraph 2.d. of the Consolidated Annual Contributions Contract, this HUD notice and the attached funding exhibit constitutes an amendment to the Consolidated Annual Contributions Contract.

SFC CLERK RECORDED 05/15/2026

United States of America

Secretary of Housing and Urban Development
Authorized Representative

Date of Document:

Robert H. Boepple, Director
Financial Management Center

4/13/2026

U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 PIH SECTION 8 - FUNDING EXHIBIT
 PROGRAM-BASED

ACC NUMBER: NM050

FIELD OFFICE: 6BPH

NM050
 SANTA FE COUNTY HSG AUTHORITY
 52 CAMINO DE JACOBO
 SANTA FE, NM 87507

HA FISCAL YEAR-END: 06/30

PROGRAM TYPE: Voucher Program

FUNDING INCREMENT NUMBER	FIRST DAY OF TERM	LAST DAY OF TERM	CONTRACT TERM	BUDGET AUTHORITY	UNITS
NM050VO0214	4/1/2024	4/30/2024	1	199,647	245
NM050AF0157	4/1/2024	5/31/2024	2	53,074	N/A
NM050VO0215	5/1/2024	5/31/2024	1	195,466	245
NM050VOPR23	5/1/2024	5/31/2024	1	476	N/A
NM050AFR124	7/1/2024	7/31/2024	1	9,185	N/A
NM050AFR423	7/1/2024	7/31/2024	1	5,011	N/A
NM050VO0216	6/1/2024	8/31/2024	3	742,621	245
NM050VO0218	9/1/2024	9/30/2024	1	214,994	245
NM050AF0158	6/1/2024	10/31/2024	5	134,560	N/A
NM050VO0219	10/1/2024	10/31/2024	1	214,994	245
NM050AF0159	11/1/2024	11/30/2024	1	27,944	N/A
NM050AFR224	11/1/2024	11/30/2024	1	8,110	N/A
NM050VO0220	11/1/2024	11/30/2024	1	199,092	245
NM050AF0160	12/1/2024	12/31/2024	1	27,944	N/A
NM050VO0210	1/1/2024	12/31/2024	12	1	35
NM050VO0211	1/1/2024	12/31/2024	12	1	9
NM050VO0212	1/1/2024	12/31/2024	12	1	2
NM050VO0221	12/1/2024	12/31/2024	1	213,549	245
NM050AF0161	1/1/2025	2/28/2025	2	58,490	N/A
NM050AFR324	2/1/2025	2/28/2025	1	7,972	N/A
NM050VO0222	1/1/2025	2/28/2025	2	465,556	245
NM050AF0162	3/1/2025	4/30/2025	2	58,490	N/A
NM050VO0224	3/1/2025	4/30/2025	2	468,800	245
NM050AF0163	5/1/2025	5/31/2025	1	28,923	N/A
NM050AFR424	5/1/2025	5/31/2025	1	4,855	N/A
NM050VO0226	5/1/2025	5/31/2025	1	234,251	245
NM050AFR125	8/1/2025	8/31/2025	1	3,822	N/A
NM050AFRU24	8/1/2025	8/31/2025	1	1,732	N/A
NM050AF0165	9/1/2025	9/30/2025	1	18,075	N/A
NM050VO0227	6/1/2025	9/30/2025	4	855,276	245

