

Attachment A:

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

April 26, 2024

SANTA FE COUNTY
RFP No. 2024-0224-CSD/JL
Family Services

ADDENDUM #1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: SEQUENCE OF EVENTS DATE CORRECTION

Question No. 1: Is RFP Pre Proposal meeting at May 8 @ 10:00 AM or at 10:30 AM?

Answer No. 1: The RFP meeting is on May 8 at 10:30 AM. The Schedule of events is incorrect in the RFP and is corrected below.

Attachment A:

A. SEQUENCE OF EVENTS

The Procurement Specialist will make every effort to adhere the following schedule:

	<u>Action</u>	<u>Responsibility</u>	<u>Date</u>
1.	Issue of RFP	Purchasing Division	April 28 & 29 2024
2.	Pre-Proposal Conference	Owner/Purchasing Offerors non-mandatory	May 8, 2024 @ 10:30AM MDT
3.	Acknowledgement Form Due	Offerors	May 8, 2024
4.	Deadline to Submit Additional Questions	Offerors	May 10, 2024
5.	Response to Written Questions	Purchasing Division	May 14, 2024
6.	Submission of Proposal	Offerors	May 30, 2024 @ 2:00PM MDT
7.	Proposal Evaluation	Evaluation Committee	June 2024
8.	Selection of Finalists (If Applicable)	Evaluation Committee	June 2024
9.	Best and Final Offers from Finalists (If Applicable)	Offeror	TBD
10.	Finalize Contract	County, Offeror	TBD
11.	Contract Award	Purchasing Division	TBD

Note: *If the Evaluation Committee makes a selection at the Selection of Finalists, event 9 will not occur.*

Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Jack Love, Procurement Specialist Senior at jalove@santafecountynm.gov.