

**SANTA FE COUNTY  
RESOLUTION 2019 - 16**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on January 29, 2019, did request the following budget adjustment:

Department / Division: Clerks Office / Bureau of Elections

Fund Name: General Fund

Budget Adjustment Type: Budget Increase

Fiscal Year: 2019 (July 1, 2018 - June 30, 2019)

**BUDGETED REVENUES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	360	0190	General Fund/Misc Revenue/Contr, Donation, Agreement	\$203,885	
<b>TOTAL (if SUBTOTAL, check here )</b>					<b>\$203,885</b>	

**BUDGETED EXPENDITURES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0902	417	5003	General Fund/ Contractual/ Professional	\$133,885	
101	0902	417	7036	General Fund/ Other/ Postage	\$55,430	
101	0902	417	7037	General Fund/ Other/ Publishing	\$2,600	
101	0902	417	7402	General Fund/ Other Election Exp/ Poll Clerks	\$12,000	
<b>TOTAL (if SUBTOTAL, check here )</b>					<b>\$203,885</b>	

Requesting Department Approval: Ann Fagan Title: Chief Deputy Bureau of Elections Date: \_\_\_\_\_

Finance Department Approval: Cherise Date: 1/29/2019 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: William J. ... Date: 1-29-19 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Steve Fresquez Dept/Div: Clerks/Bureau of Elections Phone No.: 986-6260

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.

The Resolution is to budget for the County Clerk's Office/Bureau of Elections to hold the Santa Fe Public Schools Special Election, all Mail Ballot Election

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
5003	Professional Services for School Election	\$133,885

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

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*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Steve Fresquez

Dept/Div: Clerks/Bureau of Elections

Phone No.: 986-6260

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

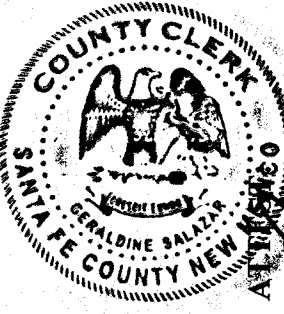
- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES NO NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES NO NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES NO NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29<sup>th</sup> Day of January 2019.

Santa Fe Board of County Commissioners



*Geraldine Salazar*  
Geraldine Salazar, County Clerk

*Anna Hamblin*  
Chairperson

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
I Hereby Certify That This Instrument Was Filed for  
Record On The 30TH Day Of January, 2019 at 12:06:41 PM  
And Was Duly Recorded as Instrument # 1877910  
Of The Records Of Santa Fe County  
Deputy *Geraldine Salazar* County Clerk, Santa Fe, NM  
Witness My Hand And Seal Of Office  
Geraldine Salazar