FUNDING INCREMENT NUMBER	FIRST DAY OF TERM	LAST DAY OF TERM	CONTRACT TERM	BUDGET AUTHORITY	UNITS
NM050AF0164	6/1/2025	10/31/2025	5	144,315	N/A
NM050VO0228	10/1/2025	10/31/2025	1	224,876	245
NM050AF0166	11/1/2025	11/30/2025	1	30,708	N/A
NM050AFR225	11/1/2025	11/30/2025	1	5,685	N/A
NM050VO0229	11/1/2025	11/30/2025	1	112,889	245
NM050VO0230	11/1/2025	11/30/2025	1	111,880	N/A
NM050AF0167	12/1/2025	12/31/2025	1	30,708	N/A
NM050VO0223	1/1/2025	12/31/2025	12	1	2
NM050VO0225	1/1/2025	12/31/2025	12	1	44
NM050VO0231	12/1/2025	12/31/2025	1	227,149	245
NM050VO0232	12/1/2025	12/31/2025	1	102,806	N/A
NM050AFR325	1/1/2026	1/31/2026	1	7,319	N/A
NM050VO0235	2/1/2026	2/28/2026	1	62,000	N/A
NM050AF0168	1/1/2026	3/31/2026	3	92,523	N/A
NM050VO0233	1/1/2026	3/31/2026	3	738,777	245
NM050AF0169	4/1/2026	5/31/2026	2	66,370	N/A
NM050VO0237	4/1/2026	5/31/2026	2	574,476	245
NM050VO0234	1/1/2026	12/31/2026	12	1	44
NM050VO0236	4/1/2026	12/31/2026	9	1	39
NM050VO0238	1/1/2026	12/31/2026	12	1	2

SEC CLERK RECORDED 05/15/2026

FY 26 HCV Monthly Disbursements		
Month	HAP Disbursements	Admin Fee Disbursements
July 2025	\$ 277,837.00	\$ 28,863.00
August 2025	\$ 274,722.00	\$ 34,417.00
September 2025	\$ 275,133.00	\$ 46,938.00
October 2025	\$ 272,255.00	\$ 28,863.00
November 2025	\$ 268,160.00	\$ 36,393.00
December 2025	\$ 271,976.00	\$ 30,708.00
January 2026	\$ 273,231.00	\$ 38,160.00
February 2026	\$ 270,046.00	\$ 30,841.00
March 2026	\$ 271,907.00	\$ 30,841.00
April 2026	\$ 264,076.00	\$ 30,573.00
May 2026	\$ 264,076.00	\$ 30,573.00
June 2026	\$ 264,076.00	\$ 30,573.00
Total to be received for HCV Disbursements	\$ 3,247,495.00	\$ 397,743.00
Amount budgtd for FY26	\$ 3,063,332.00	\$ 402,938.00
Amount to increase/decrease budget	\$ 184,163.00	\$ (5,195.00)

SFC CLERK RECORDED 05/15/2026

Housing Choice Voucher Program

Disbursement Schedule

FO Code 6BPH
 HA Name SANTA FE COUNTY HSG AUTHORITY
 HA Number NM050
 FYE 06/30

Month	HAP Disbursement	AF Disbursement
May 2025	\$254,964	\$28,923
May 2025	\$184,601	\$4,855
June 2025	\$271,289	\$28,863
July 2025	\$277,837	\$28,863
August 2025	\$274,722	\$28,863
August 2025		\$1,732
August 2025		\$3,822
September 2025	\$275,133	\$28,863
September 2025		\$18,075
October 2025	\$272,074	\$28,863
October 2025	\$181	
November 2025	\$268,160	\$30,708
November 2025		\$5,685
December 2025	\$183,577	\$30,708
December 2025	\$88,399	
January 2026	\$273,231	\$30,841
January 2026		\$7,319
February 2026	\$270,046	\$30,841
March 2026	\$209,907	\$30,841
March 2026	\$62,000	
April 2026	\$274,656	\$33,185
April 2026		\$2,612
April 2026	\$23,126	
May 2026		\$27,961
May 2026		\$2,612

