SANTA FE COUNTY
BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 2026 - 156

A RESOLUTION DETERMINING REASONABLE NOTICE FOR CALENDAR YEAR 2027 IN ACCORDANCE WITH THE NEW MEXICO OPEN MEETINGS ACT, APPLICABLE TO ALL MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS AND TO THE MEETINGS OF COUNTY BOARDS AND COMMITTEES CREATED AND APPOINTED BY THE BCC

WHEREAS, the Board of County Commissioners of Santa Fe County (BCC) met in regular session at the Santa Fe County Commission Chambers on the Second Floor of 102 Grant Avenue, Santa Fe, New Mexico, on November 10, 2026, at 2:00 p.m. to consider a resolution determining reasonable notice for Calendar Year 2027 in accordance with the New Mexico Open Meetings Act, applicable to all meetings of the BCC and to the meetings of Appointed County Committees; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act ("OMA") states that, except as may be otherwise provided in the Constitution or the provisions of the OMA, "[a]ll meetings of a quorum of members of any board, commission, administrative adjudicatory body or other policymaking body of . . . any county, . . . held for the purpose of formulating public policy, including the development of personnel policy, rules, regulations or ordinances, discussing public business or taking any action within the authority of or the delegated authority of any board, commission or other policymaking body are declared to be public meetings open to the public at all times"; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act provides, "[a]ny meetings at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs and at which a majority or quorum of the body is in attendance, and any closed meetings, shall be held only after reasonable notice to the public"; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act further requires a public body to "determine at least annually in a public meeting what notice for a public meeting is reasonable when applied to that body"; and

WHEREAS, when it is difficult or impossible for a member to attend a meeting in person, the member may participate by means of a conference telephone or similar communications equipment [Section 10-15-1(C), NMSA 1978]; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public [NMSA 1978, Section 10-15-1(D)]; and

WHEREAS, pursuant to Section 10-15-1(D) of the Open Meetings Act, the BCC hereby defines for Calendar Year 2027 reasonable notice for meetings of the BCC and Appointed County Committees; and

WHEREAS, the Open Meetings Act requires the County to determine annually what constitutes reasonable notice of its public meetings and those of all County boards, commissions and policymaking bodies [NMSA 1978, Section 10-15-1(D)]; and

SFC CLERK RECORDED 11/12/2026

WHEREAS, the BCC wishes to establish the minimum standards of reasonable notice to the public for all public meetings of the BCC and Appointed County Committees, as defined herein, and agenda requirements for Calendar Year 2027, and until a new resolution concerning public meetings is adopted.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

1. General Provisions.

A. All meetings of a quorum of the Board of County Commissioners and Appointed County Committees, and, except as may otherwise be provided by a resolution specific to a given Committee, the meetings of Appointed County Committees, shall be open to the public except where specifically provided for in the State of New Mexico's Open Meetings Act, NMSA 1978 §10-15-1, *et seq.*, and as provided herein. "Appointed County Committees" are defined as the Boards, Commissions, Committees, Task Forces, etc., that are created by State Statute, County ordinance, or through formal Board of County Commissioners' action, including, but not limited to those identified in Appendix 2.

B. This Resolution does not apply to County Working Groups – defined as groups that consist of less than a quorum of the Board of County Commissioners or any Appointed County Committee – or meetings of any board or committee of entities created under the New Mexico Joint Powers Agreement Act, or that are otherwise legally separate from the County, such as the following boards or committees, which have their own noticing resolutions, requirements, and procedures:

- Buckman Direct Diversion Board (BDDB)
- Extraterritorial Land Use Authority (ELUA)
- Extraterritorial Land Use Commission (ELUC)
- North Central New Mexico Economic Development District (NCNMEDD)
- North Central Regional Transit District (NCRTD)
- REDI Middle-Mile Network Board
- Regional Emergency Communications Center (RECC) Board of Directors
- Santa Fe Metropolitan Planning Organization (SFMPO)
- Santa Fe Solid Waste Management Agency (SFSWMA)

C. For purposes of this resolution, and unless context clearly suggests otherwise, "post" means to make available at the front desk of the County Administration Complex ("County Administration Complex"), 240 Grant Avenue, Santa Fe, NM (in the case of agendas), on the County's agenda management software platform (in the case of agendas and if operational), on the County's website, and on the interactive touch screen in the lobby of the County Administration Complex (if operational). In the event the interactive touch screen is not operational, "post" also includes placement on the main entrance glass of the County Administration Complex facing towards the parking lot.

