SANTA FE COUNTY
RESOLUTION 2026- 147

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on November 10, 2026, did request the following budget adjustment:

Department / Division: Community Development / Housing Authority

Budget Adjustment Type (drop down): **Other** Fiscal Year: 2027 (July 1, 2026 - June 30, 2027)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1952	372	03-08	Housing - ROSS Grant		$ 90,750
						-
Subtotal from First Page					$ -	$ 90,750

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1952	471	10-26	ROSS Grant - Term Employees		$ 48,759
227	1952	471	20-01	ROSS Grant - FICA - Regular		3,023
227	1952	471	20-02	ROSS Grant - FICA - Medicare		707
227	1952	471	20-03	ROSS Grant - Retirement Contrubutions		11,412
227	1952	471	20-05	ROSS Grant - Health Care		14,820
227	1952	471	20-06	ROSS Grant - Retirement Health Care		975
227	1952	471	20-08	ROSS Grant - Worker's Comp		6
227	1952	471	30-03	ROSS Grant - Travel In-State		2,500
227	1952	471	50-03	ROSS Grant - Contractual/Professional		2,000
227	1952	471	50-15	ROSS Grant - Software License/Maintenance		600
227	1952	471	60-07	ROSS Grant - Operational Supplies		3,298
227	1952	471	70-37	ROSS Grant - Printing / Publishing / ADS		2,650
Subtotal from First Page					$ -	$ 90,750

Requesting Department Approval: Alicia Storer **Title:** Accounant Senior **Date:** 10/20/2026 **Log #** 12

Capital/Grants Approval: [signature] **Date:** 10/30/2026 **Budget Administrator:** [signature]

Finance Dept Approval: [signature] **Date:** 10/30/2026 **Entered by:** _____ **Date** _____

SEC CLERK RECORDED 11/12/2026

County Mgr Approval: [signature] **Date:** 11/9/2026 **Updated by:** _____ **Date:** _____

SANTA FE COUNTY
RESOLUTION 2026-147

BUDGET ADJUSTMENT REQUEST FORM

Page 2 of 4

Fiscal Year 2027 (July 1, 2026 Through June 30, 2027)

CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
301	1963	372	03-01	Housing CFP-2023 Federal Grants HUD	$ 24,203	
301	1964	372	03-01	Housing CFP-2024 Federal Grants HUD	20,426	
517	1930	372	03-12	Housing & Urban Development (HUD) Low Rent	158,981	
Subtotal from Second Page					$ 203,610	$ -
Total of All Pages					$ 203,610	$ 90,750

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
301	1963	471	40-09	CFP-23 - Maintenance Services	$ 24,203	
301	1964	487	80-01	CFP-24- Capital Purchases / Buildings & Structures	20,426	
517	1930	471	35-01	Light & Heavy Duty Vehicle Expenses / Fuel	4,481	
517	1930	471	40-07	Maintenance / Materials	10,000	
517	1930	471	40-09	Maintenance / Services	90,000	
517	1930	471	50-03	Services / Contractual / Professional	10,000	
517	1930	471	70-04	Other Operating Costs / Electricity	1,000	
517	1930	471	70-05	Other Operating Costs / Gas & Heating Costs	1,000	
517	1930	471	70-06	Other Operating Costs / Garbage & Sewer	15,000	
517	1930	471	70-07	Other Operating Costs / Water	11,000	
517	1930	471	70-41	Other Operating Costs / Reporting and Recording	2,500	
517	1930	471	90-01	Debit Service / Principal Payment	7,000	
517	1930	471	90-02	Debit Service / Interest Payment	7,000	
Subtotal from Second Page					$ 203,610	$ -
Total of All Pages					$ 203,610	$ 90,750

