

**Justin S. Greene**  
*Commissioner, District 1*

**Lisa Cacari Stone**  
*Commissioner, District 2*

**Camilla Bustamante**  
*Commissioner, District 3*



**Adam Fulton Johnson**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Gregory S. Shaffer**  
*County Manager*

April 23, 2026

**SANTA FE COUNTY**  
**Public Works Department**  
**Comprehensive Water and Wastewater Rate Study**  
**RFP No 2026-0262-PW**  
**ADDENDUM NO. 1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

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***Proposal Submittal Deadline is Extended to:  
2:00 pm (MST), Tuesday, May 12, 2026***

***Attachment A: Pre-proposal Agenda***

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**Please add Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Ben McCormack, Procurement Specialist Senior at [dmccormack@santafecountynm.gov](mailto:dmccormack@santafecountynm.gov).**



**PRE PROPOSAL CONFERENCE**  
**RFP No. 2026-0262-PW**  
**Water and Wastewater Rate Study**  
**April 22, 2026 AT 10:00 AM**

**Contracting Agency: Santa Fe County**

- |                     |                               |                     |
|---------------------|-------------------------------|---------------------|
| • Ben McCormack     | Procurement Specialist Senior | Purchasing Division |
| • Travis Soderquist | Utilities Division Director   | Public Works Dept.  |
| • Bill Taylor       | Chief Procurement Officer     | Purchasing Division |

**Project Information**

Santa Fe County Public Works Utilities Division is requesting proposals from qualified Offerors to provide a comprehensive water and wastewater rate study with the long-term objective of operating as a sustainable enterprise fund, fully independent of the SFC's General Fund.

**Proposal Information**

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample contract.
- Sequence of Events are listed on page 12.
- Proposal Organization – Proposal should be organized as outlined in the RFP on page 23-24.
- Selection of finalist(s) – the most qualified proposal received based on the evaluation factors outlined in the RFP (pages 26-27) will be scored by a four-member evaluation committee.
- Preferences -
  - 1) N.M. In-State/Native American Business Preference Certificate 8% total of all evaluation factors added to score.

**OR**

- 2) N.M. Resident Veterans Preference Certificate, 10% total of all evaluation factors added to score or Native American Preference. For more information on State Preference visit [www.tax.newmexico.gov](http://www.tax.newmexico.gov)

**AND**

- 3) Santa Fe County Preference, 5% total of all evaluation factors added to score. For more information on County Preference visit <https://www.santafecountynm.gov/finance/purchasing-division>

- Please submit all questions via email to Ben McCormack at [dmccormack@santafecountynm.gov](mailto:dmccormack@santafecountynm.gov). The last day for questions will be end of day **Tuesday, April 28, 2026**. (*Any contact with any other County staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.*)
- Addendum will be issued on **Monday, May 04, 2026**. (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)
- Proposal Submittal –

**Due Date: Thursday, August 07, 2026**

**Time: 2:00 PM**

**Location: 102 Grant Avenue 1<sup>st</sup> Floor, Santa Fe, NM**

**Electronic submission also available via Dropbox utilizing  
Dropbox link:**

**<https://www.dropbox.com/request/CwDA4uzdCzFoaERHqgFG>**