2. Regular Meetings.

A. BCC Meetings.

i. Time and Place; Schedule for Calendar Year 2027. Unless otherwise specified, regular meetings of the BCC will be held beginning at 2:00 p.m., on the second and last Tuesday of each month, except that the second meeting in June will be held on Monday, June 28, 2027; there will only be one meeting in December on December 14, 2027. A copy of

SFC CLERK RECORDED 11/12/2026

the complete calendar of regular meetings of the BCC for Calendar Year 2027 is attached to this Resolution as Appendix 1. When in-person meetings are held, in whole or in part, regular meetings of the BCC shall be held in the Santa Fe County Commission Chambers on the Second Floor of 102 Grant Avenue, Santa Fe, NM.

ii. Notice. Notice of regular meetings other than those described in Paragraph 2(A)(i) above will be given ten (10) days in advance of the meeting date. Regular meetings of the BCC shall be posted as provided in Section 1(C). If a regular meeting is rescheduled from the date, time, or physical location specified in this Resolution and Appendix 1, notice of the rescheduled meeting will be posted as set forth above. Notice of a regular meeting of the BCC will be provided to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made written request for such notice.

iii. Agendas. Meeting notices of BCC meetings shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting or information on how the public may obtain a copy of such an agenda. Except for emergency meetings, the agenda will be posted as provided in Section 1(C) at least seventy-two (72) hours prior to the meeting

B. Appointed County Committees.

i. Time and Place. The regular meeting schedule of an Appointed County Committee may be specified in the BCC resolution creating the Committee. However, if not so specified, the time and place of regular meetings may be specified in a written decision of the Appointed County Committee or documented in the meeting minutes of the Committee. Each Appointed County Committee may adopt a schedule of its regular meetings for the present calendar year or the balance thereof. Such schedule shall contain the date, time, and place of each regular meeting. If a regular meeting is rescheduled from the date, time, or physical location specified in this Resolution, notice of the rescheduled meeting will be posted as set forth above. A list of the Appointed County Committees for Calendar Year 2027 is attached to this Resolution as Appendix 2.

ii. Notice, Annual Schedule. At least ten (10) days before a regular meeting of an Appointed County Committee, notice of the meeting shall be posted as provided in Section 1(C) and on the following Appointed County Committee's webpage on the County website, provided it is operational at the time: https://www.santafecountynm.gov/committees. Alternatively, a regular meeting schedule of an Appointed County Committee, if any, may be adopted for Calendar Year 2027 and shall be posted as provided in Section 1(C) and on the following County website, provided it is operational at the time: https://www.santafecountynm.gov/committees. Notice of a regular meeting of an Appointed County Committee shall also be provided to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made written request for such notice.

iii. Agendas. Meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting or information on how the public may obtain a copy of such an agenda. Except for emergency matters, action shall be taken only on items appearing on the final agenda. The agenda will be posted as provided in Section 1(C).

3. Special Meetings.

A. Time and Place. A special meeting of the BCC or an Appointed County Committee may be called by the Chair or by a majority of the members of the BCC at such time

SFC CLERK RECORDED 11/12/2026

and place as they deem appropriate. A special meeting of an Appointed County Committee may be called by its chair or by a majority of its members at such time or place they deem appropriate.

B. Notice of Special Meeting. At least three (3) days before a special meeting, notice of the meeting shall be posted as provided in Section 1(C). Notice of a special meeting shall be provided to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made written request for such notice.

C. Agendas. Meeting notices shall include an agenda containing a list of specific items of business to be discussed or transacted at the meeting or information on how the public may obtain a copy of such an agenda. Except for emergency matters, action shall be taken only on items appearing on the final agenda. The agenda will be posted at least seventy-two (72) hours prior to the meeting.

4. Emergency Meetings.

A. BCC and Appointed County Committee Emergency Meetings. The BCC and Appointed County Committees will avoid emergency meetings whenever possible. An "emergency" refers to "unforeseen circumstances that, if not addressed immediately by the public body, will likely result in injury or damage to persons or property or substantial loss to the public body." NMSA 1978, Section 10-15-1(F). Emergency meetings of the BCC or Appointed County Committees may be called by the Chair or a majority of the members with twenty-four (24) hours' prior notice, unless threat of personal injury or property damage requires less notice. An emergency meeting of the BCC may be called by the Chair or by a majority of the members of the BCC or Appointed County Committees to consider unforeseen circumstances that, if not addressed immediately, will likely result in injury or damage to persons or property or substantial financial loss to the County. An emergency meeting may be conducted at a time and place as the Chair or a majority of the members of the BCC or Appointed County Committees may deem appropriate under the circumstances.