SFC CLERK RECORDED 11/12/2026

SANTA FE COUNTY
RESOLUTION 2026- 147

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1	Please summarize the request and its purpose in the area below.	
	227-1952 - The budget for the ROSS Grant was entered during the FY27 budget entry process. The FY25 ROSS Grant application was submitted; however, the Santa Fe County Housing Authority was not awarded the FY25 grant. Therefore, the budgeted ROSS Grant funds for FY27 need to be decreased by $90,750.00 to reflect that the grant funding was not awarded. CFP23 and CFP24 were awarded in prior fiscal years. The FY27 budgets for these grants were established conservatively to avoid the over-budgeting experienced in previous fiscal years. Based on the available grant funding, the budgets need to be increased as follows: CFP23 (301-1963): Increase by $44,002 CFP24 (301-1964): Increase by $20,426 These adjustments will align the FY27 budgets with the available grant funding. 517-1930 - The FY27 Operating Fund budget was established to include grant numbers NM050-00000123D, NM050-00000124D, NM050-00000125D, and a portion of NM050-00000126D. At the time of budget entry, Grant #NM050-00000126D was allocated for only a portion of the calendar year. As a result, the FY27 budget did not include the full amount of available grant funding. An additional $158,981 needs to be budgeted to align the FY27 Operating Fund budget with the total amount of grant funding available under Grant #NM050-00000126D.	

		Recurring	Non-Recurring
2	Is this Budget Action for a Recurring or Non Recurring Expense(one-time)		X

		Yes	No
3	Does this request impact a revenue source?	X	
	A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy		X
	B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. **NM02P050501-23 AND NM02P050501-24, NM050-00000123D, NM050-00000124D, NM050-00000125D, and NM050-00000126D**	X	
	C. Is this request a result of Commission action? If YES, please cite and attach a copy of		X
	D. Is a match required? If Yes, please identify funding source in the line below.		X

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SFC CLERK RECORDED 11/12/2025

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the New Mexico Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 10th **Day of** November, **2026.**

Santa Fe Board of County Commissioners

Justin S. Greene, Chairperson

ATTEST:

Katharine E. Clark, County Clerk

COUNTY CLERK
KATHARINE E. CLARK
SANTA FE COUNTY NEW MEXICO

OUNTY OF SANTA FE)
TATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 10

Hereby Certify That This Instrument Was Filed for
ecord On The 12TH Day Of November, 2026 at 01:53:40 PM
nd Was Duly Recorded as Instrument # 2095681
f The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
eputy _____ County Clerk, Santa Fe, NM

SFC CLERK RECORDED 11/12/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BAR'S	ADJUSTED BUDGET	ACTUALS	ENCUMB BALANCES (EXP ONLY)	AVAIL. BUDGET BALANCE	% REM.
ROSS GRANT								
	HOUSING & URBAN DEV (HUD)							
227-1952-372.03-08	ROSS GRANT	90,750	0	90,750	0	0	90,750	100
*	HOUSING & URBAN DEV (HUD)	90,750	0	**90,750**	0	0	90,750	100
	SALARY & WAGES							
227-1952-471.10-26	TERM EMPLOYEES	48,759	0	48,759	0	0	48,759	100
*	SALARY & WAGES	48,759	0	**48,759**	0	0	48,759	100
	EMPLOYEE BENEFITS							
227-1952-471.20-01	FICA - REGULAR	3,023	0	3,023	0	0	3,023	100
227-1952-471.20-02	FICA - MEDICARE	707	0	707	0	0	707	100
227-1952-471.20-03	RETIREMENT CONTRIBUTIONS	11,412	0	11,412	0	0	11,412	100
227-1952-471.20-05	HEALTH CARE	14,820	0	14,820	0	0	14,820	100
227-1952-471.20-06	RETIREMENT HEALTH CARE	975	0	975	0	0	975	100
227-1952-471.20-08	WORKERS COMP (ASSESSMENT)	6	0	6	0	0	6	100
*	EMPLOYEE BENEFITS	30,943	0	**30,943**	0	0	30,943	100
	TRAVEL							
227-1952-471.30-03	IN-STATE	2,500	0	2,500	0	0	2,500	100
*	TRAVEL	2,500	0	**2,500**	0	0	2,500	100
	SERVICES							
227-1952-471.50-03	CONTRACTUAL/PROFESSIONAL	2,000	0	2,000	0	0	2,000	100
227-1952-471.50-15	SOFTWARE LICENSE/MAINTNCE	600	0	600	0	0	600	100
*	SERVICES	2,600	0	**2,600**	0	0	2,600	100
	SUPPLIES							
227-1952-471.60-07	OPERATIONAL SUPPLIES	3,298	0	3,298	0	0	3,298	100
*	SUPPLIES	3,298	0	**3,298**	0	0	3,298	100
	OTHER OPERATING COSTS							
227-1952-471.70-37	PRINTING/PUBLISHING/ADS	2,650	0	2,650	0	0	2,650	100
*	OTHER OPERATING COSTS	2,650	0	**2,650**	0	0	2,650	100
**	ROSS GRANT	181,500	0	181,500	0	0	181,500	100
***	HOUSING DEPARTMENT	181,500	0	181,500	0	0	181,500	100

