

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

June 12, 2026

SANTA FE COUNTY
RFP No. 2026-0355-PSD/TJ
MEDICAL DIRECTOR

ADDENDUM NO. 1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre-Proposal Agenda and Sign-In Sheet

Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Tammy Jim, Procurement Specialist Senior at tjim@santafecountynm.gov.



**PRE-PROPOSAL CONFERENCE
RFP No. 2026-0355-PSD/TJ
MEDICAL DIRECTOR
JUNE 3, 2026 AT 10:30 AM**

Contracting Agency: Santa Fe County

- | | | |
|----------------------|-------------------------------|---------------------|
| • Tammy Jim | Procurement Specialist Senior | Purchasing Division |
| • Jeffrey Carroll | Deputy Chief | Fire Department |
| • Salvatore Caputo | Assistant Chief | Fire Department |
| • Christine Martinez | Department Administrator | Public Safety Dept |

Project Information

Santa Fe County RECC & Fire Department is seeking qualified Medical Directors.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample contract.
- Sequence of Events are listed on page 10.
- Proposal Organization – Proposal should be organized as outlined in the RFP on page 20-21.
- Selection of finalist(s) – the most qualified proposal received based on the evaluation factors outlined in the RFP (pages 24-25) will be scored by a three to four-member evaluation committee.
- Preferences -
 - 1) N.M. In-State Resident/Native American In-State Preference Certificate 80 points total of all evaluation factors added to score.

OR

2) N.M. Resident/Native American Veterans Preference Certificate, 100 points total of all evaluation factors added to score or Native American Preference. For more information on State Preference visit www.tax.newmexico.gov

AND/OR

3) Santa Fe County Preference, 50 points total of all evaluation factors added to score. For more information on County Preference visit <https://www.santafecountynm.gov/finance/purchasing-division>

- Please submit all questions via email to Tammy Jim at tjim@santafecountynm.gov. The last day for questions will be **Monday, June 8, 2026**. (*Any contact with any other County staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.*)
- Addendum will be issued on **Friday June 12, 2026**. (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)
- Proposal Submittal –

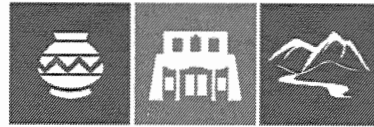
Due Date: Wednesday, June 24, 2026

Time: 2:00 PM

Location: 102 Grant Avenue 1st Floor, Santa Fe, NM

**Electronic submission also available via Dropbox utilizing
Dropbox link:**

<https://www.dropbox.com/request/b82p8hhw5k0tvq7g1srf>



SANTA FE COUNTY

**PRE-PROPOSAL CONFERENCE
RFP No. 2026-0355-PSD/TJ
MEDICAL DIRECTOR
JUNE 3, 2026 AT 10:30 AM**

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Christen Martinez	Public Safety Dept	505-992-3080	clmartinez@santafecountynm.gov
Tammy Jim <i>Tjim</i>	SFC Purchasing Dept	505-986-6370	tjim@santafecountynm.gov
<i>Salvatore Caputo</i>	<i>Fire Dept.</i>		<i>scaputo@santafecountynm.gov</i>
<i>Jeffrey Carroll</i>	<i>Fire Dept.</i>		<i>jcarroll@santafecountynm.gov</i>
<i>Paula M. Gonzales</i>	<i>HealthFront PC</i>		<i>Paula.Gonzales@stvin.org</i>
<i>Dr. Knox Kinlan</i>	<i>HealthFront PC</i>		