B. Notice and Agendas. At least twenty-four (24) hours prior to an emergency meeting, if possible given the emergency circumstances, notice of the meeting and the agenda shall be posted as provided in Section 1(C). If twenty-four (24) hours advance notice cannot be given, notice and the agenda shall be posted as soon as possible. Notice of an emergency meeting shall be provided to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made written request for such notice.

C. Required Report. Within ten (10) days of taking action on an emergency matter, the County shall report to the New Mexico Department of Justice the action taken and the circumstances creating the emergency, except in the event of a declared state or federal emergency.

5. Member Participation by Conference Telephone or Videoconference. A member of the BCC or Appointed County Committee may participate in a meeting of the BCC or an Appointed County Committee by means of conference telephone, videoconference, or other similar communications equipment when it is difficult or impossible for the member to attend the meeting in person, such as due to public health orders, provided that each member participating remotely can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the BCC who speaks during the meeting.

SFC CLERK RECORDED 11/12/2026

6. Closed Meetings (Executive Sessions). If authorized by the Open Meetings Act, the BCC or an Appointed County Committee may meet in executive session, which shall be closed to the general public, as follows:

A. An otherwise open meeting may temporarily be closed during the meeting, by majority vote of the quorum. The authority for closing the meeting and the subject to be discussed in executive session shall be stated with reasonable specificity in a motion to go into executive session. The votes on the motion shall be made in open session, and the vote of each member shall be recorded in the minutes. Only those subjects announced or voted upon prior to going into executive session may be discussed in the executive session. In addition, if the executive session is the last item of business on the agenda, the BCC or an Appointed County Committee may opt to end the open portion of the meeting and adjourn from executive session.

B. A closed meeting may be scheduled and conducted separately from an open meeting if advance public notice of the closed meeting appropriate under the circumstances is provided. Such notice shall state with reasonable specificity: (1) the provision(s) of the Open Meetings Act authorizing the closed meeting; and (2) the subject(s) to be discussed.

C. Following completion of a closed meeting, the minutes of the open meeting that was temporarily closed under Paragraph 6(A), or the minutes of the next open meeting if the closed meeting was separately scheduled under Paragraph 6(B) or the BCC or Appointed County Committee opted to adjourn from executive session under Paragraph 6(A), shall state that the matters discussed in the closed meeting were limited only to those specified in the motion or notice of the closed meeting, as applicable.

D. Except as provided in the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by a vote of the BCC or Appointed County Committee in an open public meeting [NMSA 1978, Section 10-15-1(H)].

7. BCC Meeting Locations. Pursuant to NMSA 1978, Section 4-38-8 (1981), BCC meetings shall be held in the City of Santa Fe, except that meetings concerning matters of local interest only may be held in the community affected. All BCC meetings shall be held in a public building owned by the State, County, or public schools.

8. Webcasting and Broadcasting Policy. Unless it is impracticable or impossible to do so, BCC meetings shall be webcast live on the internet and broadcast live on local radio and television stations. In addition, video recordings of BCC meetings shall be made available on the County's internet site for no less than one year.

9. Accessibility. In addition to the notice requirements specified herein, notices and agendas shall include the following language or variation thereof:

> "Santa Fe County makes every reasonable effort to provide auxiliary aids and services to ensure meaningful access to County meetings, programs, and services. Spanish and American Sign Language (ASL) interpreting services are available upon request. Individuals needing these or other auxiliary aids or services should contact the Santa Fe County Manager's Office at (505) 986-6200 at least one week in advance to request accommodations."

10. Public Participation in Meetings During Public Health Emergencies.

A. During public health emergencies declared by the State of New Mexico or the Board of County Commissioners, in-person attendance at BCC meetings and Appointed County Committee meetings may be prohibited or discouraged. During such public health emergencies, the final agenda for each BCC and Appointed County Committee meeting shall include

SFC CLERK RECORDED 11/12/2026

information on how the public can listen and participate in the meeting by phone and/or the internet. This information shall also be included in the agenda for the meeting, which will be available at https://www.santafecountynm.gov/events/month, provided the website is operational during the period prior to the meeting.

B. During any public health emergency, the public can listen and participate in BCC meetings via Teams by clicking the link provided in the meeting notice or agenda which will be available on the following County website: https://www.santafecountynm.gov/events/month or by phone by calling the number and using the meeting number (access code) and password identified in the meeting notice or agenda.

11. Effective Date; Sunset.

This Resolution shall become effective on January 1, 2027, and shall sunset on December 31, 2027.