SFC CLERK RECORDED 11/12/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BAR'S	ADJUSTED BUDGET	ACTUALS	ENCUMB BALANCES (EXP ONLY)	AVAIL. BUDGET BALANCE	% REM.
****	SECTION 8 VOUCHER FUND	181,500	0	181,500	0	0	181,500	100
		181,500	0	181,500	0	0	181,500	100

Exhibit C

SANTA FE COUNTY HSG SVCS DIV
Award Information

Menu ➡ Portfolio ➡ Award Information

Award: NM02P050501-23 (CFP) Capital Fund Program

General | Budget | Vouchers | Obl/Exp

Contractual Organization	UEI Organization		Award Dates		HUD Funding	
	UEI: ZCJA CEWU FQ83 DUNS: 829013575 Renewal Date: 09-21-2027		LOCCS Created:	09-06-2023	Obligated:	620,247.00
Tax ID: 85-6000073	Tax ID: 85-6000073 ✓ Matches contractual org		POP Start:	02-17-2023	Contracted:	620,247.00
SANTA FE COUNTY HSG SVCS DIV	COUNTY OF SANTA FE		POP End:	02-16-2027	LOCCS Authorized	
52 Camino De Jacobo	52 CAMINO DE JACOBO		Closeout:		Authorized:	620,247.00
Santa Fe, NM 87507-3502	SANTA FE, NM 87507 3502		Other Dates/Elements		Disbursed:	467,204.62
Payee Organization:			Obligation Start:	02-17-2023	In process	0.00
same as contractual	Region: 06 SOUTH WEST		Obligation End:	02-16-2025	Balance:	153,042.38
	Office: 02 - NEW MEXICO STATE OFC		Disbursement End:	02-16-2027		
			Pre-Audit:			
			Post-Audit:			

301-1963 - CFP23

Total Grant amount	$	620,247.00
FY24-FY26 Expenditures	$	467,204.62
FY24-FY26 Draws	$	359,477.88
remaining	$	153,042.38

Total budget for FY27	$	$133,243
Amt. entered into FY27 Budget	$	109,040.00
Amt. needed to add via Resolution BAR	$	$24,203