FY 26 Mainstream Monthly Disbursements

Month	MS Disbursements	Admin Fee Disbursements
July 2025	\$ 22,782.00	\$ 2,397.00
August 2025	\$ 31,735.00	\$ 2,397.00
September 2025	\$ 22,254.00	\$ 2,397.00
October 2025	\$ 23,849.00	\$ 2,397.00
November 2025	\$ 23,138.00	\$ 2,093.00
December 2025	\$ 23,138.00	\$ 2,094.00
January 2026	\$ 20,861.00	\$ 2,615.00
February 2026	\$ 20,861.00	\$ 2,615.00
March 2026	\$ 34,887.00	\$ 2,615.00
April 2026	\$ 23,162.00	\$ 2,612.00
May 2026	\$ 23,162.00	\$ 2,612.00
June 2026	\$ 23,162.00	\$ 2,612.00
Total to be received for Mainstream Disbursements	\$ 292,991.00	\$ 29,456.00
Amount budgeted for FY26	\$ 228,914.00	\$ 27,384.00
Amount to increase/decrease budget	\$ 64,077.00	\$ 2,072.00

SEC CLERK RECORDED 05/15/2026

Mainstream Program

Disbursement Schedule

FO Code: 6BPH
HA Name: SANTA FE COUNTY HSG AUTHORITY
HA Number: NM050
FYE: 06/30

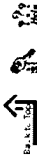
Month	MS Disbursement	AF Disbursement
April 2025	\$22,606	\$1,023
May 2025	\$22,833	\$2,764
June 2025	\$22,833	\$2,396
July 2025	\$22,782	\$2,397
August 2025	\$22,254	\$2,397
August 2025	\$9,481	
September 2025	\$22,254	\$2,397
October 2025	\$23,849	\$2,397
November 2025	\$23,138	\$2,093
December 2025	\$23,138	\$2,094
January 2026	\$20,861	\$2,615
February 2026	\$20,861	\$2,615
March 2026	\$34,887	\$2,615

SANTA FE COUNTY HSG SVCS DIV
Award Information

Award: NM02P050501-23 (CFPI) Capital Fund Program

General Budget Vouchers Obl Exp

Tax ID	85 600073	UEP ZCJACENTU F043	DUNS: 75791175	Renewal Date	09-23-2024	LOCCS Created:	09-04-2023	Obligated	028,217.00
SANTA FE COUNTY HSG SVCS DIV		COUNTY OF SANTA FE	✓	Match contractual org		POP Start	02-17-2023	Contracted	028,217.00
21 Camino de Jacobo		21 Camino de Jacobo				POP End	02-16-2027	Authorized:	028,217.00
Santa Fe, NM 87501-5482		Santa Fe, NM 87501-5482				Closeout		Disbursed:	345,578.51
Region	04 - SOUTHWEST	Region	04 - SOUTHWEST			Obligation Start	02-17-2023	In process:	0.00
Office:	01 - NEW MEXICO STATE OFC	Office:	01 - NEW MEXICO STATE OFC			Disbursement End:	02-16-2025	Balance	271,974.49



SANTA FE COUNTY HSG SVCS DIV
Award Information

Award: NM02P050501-23 (CFPI) Capital Fund Program

General Budget Vouchers Obl Exp

✓ PM									
1)	✓	01-09-2025 03:33 PM EST	ALICIA STORER	109 89 92		LH342			03-11-2026
2)	✓	10-01-2025 09:26 AM EST	ALICIA STORER	27 79 99		LH341			10-03-2025
3)	✓	02-07-2025 11:19 AM EST	ADRIANNA VELASQUEZ	194 19 60		LH342			02-11-2025
4)	✓	01-16-2025 12:56 PM EST	ADRIANNA VELASQUEZ	44 59 00		LH318			01-17-2025

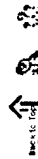


Exhibit E

NM02P050501-23 (CFP23)

Full Grant Award Amount	\$	620,247.00
FY25 Expenditure Draw	\$	(48,595.00)
FY25 Expenditure Draw	\$	(159,197.60)
FY25 Expenditure Draw	\$	(27,579.99)

[REDACTED]

FY26 Expenditure Draw	\$	(109,897.92)
Remaining amount available	\$	494,772.33

[REDACTED]

Naviline FY26 Entered Budget	\$	402,454.00
Actual available amount in grant	\$	384,874.41

[REDACTED]

SFC CLERK RECORDED 05/15/2026