PASSED, APPROVED, AND ADOPTED THIS 10th DAY OF NOVEMBER, 2026.

BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

By: _____
Justin S. Greene, Chair

ATTEST:

_____
Katharine E. Clark
Santa Fe County Clerk

Date: 11/12/2026

Approved as to form:

_____
Walker Boyd
Santa Fe County Attorney

OUNTY OF SANTA FE)
TATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 8

Hereby Certify That This Instrument Was Filed for
ecord On The 12TH Day Of November, 2026 at 01:53:46 PM
nd Was Duly Recorded as Instrument # 2095687
f The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark
eputy _____ County Clerk, Santa Fe, NM

SFC CLERK RECORDED 11/12/2026

APPENDIX 1

NOTICE OF REGULAR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY TO BE HELD FROM JANUARY 1, 2027, TO DECEMBER 31, 2027, VIRTUALLY AND/OR IN THE COMMISSION CHAMBERS ON THE SECOND FLOOR OF 102 GRANT AVENUE SANTA FE NM 87501*

2027 MEETING DATES	MEETING START TIMES
January 12	2:00 PM
January 26	2:00 PM
February 9	2:00 PM
February 23	2:00 PM
March 9	2:00 PM
March 30	2:00 PM
April 13	2:00 PM
April 27	2:00 PM
May 11	2:00 PM
May 25	2:00 PM
June 8	2:00 PM
June 28	2:00 PM
July 13	2:00 PM
July 27	2:00 PM
August 10	2:00 PM
August 31	2:00 PM
September 14	2:00 PM
September 28	2:00 PM
October 12	2:00 PM
October 26	2:00 PM
November 9	2:00 PM
November 30	2:00 PM
December 14	2:00 PM

VIRTUAL MEETING INFORMATION

The public can participate virtually by going to the County website below (unless otherwise specified on the final agenda for the meeting and provided the applicable website and links are operable at the time):

https://www.santafecountynm.gov/joinmeeting

If the County website or links are inoperable at the time of the meeting, the meeting may be conducted in person only.

*During any public health emergency, regular BCC meetings may be held entirely virtually. Alternatively, some County Commissioners and County staff may be physically present in the Commission Chambers at 102 Grant Avenue, Santa Fe, New Mexico. Virtual meeting information is set forth above.

At least seventy-two (72) hours before each meeting, the final agenda shall be posted as provided in Section 1(C) of this Resolution. The agenda shall be made available at the front desk of the County Administration Complex, located at 240 Grant Avenue, Santa Fe, New Mexico; on the County's agenda management software platform (if operational); on the County's website; and on the interactive touch screen in the lobby of the County Administration Complex (if operational). If the interactive touch screen is not operational, the agenda shall also be posted on the main entrance glass of the County Administration Complex facing the parking lot.

SFC CLERK RECORDED 11/12/2026

If in-person attendance by the public is prohibited during any public health emergency, the final agenda shall include information on how the public can listen and participate in the meeting remotely.

APPENDIX 2
APPOINTED COUNTY COMMITTEES

	Board / Committee	Responsible Department/Office
1.	Ad Hoc Public Art Committee	Public Works
2.	Arts, Culture, Creative Economy Council	Community Development
3.	Audit Committee	Finance
4.	Behavioral Health Planning	Community Services
5.	Board of County Commissioners	County Manager's Office
6.	Board of Finance	Treasurer
7.	Board of Registration	Clerk
8.	Canvassing Board	Clerk
9.	Capital Improvements Advisory Committee	Growth Management
10.	County Open Lands, Trails and Parks Advisory Committee (COLTPAC)	Growth Management
11.	DWI Planning Council	Community Services
12.	Ethics Board	County Manager's Office
13.	Fair Board	Community Services
14.	Behavioral Health Leadership Council	Community Services
15.	Housing Authority Board	Community Development
16.	Independent Salary Commission	County Manager's Office
17.	Investment Committee	Treasurer
18.	Local Emergency Planning Committee (LEPC)	CMO/Office of Emergency Mgt.
19.	Lodgers' Tax Advisory Board	Community Development
20.	Nuisance Hearing Officer	Growth Management
21.	Planning Commission	Growth Management
22.	Sustainable Land Development Code (SLDC) Hearing Officer	Growth Management
23.	Transportation Advisory Committee	Growth Management
24.	Valuation Protest Board	Assessor
25.	Water Policy Advisory Committee	Public Works/Utilities

SFC CLERK RECORDED 11/12/2026