SFC CLERK RECORDED 11/12/2026

Exhibit D

SANTA FE COUNTY HSG SVCS DIV
Award Information

Menu ➔ Portfolio ➔ Award Information

Award: NM02P050501-24 (CFP) Capital Fund Program

General | Budget | Vouchers | Obl/Exp

Contractual Organization	UEI Organization	Award Dates	HUD Funding
Tax ID 85-60000**73	UEI: ZCJA CEWU FQ83 DUNS: **829013**75 Renewal Date: 09-21-202**	LOCCS Created: 05-06-2024	Obligated: 628,983.00
SANTA FE COUNTY HSG SVC S DIV	Tax ID: 85-60000**73 ✔ Matches contractual org	POP Start: 05-06-2024	Contracted 628,983.00
52 Camino De Jacobo	COUNTY OF SANTA FE	POP End: 05-05-2028	LOCCS Authorized
Santa Fe, NM 8**50**-3502	52 CAMINO DE JACOBO	Closeout:	Authorized: 628,983.00
Payee Organization:	SANTA FE, NM 8**50**-3502	Other Dates/Elements	Disbursed: 566,98** 68
same as contractual	Region: 06 - SOUTH WEST	Obligation Start: 05-06-2024	In process 0.00
	Office: 02 - NEW MEXICO STATE OFC	Obligation End: 05-05-2026	Balance 61,995.32
		Disbursement End: 05-05-2028	
		Pre-Audit:	
		Post-Audit:	

301-1964 CFP24

Total Grant Amount	$	628,983.00
FY26 Expenditures	$	323,200.94
FY26 Draws	$	566,987.68
Amt. over in FY26 Draw (Deferred Revenue 90% Obligation)	$	(243,786.74)
Total budget for FY27	**$**	**305,782.06**
Budget entered for FY27	$	285,356.00
Deferred Revenue	$	(243,786.74)
Difference in entered revenue and deferred revenue	$	41,569.26
Amount to increase	**$**	**20,426.06**
Total remaining in eLOCCS	$	61,995.32

Exhibit E

SANTA FE COUNTY HSG SVCS DIV
Portfolio

Menu → Portfolio

All Awards OFND

Show Zero Balance Projects

	Program Area	Award No.	Authorized	Disbursed	Payments In Process	Available Balance
Operating Fund						
	OFND	[redacted]	641,176.00	637,680.00	0.00	3,496.00
	OFND	[redacted]	564,874.00	564,797.00	0.00	77.00
	OFND	[redacted]	568,031.00	359,437.13	0.00	208,593.87
	OFND	[redacted]	449,380.00	0.00	0.00	449,380.00
		OFND Subtotal:	**$2,223,461.00**	**$1,561,914.13**	**$0.00**	**$661,546.87**

SANTA FE COUNTY HSG SVCS DIV
Award Information

Menu Auth
Log Off Bottom

Award: NM050-00000126D (OFND) Operating Fund

General Budget Vouchers

Contractual Organization

Tax ID 85-6000073
SANTA FE COUNTY HSG SVCS DIV
52 Camino De Jacobo
Santa Fe, NM 87507-3502

Payee Organization:

same as contractual

UEI Organization

UEI: ZCJACEWUFQ83 DUNS 829013775 Renewal Date 09 21 2027

Tax ID 85-6000073 ✓ Matches contractual org

COUNTY OF SANTA FE
52 CAMINO DE JACOBO
SANTA FE, NM 87507-3502

Region 06 SOUTHWEST
Office 02 - NEW MEXICO STATE OFC

Award Dates

LOCCS Created	12 23 2025
POP Start	01-01-2026
POP End	12-31-2032
Final Reports Due	04 30-2033
Closeout	

Other Dates Elements

Fiscal Year End	12-31-2026
Term (months):	11

HUD Funding

Obligated:	449,380.00
Contracted	449,380.00

LOCCS Authorized

Authorized	449,380.00
Disbursed	0.00
In process	0.00
Balance:	449,380.00

Privacy Statement

$449,380/11 months = $40,852.73

Fund 517 Operating Fund

NM050-00000123D	**$**	**3,496.00**
NM050-00000124D	**$**	**77.00**
NM050-00000125D	**$**	**208,593.87**
NM050-00000126D (based on the term of 11 months)	**$**	**449,380.00**

Total budget for FY27	**$**	**[illegible]**
Amt. entered into FY27 Budget	$	543,419.00
Month 12 term	$	40,852.73
Amt. needed to add via Resolution BAR	**$**	**158,980.60**

SFC CLERK RECORDED 11/12/2026